SOURASHTRA COLLEGE

(An Autonomous Institution; Affiliated to Madurai Kamaraj University) Re-accredited with 'B' Grade by NAAC in 2nd Cycle Vilachery Main Road, Pasumalai (PO) Madurai – 625 004.



Submission of Annual Quality Assurance Report (AQAR) 2014 - 15

by Internal Quality Assurance Cell (IQAC)

Submitted to National Assessment & Accreditation Council Bangalore

AUGUST 2017

The Annual Quality Assurance Report (AQAR)

1 a	Part – A			
2013-14)	2014-2015			
SOURA	ASHTRA COLLEGE			
Vilacher	y Main Road			
	·			
Pasumal	ai(PO)			
Madurai				
Tamilnao	du			
625 004				
soucolle	ge@gmail.com			
0452-23	70872, 2371112			
ution: Dr	.L.P.RAMALINGAM			
0452-23	70872			
+91-989	41 01541			
	2013-14) SOURA Vilacher Pasumal Madurai G25 004 Soucolle; 0452-23 ution: Dr 0452-23			

Name of the IQAC Co-ordinator:	Lt.Dr.K.R.SRINIVASAN	
Mobile:	+91-98421 85017	
IQAC e-mail address:	iqacsoucollege@gmail.com	
1.3 NAAC Track ID (For ex. MHC	COGN 18879)	
OR		

1.4 NAAC Executive Committee No. & Date: (For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/PCRAR/63/02 dated 23-03-2013

1.5 Website address:

www.sourashtracollege.in

Web-link of the AQAR:

http://www.sourashtracollege.in/AQAR2014-15.doc

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

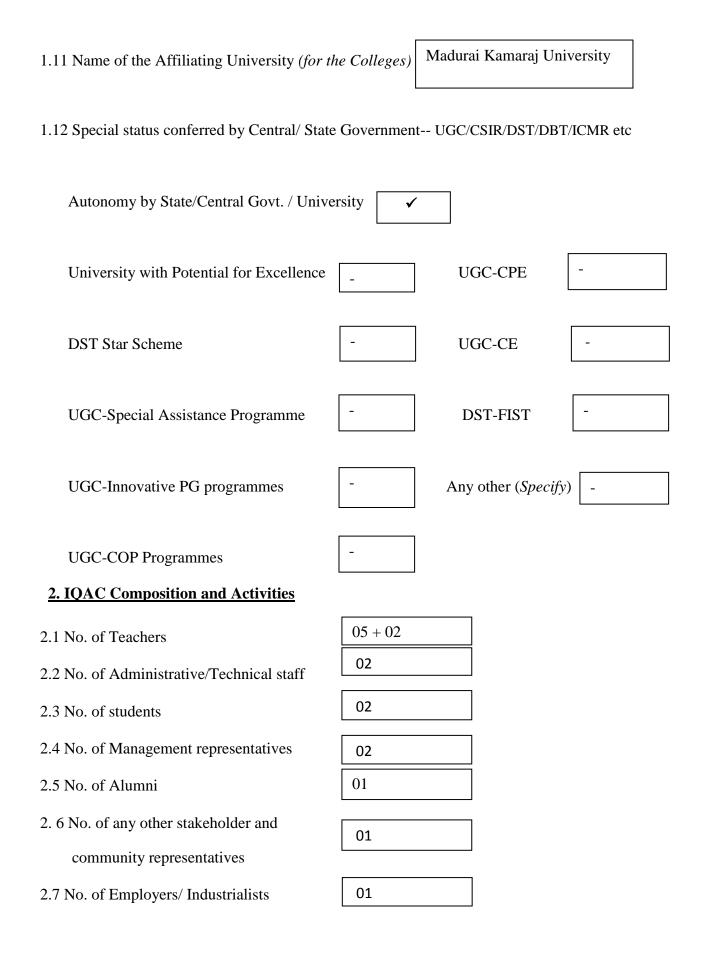
Sl. No.	Cycle	Grade	CGPA	Year of	Validity	
51. INO.	Cycle	Glade	CUFA	COPA	Accreditation	Period
1	1 st Cycle	B++	-	17-10-2006	16-10-2011	
2	2 nd Cycle	В	2.58	23-03-2013	22-03-2018	
3	3 rd Cycle	-	-	-	-	
4	4 th Cycle	-	-	_	-	

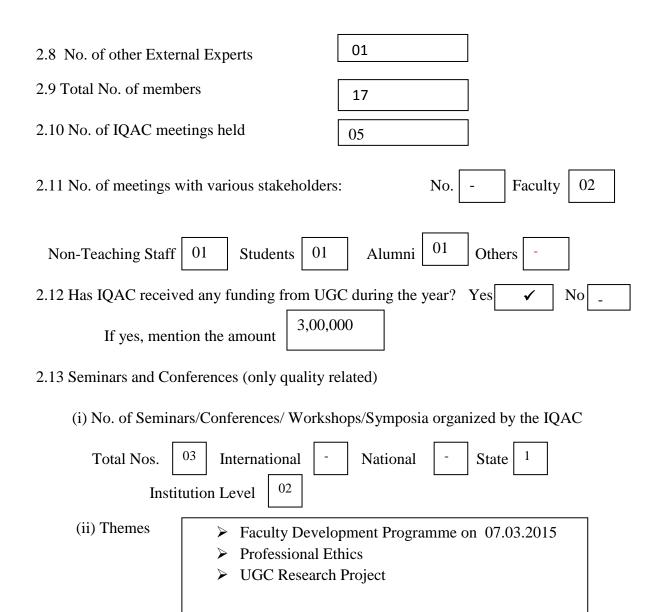
1.7 Date of Establishment of IQAC: DD/MM/YYYY

01-11-2006

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11submitted to NAAC on 12-10-2011)

i. AQAR 2013-14 submitted to NAAC on 03.08. 2017 (DD/MM/YYY) ii. AQAR 2014-15 submitted to NAAC on 31.08. 2017 (DD/MM/YYY) iii. AQAR
1.9 Institutional Status
University State 🖌 Central - Deemed - Private -
Affiliated College Yes 🖌 No
Constituent College Yes No 🖌
Autonomous college of UGC Yes 🖌 No 🗌
Regulatory Agency approved Institution Yes 🖌 No
(eg. AICTE, BCI, MCI, PCI, NCI)
Type of Institution Co-education 🖌 Men 💶 Women 🕘
Urban 🖌 Rural – Tribal –
Financial Status Grant-in-aid _ UGC 2(f) 🖌 UGC 12B 🖌
Grant-in-aid + Self Financing ✓ Totally Self-financing -
1.10 Type of Faculty/Programme
Arts 🖌 Science 🖌 Commerce 🖌 Law PEI (Phys Edu)
TEI (Edu) ⁻ Engineering _ Health Science _ Management ✓
Others (Specify) . Nil





2.14 Significant Activities and contributions made by IQAC

The IQAC of the College has initiated various development activities: Our College IQAC

- > Encourages the Departments to arrange Guest lectures
- Motivates the faculty to apply for UGC minor projects
- Organises Faculty Development Program for teaching staff
- > Takes necessary steps to modify course structure
- > Initiates to prepare Blood Donors' pamphlet through the NSS units
- Motivates the teachers to attend National level and International level seminar and conferences
- Encourages the teachers to attend the Orientation Programme and Refresher Course for fulfilling the requirements of career advancement

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
It is planned to introduce various Non-Major Electives by the allied departments	Department of Economics introduced two Non Major Elective papers Disaster Management and Emotional Intelligence
Motivation to the staff for applying UGC projects	Three staff members from BBA department and one from Economics Department applied for UGC minor project
Publication of books by the College with ISBN	Basic Tamil Part-I and Part – II (English) edited books published
Initiation of Bar code Scanner system in the Library	Bar code scanner system for book issue introduced in the library
Extension of Lunch canteen	Lunch canteen is extended to facilitate the boy students to have their lunch comfortably in benches
 Renovation of toilet near to the PG Commerce block 	To redress the grievance from the boy students of mathematics department, toilet near the Maths department is renovated
Introduction of new courses	M.Phil Physics and M.Phil Management courses were introduced in this year

* Attach the Academic Calendar of the year as Annexure

2.15 Whether the AQAR was placed in statutory body	Yes 🖌 No
Management ✓ Syndicate -	Any other body 🖌
Provide the details of the action taken	
 Efforts made to Introduce new subjects in various con autonomy Conduct remedial classes to encourage Receive more research grants via rese Introduce employment notice board in 	ge slow learners earch projects funding

Part – B Criterion – I

<u>1. Curricular Aspects</u>

1.1 Details about Academic Programmes

	Number of	Number of		Number of value
Level of the	existing	programmes	Number of	added / Career
Programme	Programmes	added during the	Self-Financing	Oriented
	(Aided)	year	programmes	programmes
Ph.D	-	-	01	-
PG	03		08	-
UG	08	-	08	-
PG Diploma	-	-	-	-
Advanced	-	-	01	-
Diploma				
Diploma	-	-	01	-
Certificate	-	-	02	-
Others (M.Phil)	-	02	04	-
Total	11	-	25	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS $\sqrt[\gamma]{}$ / Core /Elective option $\sqrt[\gamma]{}$ / Open options (ii) Pattern of programmes:

	Pattern	Number of programmes
	Semester	32 (UG-16, PG-11, M.Phil-04,
		Advance diploma-01)
	Trimester	-
	Annual	03
1.3 Feedback from stakeholders* (<i>On all aspects</i>)	Alumni	Parents ✓ Employers
S	tudents 🖌	
Mode of feedback: Online	Manual	✓ Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, there is a change in the syllabus as per the requirements of the students which is recommended by the BOS of various departments

- > New NME papers were introduced by various departments
- In addition to theoretical examinations for Part-V subjects, practical examinations also introduced
- Research Project was introduced in BBA department for the final year students
- Introduction of Skill based subjects in the first year and General Knowledge subject in the final year UG courses
- 1.5 Any new Department/Centre introduced during the year. If yes, give details.

Yes,

- > a separate canteen for girl students was constructed in the girls' park
- M.Phil Management and M.Phil Physics Departments were established during this academic year

Criterion – II 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst.	Associate	Professors	Others
	Professors	Professors		
210	128	33	-	49(NTS)

2.2 No. of permanent faculty with Ph.D. 43

2.3 No. of Faculty	Asst.		Associate Professo		ssors Others		Total			
Positions Recruited (R)	Professors		Professors							
and Vacant (V) during the	R	V	R	V	R	V	R	V	R	V
year										
-	-	09	-	-	-	-	01	29	01	38

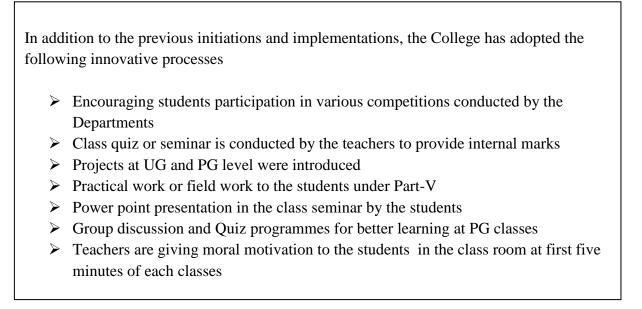
2.4 No. of Guest and Visiting faculty and Temporary faculty

02

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	12	26	15
Presented papers	31	78	21
Resource Persons	-	02	16

2.6 Innovative processes adopted by the institution in Teaching and Learning:



2.7 Total No. of actual teaching days during this academic year

180

- 2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)
 - > Answer scripts are issued in the form of booklets
 - Photocopies of answer booklets are issued to the candidates on request
 - Results are published through on line (in the web site of the College) within a month
 - > Re-totalling and revaluation options are provided
- 2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Board of Studies-27Faculty involved-161Workshop -Nil

2.10 Average percentage of attendance of students

74.00

Title of the Programme	Total no. of students			Division		
	appeared	Distinction %	I %	II %	III %	Pass %
Under Graduate (Regular Courses)			•		•	
B.A.English	47	-	05	15	18	80.85
B.B.A.Business Administration	50	0	17	21	-	76.00
B.Com.Commerce	89	0	22	52	06	89.89
B.Com with (CA)	30	2	22	02	-	86.67
B.Com.Corporate secretaryship	51	-	16	17	01	66.67
B.Sc.,Mathematics	42	06	23	08	-	88.10
B.Sc., Physics	32	01	21	01	-	71.88
B.Sc., Chemistry	23	03	14	01		78.26
B.Sc.,Computer Science	48	13	27	-	-	83.33
Post Graduate (Regular Courses)						
M.A. English	20	-	14	-	-	70.00
M.Com.,Commerce	20	-	14	04	-	90.00
M.Sc., Mathematics	25	07	07	-	-	56.00
Self-finance Courses						
Certificate Course in Gandhian Thaought	383	09	268	63	-	88.80
Certificate Course in Supply Chain	63	03	45	15	-	100
Management						
Certificate Course in Tourism&Travel	60	08	36	11	-	91.70
Management						
Certificate Course in Bio-tchnology	23	-	10	-	-	43.40
Diploma Course in Gandhian Thaought	09	-	08	-	-	88.89
Advanced Diploma Course in	01	-	-	-	-	00.00
Biotechnology						
Under Graduate Courses	-	1	-			1
B.Sc.,Biochemistry	11	02	02	01	-	45.45
B.Sc.,Microbiology	14	02	06	02	-	64.29
B.Com.Commerce (CA)	33	-	08	05	-	39.39
B.Sc.,Computer Science	43	-	10	01	-	25.58
B.Sc.,Information Technology	22	05	06	-	-	50.00
B.Sc., Electronics and Communication	10	01	07	-	-	80.00
B.C.A.Computer Application	36	-	17	01	-	50.00
Post Graduate Courses	1	1	1	-		
M.Sc., Biotechnology	04	03	01	-	-	100.00
M.Sc., Microbiology	07	04	03	-	-	100.00
M.Com.,Commerce (CA)	17	-	12	-	-	70.59
M.B.A. Master of Business Administration	41	01	20	01	-	53.66
M.C.A. Master of Computer Application	14	03	07	-	-	71.43
M.Sc., Electronics and Communication	15	06	03	-	-	60.00
M.Sc., Computer Science and Information	42	35	01	-	-	85.71
Technology						
M.Sc., Physics	18	02	09	02	-	72.22
M.Phil English	13	-	13	-	-	100.00
M.Phil Commerce	08	-	08	-	-	100.00
M.Phil Physics	06	01	05	-	-	100.00

2.11 Course/Programme wise distribution of pass percentage: For the Year 2014-15.

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes: **Contribution of IQAC**:

- IQAC coordinates all departments and additional responsibility units of the College in association with Dean (academic affairs), Dean (research), Dean (Co-curriculum), Controller Of Examinations, and College Office
- Disseminates information to faculty related to seminars, conferences and FDPs
- Encourages faculty members to attend Orientation and Refresher courses periodically
- Encourages teachers to apply for research projects(Minor and Major research projects)
- Helps the teachers to adopt Information and Communication Technology in teaching through organising workshops
- Supports Faculty members to apply various projects announced by UGC and other institutions
- Receives and Analyses feedback from students & staff and suggests measures for improvements.

Monitoring and Evaluation

- Periodical meetings of Head of the Departments arranged by IQAC for monitoring the processes
- Discussions with the College Management Council for enhancing the quality of various activities
- > Academic audit in the College helps to evaluate the teaching and learning activities
- 2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	02
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	03
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others (FDP programme by the College)	79

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff Regular & Self-finance	(19+27) = 46	28	-	-
Technical Staff	08	-	-	-

2.14 Details of Administrative and Technical staff

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Initiation taken by the IQAC to start M.Phil Physics and M.Phil Management courses in 2014-15
- > Took various steps to motivate teachers to apply for UGC minor projects
- Guest lecture arranged on 23-07-2014 about the procedure to prepare UGC and Other project proposal
- Suggested to the Dean for Research to conduct staff meetings at regular interval to promote research activities in the College
- Requested the Principal to deliver a lecture on 'Project Proposal Writing'

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	01
Outlay in Rs. Lakhs	-	-	-	5,35,000
				(Dec,2014)

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	01	01	01
Outlay in Rs. Lakhs	-	4,15,000	2,90,000	75000

3.4 Details on research publications

	International	National	Others
Peer Review Journals	05	-	-
Non-Peer Review Journals	02	-	-
e-Journals	-	-	-
Conference proceedings	10	15	-

3.5 Details on Impact factor of publications:

Range	0.5-4.5	Average _	h-index _	Nos. in SCOPUS	-	
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3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	2014-15 to 2015-16	UGC	3,80,000	2,90,000
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. 03 Chapt

Chapters in Edited Books

12

ii) Without ISBN No. 02

DST-FIST CAS UGC-SAP _ _ _ DPE DBT Scheme/funds 3.9 For colleges CPE BT Star Scheme Autonomy _ **INSPIRE** Any Other (specify) CE 3.10 Revenue generated through consultancy _

3.8 No. of University Departments receiving funds from

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	02	07	-	-
Sponsoring	-	UGC(Autonomy		-	-
agencies		Grant)	UGC(Autonomy		
			Grant)		

3.12 No. of faculty served as experts, chairpersons or resource persons 28

3.13 No. of collaborations	International - National -
	Any other _
3.14 No. of linkages created during	this year

3.15 Total budget for research for current year in lakhs:

From Funding agency	UGC	From Management of University/College	-
Total	2.90.000		

3.16 No. of patents received this year Nil

Type of Patent		Number
National	Applied	-
Inational	Granted	-
International	Applied	-
International	Granted	-
Commercialised	Applied	-
Commercialised	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
10	-	-	-	10 - Ph.D	-	-

3.18 No. of faculty from the Institution who	are Ph. D. Guides	07
and students registered under them		06
3.19 No. of Ph.D. awarded by faculty from t	he Institution	06
3.20 No. of Research scholars receiving the JRF - SR -	Fellowships (Newl Project Fellows	y enrolled + existing ones) _ Any other _
3.21 No. of students Participated in NSS eve	ents:	
University level	345 State le	evel 768
National level	01 Internat	tional level
3.22 No. of students participated in NCC ev	ents:	
ĩ	University level	07State level127
J	National level	04 International level _

3.23 No. of Awards won in NSS:

			University lev	vel	-	State level	-
			National level	I [-	International level	-
3.24 No.	of Awards won in NC	C:					
			University leve		-	State level	-
			National level		02	International level	-
3.25 No. o	of Extension activities	organiz	ed				
τ	University forum	-	College forum	08			
ľ	NCC	06	NSS	09		Any other 05	5

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Our College NCC, NSS, YRC and Individual Departments undertake extension services to the society through various activities listed below:

- NSS orientation program was conducted on 01.04.2014 and a guest lecture was given by Prof.R.R.Kubendran to all NSS volunteers on the topic "Role and Responsibilities of NSS volunteers"
- > NCC and NSS jointly organised the Independence Day and Republic Day celebration
- In the Blood Donation Camp organised by Tamilnadu State Transport Corporation in Thamukkam Ground, 115 NSS volunteers of our College were donated their blood
- On 7th july 2014, 'Go Green Day'was celebrated and 35 saplings were planted by the NSS volunteers within the College Premises
- On 21.07.2014 a blood donation camp in the College was organised jointly with the NSS,YRC,Lions Club of Madurai Host and JCI Madurai Pandian and 168 bags of blood were collected and donated to the Rajaji Government hospital, Madurai
- On 05.09.2014 a student seminar was conducted on 'Gandhiya Sinthanaikal'. Dr. Annamalai, Gandhi museum, New Delhi was the chief guest and delivered a lecture on "Gandhia Sinthanaikal".
- On 12.09.2014 an awareness program on 'Road Safety for Girls' was conducted with the JEEVAN HONDA, Madurai.

 \triangleright

- On 17.10.2014 a cycle rally was conducted by the NCC unit to make awareness on 'Clean Environment Awareness and Avoiding Plastic' from Sourashtra college to Thirunagar and Thirunagar to Sourashtra College
- On 31.10.2014 Sardar Vallabai Patel's Centenary was celebrated as National Integration Day and volunteers took oath on that occation about National Integration.
- During the Karthikai Deepam Festival in Thiruparankundram on 05.12.2014 50 volunteers of our NSS units and 15 NCC volunteers supported the Thirupparankundran Police Battalion
- There was a special campus Cleaning Program under Swachh Bharath Abiyan Scheme organised by the NSS units on 10.12.2014
- A Special seminar for women on 'Save Women from Cancer' was conducted on 15-12-2014 by Mrs. S.Sridevi, Project head, Women Light of Life. Nearly 200 members participated in the program
- On 23.12.2014 pamphlets distributed to the students and public to make awareness on Prevention of Dengue Fever
- Our NSS volunteer Mr.A. Ajith Kumar of III B.A.English was selected to participate in Republic Day parade at Chennai
- Our NSS volunteers Mr. Saravanan and Mr. Subhas participated in NSS National Integration Competition in Mangalore from 24.12.2014 to 30.12.2014
- Three personality development workshops were conducted to NSS volunteers on 10.11.2014, 31.01.2015 and 01.02.2015 in our College campus
- On 29-12-2014 our College YRC arranged an awareness programme on 'Eye Donation'. Mr. L.Venkatesh, The Life Trust NGO, Madurai spoke on the significance of eye donation. Nearly 80 YRC volunteers participated in the programme
- On 16.02.2015 an awareness competition on various titles like Swachh Bharath Abiyan, Youth Power, Blood Donation, Eye Donation, and First Aid was conducted by prof.R.R.Kubendran to the students of YRC. Around 19 volunteers participated in these competitions
- On 18.02.2015 an Eye Checkup Camp was organized by the YRC of Sourashtra College and Vasan Eye Care. Around 358 students benefited by this programme
- A Tree plantation programme was organized by the NCC unit on 03.03.2015 Mr. Sankar Lal, Manager, Canara Bank, Vilachery Branch, Madurai inaugurated the programme

Criterion – IV 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	28.12 (acres)	-	-	-
Class rooms	65	-	-	65
Laboratories	15	-	-	15
Seminar Halls	04	-	-	04
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	6,68,198	UGC Autonomy Grant	6,68,198
	-	9,99,840	UGC Additional Assistance to Colleges Grant	9,99,840
	-	50,200	UGC Assistance for Development of Sports Infrastructure and Equipment	50,200
	-	3,00,000	UGC Merged Scheme	3,00,000
	-	-	UGC Adhoc on Account Grant	-
Others	-	-	-	-

4.2 Computerization of administration and library

- Computerised Fee receipt is prepared by the Administrative Office to help the students to pay the fee
- Office Administrative Software-'Elifa' is extended to the self-finance office and installed to record information like student profile, fee details etc.
- Computer Training to the office staff about computer data entry- Imparted
- Collection of e-book in the library to help the students to take soft copy of specific book of their subjects
- > Library is provided with internet facility for book entry and browsing.

4.3 Library services:

	E	xisting	Newl	y added	Т	Total	
	No.	Value	No.	Value	No.	Value	
Text Books	52603	1,52,48,052	900	2,15,176	54215	15589052	
Text Books (SF)	14620	-	829	2,87,411	15449	-	
Reference Books	2627	808696	22	5240	2649	813936	
Reference Books	2038	-	35	-	2073	-	
(SF)							
e-Books	-	-	-	-	-	-	
Journals	12+28	15500	16	18000	28+28=56	33500	
e-Journals	-	-	-	-	-	-	
Digital Database	-	-	-	-	-	-	
CD & Video	40+52	-	CD-155	25000	195+52	51000	
Others(specify)-	66	30500	T-44+	39000	152(Tamil-	69500	
Magazine			E-42=86		66,English- 86)		

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart -ments	Others
Existing	325	07	10(Points)	02	02	03	31	-
Added	15	-	-	-	-	-	-	-
Total	340	07	10	02	02	03	31	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Office automation orientation program was conducted by IQAC to enhance the computer oriented skills of the non-teaching staff.
- Internet facilities has been provided to research departments for teaching and research purposes
- Local network connection of computers in Aided courses Office

4.6 Amount spent on maintenance in lakhs:

i) ICT	1.65
ii) Campus Infrastructure and fa	acilities 10.52
iii) Equipments	9.06
iv) Others	5.07
Tot	tal: 26.30

Criterion – V 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC facilitates conduct of student support services through the following means

- Requests the office for sending circular and using general notice board to display information about various scholarship and other financial assistance to students
- Suggests the management to publish various facilities available to the students in the College website and College handbook
- Coordinates with placement cell and career guidance cell to arrange periodical lectures for exploring the job opportunities to students
- Suggests heads of various departments to inform about the respective support services to the students
- Coordinates with Dean for co-curriculum, and other additional responsibility incharges to render services to the students in specific area

5.2 Efforts made by the institution for tracking the progression

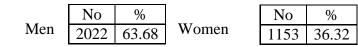
- Principal meeting with the Heads of various departments to discuss the academic issues and quality improvement
- Regular SWOT analysis by the IQAC about progression of the College
- > Parents, Students and Alumni feedback to make improvements in the ensuing year
- Result analysis by the COE office
- > Maintenance of Placement Cell record to measure employability of the students

5.3 (a) Total Number of students

	UG		PG		Ph. D.	Others (M.Phil)				
	Male	Female	Total	Male	Female	Total		Male	Female	Total
Regular	904	520	1424	61	84	145	-	-	-	-
Self-	912	395	1307	126	129	255	(5+5)=10	14	20	34
finance										
Total	1816	915	2731	187	213	400	10			34
	Total strength= 3175									

(b) No. of students outside the state

(c) No. of international students



	Las	t Year ((2013-2	2014)	This Year (2014-2015)		
Community	Aided	Self-finance	Total	Aided	Self-finance	Total
General (OC)	20	28	48	20	34	54
SC/ST	140	108	248	157	98	255
OBC/BC	1143	940	2083	1209	1169	2378
MBC	181	227	408	216	261	477
Physically Challenged	-	-	-	2	-	2
Total	1484	1303	2787	1604	1562	3166

Demand ratio = 1:3.7 Dropout % = 1.61

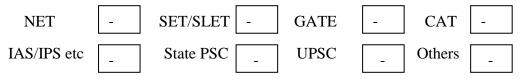
5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Guest lecture on 'English for Competitive Exam' arranged by the Placement Cell on 05-02-2015
- A guest lecture on 'Soft Skills Development' was conducted by the Department of English on 09.10.2014. Prof. R.Govindasamy, Director, Self-finance, MTN College, Madurai addressed the students
- A Special lecture was arranged by the Placement Cell on 'Interview Technique' for final year UG students in the Department of BBA on 28-10-2014. Dr. S.Thiagarajan, Head, Dept.of Economics, Sourashtra College delivered a lecture and conducted a model interview

No. of students beneficiaries

120 + 165 + 92 = 377

5.5 No. of students qualified in these examinations



5.6 Details of student counselling and career guidance

- The Career Guidance and Counselling Cell of the College provides counselling to the students based on the recommendations of the HODs and student's mentor
- On 19.08.2014 an orientation programme was arranged to final year students of under graduate courses and a special lecture was given by Prof.E.B.Balaraman
- Teachers were informed to counsel students during their class hours regularly
- During the parent teachers meeting, special guidance was given by the teachers to the students and academic report of the students discussed with the parents

No. of students benefitted



5.7 Details of campus placement

	Off Campus		
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
03	275	06	03

5.8 Details of gender sensitization programmes

- On 18.08.2014 a lecture was given by Dr.R.Chitra on "Women Issues" to girl students of first year courses
- Navarathiri festival was celebrated on 26.09.2014 to develop enthusiasm and spiritual believe among girl students
- Guest lecture on "Social Skills to Women" was organised by the Counselling Cell on 25.08.2014. Dr. R.Chitra delivered a lecture and motivated the students to acquire social skills
- Pongal festival was celebrated by the College on 12.01.2015 to inculcate traditional values among the students

5.9 Students Activities

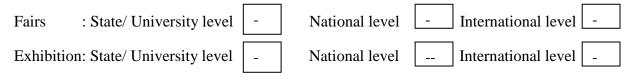
5.9.1 No. of students participated in Sports, Games and other events

	State/ University level	157	National level	14	International level	-
	No. of students participa	ated in cu	ultural events			
	State/ University level	160	National level	-	International level	-
5.9.2	No. of medals /awards w	von by st	udents in Sports,	Games	s and other events	
Sports :	State/ University level	28	National level	07	International level	-
Cultural	: State/ University level	15	National level	-	International level	-

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	24+04+1	28,000
Financial support from government	663	13,46,712
Financial support from other sources	31	1,41,550
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives



5.12 No. of social initiatives undertaken by the students 18

5.13 Major grievances of students (if any) redressed:

- > Bus to inner-part of Nilayur and Vandiyur area
- 15 minutes time given to girl students to get on the bus after completion of the College
- > Expansion of girls rest-room with two new toilets
- > Bi-cycle stand shifted near the two wheeler stand
- Extension of time to pay the fee without fine from 15 days to 25 days

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

OUR VISION

We envisage the steady progress of the grass roots of the society in general, and the upliftment of the economically, socially and educationally backward Sourashtra youth in particular, by providing a conducive environment to prepare for their successful take-off in their careers and also in real life as responsible citizens of India.

OUR MISSION

Our objective is to work as an ensemble with a commitment to inspire our students to acquire physical strength, intellectual curiosity and moral integrity. Most importantly we strive to inculcate an aptitude for service to build a mutually supportive, communally co-operative and religiously tolerant society.

6.2 Does the Institution has a management Information System

Yes,

- Database of the Students, Staff and Events are properly maintained and used for analysis and decision making.
- Computerised information system is used for sharing information from the office to staff
- The management information system is functioning in the College for supervision, decision making, execution and implementation of various tasks.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The Dean for academic affair makes steps in developing the curriculum with the coordination of chairmen of various departments. The curriculum development is based on

- Recommendations of Boards of Studies, Academic Council and Governing Body of the institution which are constituted according to the norms laid down by the UGC.
- Recommendations of the external experts for improving the syllabus content is considered and changes adopted in respective course syllabus
- Suggestions from the faculty, subject experts, industrial experts, and students' representatives, forms part of the curriculum designing.
- Participation of Students, and Alumni in Board of Studies and Academic council are made
- Syllabus of various universities and colleges are compared to make improvement in curriculum
- A new programme, M.Phil Physics is introduced to meet the demand for students in physics discipline
- A paper on communication is incorporated in the syllabus of III B.A.English as per alumni recommendations

6.3.2 Teaching and Learning

- ➤ In a view to compete with the modern and upcoming trends in their area of study and to maintain professional competence, the faculty members are enriched through various training programmes conducted inside and outside the college.
- Teachers are suggested to adopt new teaching methods and they are encouraged to follow micro teaching methods
- Faculty Development Program is organised by the College for both senior and junior staff members, on need basis.
- The Management encouraging the faculty to participate in seminars, conferences and workshop at national and international level which will help in enhancing teaching skills
- Organising regular seminars and guest lectures on UGC Autonomy grant for knowledge sharing
- Slow learners and average learners are paid special attention by the teachers in the class room. Question bank, study material and special classes are arranged to such students for improvement

- Utilisation of ICT facilities by the staff and research students in their Departments to motivate them for advance learning
- Practical case studies are discussed in the classes of BBA and MBA

6.3.3 Examination and Evaluation

- Answer booklet for summative examinations issued to help the candidates
- Screening of questions on the date of examination by the concerned subject teachers
- External examiners are appointed to value the answer booklets of summative examinations
- Online exam is conducted for General Knowledge paper to all final year students
- Online results published through College website within 30 days from the completion of examinations
- Transparency in valuation system is followed with revaluation option and scanned answer scripts viewing and supplementary examinations to provide opportunity to final year students

6.3.4 Research and Development

- Dean for research conducts Heads of the Departments meeting to encourage staff to take research activities
- Staff members attending international conferences are encouraged by the Management with financial support
- The planning and development cell arrange various meeting with teachers to motivate them to take part in research activities
- Ph.D Scholars in Commerce Department are encouraged to take part in pre-submission viva-voce and public viva-voce examination conducted at the research centre.
- College level workshop was conducted by the Dean for research on 25.02.2015 with a special lecture by Dr.L.P.Ramalingam, Principal, Sourashtra College to motivate teachers to apply for research projects
- At present seven approved guides of Madurai Kamarajar University guide Six scholars for Ph.D
- 6.3.5 Library, ICT and physical infrastructure / instrumentation
 - > Bar Code system is introduced in the Library
 - Accounting of library books under the headship of Mr. C.S.Vijayakumar

- > Annual maintenance of physical infrastructure and instruments
- Power point presentation and video e-content are used in all UG courses
- The College introduced ICT learning in all PG courses. MBA., and MCA., class rooms are fully computerised and online teaching is undertaken by the staff members during class hours
- 6.3.6 Human Resource Management
 - The College Management Committee guide the Principal and Heads of the Departments in the planning and activities of the College
 - Based on the IQAC recommendations, the Principal and HODs meet the staff members and give suggestions for the improvement of their performance.
 - Self-Appraisal forms help the teachers to know about their progress and this give them self motivation for future improvement.
 - The services of non-teaching staff to the students and staff are monitored and assessed by both Office Superintendent and the Principal by way of considering the quality of work done and time taken to complete it.
- 6.3.7 Faculty and Staff recruitment
 - As per the guidelines of the UGC and Government of Tamilnadu, the faculty and staff members are appointed in the College.
 - Till the approval of the appointed faculty, the Management provides salary for the recruited staff on ad hoc basis
 - A recruitment panel consisting the Management, Principal, Subject Experts and HOD is set up to select teachers for self-finance courses
- 6.3.8 Industry Interaction / Collaboration
 - Department of English has institutional tie-up with Madurai Charitable Trust, Madurai.
 - Department of Business Administration has been organising industrial visits to the students regularly
 - ➢ Industrial and institutional training to the students of B.B.A. has been arranged in the final semester
 - Department of microbiology has been organising industrial visits to PG students of Microbiology

6.3.9 Admission of Students

- In order to improve the admission of students a detailed flex banner display is maintained in the college entrance regarding various courses offered in the College
- As per the State Government Regulations and reservation policy admission procedure is followed.
- Admission committee is nominated with due representations from senior staff members and scrutiny of applications are made by them.
- > Recommendations of the committee are accepted for the admission.
- Admission is undertaken transparently. Selection list of students is displayed in the College notice board and individual letters to the candidates are sent.
- For the admission of full time Ph.D, the selection process is undertaken once in three months through entrance test and interview by research committee as per the Madurai Kamaraj University guidelines

6.4 Welfare schemes for

Students

- > Medical camp to the students was conducted by the NSS Units
- The Management provides monetary reward to the NCC cadets attending RDC parade
- > All students are covered under group insurance scheme.
- Management scholarships provided for deserving students
- First-Aid box has been provided in all the departments. In the case of Medical emergency, students are taken to the near-by hospitals and first aid is given to them to save their life
- Educational tours and Industrial visits are being encouraged by the College
- Our college encourages students to celebrate the religious functions and festivals such as New Year, Diwali, Pongal, Christmas, Thiruvilakku Pooja, Navarathiri Golu, Saraswathi Pooja etc
- Free noon meals provided to needy students by the Management and Alumni Association of Sourashtra College.

Teaching

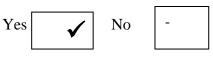
- Teaching staff are availing personal loan in case of medical emergency which is funded by the Management of the College.
- Management allows direct salary deduction scheme to repay the loan availed by faculty from teachers' cooperative society (THRIFT Society)

Financial support to attend International Seminar in abroad and the Seminar fees paid by the faculty are reimbursed by the Management.

Non teaching

- > Free Uniform to the supportive staff is given by the Management
- Personal loans can be availed by non-teaching staff members from Non-Teaching Staff Welfare Association
- Personal loans can be availed from the Management during medical emergency
- 6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

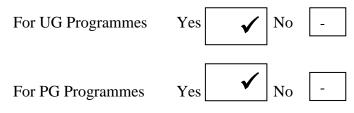


6.7 Whether Academic and Administrative Audit (AAA) has been done?

07 Lakhs

Audit Type	Ех	kternal	Internal		
	Yes/No	Agency	Yes/No	Authority	
Academic	Yes	Appointed external experts	Yes	Management and IQAC	
Administrative	Yes	JDC's office AG's office	Yes	Management & Auditors	

6.8 Does the University/ Autonomous College declares results within 30 days?



6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- As per the students request, hall ticket is prepared with subject codes of current and arrear papers separately
- > Photo identification of students in the exam hall ticket is made
- > Conducting arrear exams only in the afternoon on respective dates
- Publication of results in College website

- Results are published within a month
- > Final year UG students are allowed to appear for supplementary examinations
- Practical and field work assessment for Part-V program are introduced
- Screening and scrutinising the question papers to confirm syllabus coverage and avoid errors
- Examination review committee is framed and their suggestions are carried out periodically

6.10 What efforts are made by the University to promote autonomy in the affiliated / constituent colleges?

- Appointing nominees to board of studies of various courses, academic council and awards committee
- Facilitating Experts opinion and ideas to enhance quality in academic activities of the College
- Awards of degrees to various Under Graduation, Post Graduation, Research Courses and Diploma and Certificate Courses
- Providing recognition to new courses of the College

6.11 Activities and support from the Alumni Association

- Arranging meeting of alumni get-together of various courses based on their request
- Regular EC and GB meetings are being conducted by the Sourashtra College Alumni Association (SCAAN)
- > Continuous support from the Alumni members for noon-meal scheme
- > Scholarship to the economically poor students by the Alumni Association
- Free noon meal scheme sponsor by the alumni members
- Alumni members taking part in the Board of Studies and providing suggestions to enhance quality of curriculum
- 6.12 Activities and support from the Parent Teacher Association
 - Parent Teachers Meetings are conducted for all UG students on 19-03-2015 and 20-03-2015
 - Suggestions from the parents are collected to prepare future plan of actions
- 6.13 Development programmes for support staff

Nil

6.14 Initiatives taken by the institution to make the campus eco-friendly

- NSS units of our College have been strictly maintain the campus eco-friendly and clean
- College campus is Tobacco free
- > Only vegetarian foods are served in the canteen
- Rain water harvesting units have been installed in the campus
- > Tree plantation has been undertaken periodically

Criterion – VII

7. <u>Innovations and Best Practices</u>

7.1 Innovations introduced during this academic year which have created a positive impact on

the functioning of the institution. Give details.

- > Purchase of latest software and equipments in the computer lab
- > Modification of Office administration software 'Elifa' is undertaken
- Part-I(Tamil) and Part-II(English) edited books are prepared by the staff members of our College and distributed to the students
- Collection of e-books in the Library. Particularly Communication and grammar books are collected more in numbers to enhance the communicative skill of students
- > Periodical Students' Representatives meetings
- > Conduct of guest lectures at Department level
- 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year
 - Course structure is modified and implemented successfully and Answer Booklet was introduced in the examination
 - > Department Association activities are held as per the plan
 - As per the requisition made by the NCC officer, the Management enhanced the reward to cadets attending RDC parade
 - Appreciation by the Management to teachers who received funds for minor projects
 - NSS units have conducted various programmes like Blood donation camp, Campus cleaning and Awareness program
 - M.Phil Physics and M.Phil Management courses are introduced in this academic year successfully
 - Introduction of Disaster Management and Emotional Intelligent as NME subjects by the Department of Economics

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Adding new courses in the academic year.

- > M.Phil Physics and M.Phil Management courses were introduced successfully
- Disaster Management and Emotional Intelligence subjects were added as NME papers by the Department of Economics

Publication of Books

- > Part I Tamil and Part II English edited books were published by the College
- Books for Value Education and Environmental Studies also were published by the college

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

- > Regular campus cleaning programme is organized by the NSS units of the College
- Our College NCC unit undertakes cleaning and environmental protection programmes in the College campus as a field work in Part-V subject
- NCC unit of the College has conducted an environmental awareness rally on "Avoiding Plastic" on 17.10.2014
- Management of the College is very much interested in planting saplings inside the College campus every year.
- Lions Club of Madurai host conducted a Sapling plantation program jointly with the NCC unit of the College on 15.08.2014

7.5 Whether environmental audit was conducted?

Yes	\checkmark	No	

7.6 Any other relevant information the institution wishes to add.(for example SWOT Analysis)

Strengths of the institution

- The Management encourages Self-finance students by offering Scholarship for 100% attendance and scoring more than 80% of marks. Also the Management provides Free Noon Meals to the deserving poor students.
- The students who score high marks in the semester examinations are awarded Medals from Endowments constituted by the Philanthropists and Donors.
- Alumni Association of our College (SCAAN) is implementing certain valuable schemes such as Free Noon-Meal scheme and payment of scholarship and conducting lecture programmes. Also contributed to construct a building for an area of 1500 Sq.ft in the campus on the land allotted by the Management.
- IQAC has conducted Student Representative Meeting to collect opinions and suggestions for the development of College.
- Various Departments of the College have been conducting outreach programmes for the benefit of adopted village i.e. Nilayur and near-by villages.
- Students of NSS have been honoured for their meritorious service. Our NCC students have attended National level Camp and Republic Day Parade. NSS units are regularly conducting blood donation camp and our college has been honoured with Shield and Certificates
- Our college placement cell and career guidance cell have been conducting various meetings and programmes to improve the skills of our students to face the interviews and get employed. Our students are regularly attending interviews conducted in various colleges to get employment.

Weaknesses

- Our College is located in village based hilly area which in turn a hurdle to adopt WiFi system in the College as a whole
- Most of the students are from nearby villages and they are not fluent in communication

- The College has been trying to create industry collaboration for enhancing quality of curriculum and makes it suitable to industry expectations
- Lack of government assistance and scholarship to the students of self-finance Programmes

Opportunities

- Introduction of autonomous creates possibilities to develop new courses and subjects to enhance employment opportunities to the students
- There are ample scope to the college to get more grants from the UGC under various grounds
- > Department wise arrangement can be made to handle classes with ICT facilities

Challenges

- Special lectures to make awareness among the students to appear for various competitive examinations
- > Admiring students to enrolled in post graduation courses
- > Skill Development for rural and poor students enrolled

8. Plans of institution for next year

Curriculum changes

It is planned to

- Introduce communication skill development courses for competitive exam by the Department of English
- Conduct online examination for 'General knowledge' subject
- > Introduce 'answer booklet' also in the internal examinations

Research and Development

- To apply for Potential for Excellence to the UGC
- To encourage staff to complete Ph.D and to get guideship
- > To motivate staff to apply for UGC projects
- ➢ To apply for UGC Sports Grant
- To encourage faculty members to publish papers in international referred journal

Sourashtra College (Autonomous), Madurai-4

Sourashtra College (Autonomous), Madurai-4

Signature of the Chairperson, IQAC

Dr. L.P. RAMALINGAM

Name: Dr.L.P.RAMALINGAM

- To motivate the students to participate in various inter-college competitions
 To arrange special lecture in the adopted school in Nilayur and plan to
- provide computer facility to them
- > Arranging more on-campus and off-campus placement interview
- Conduct awareness camp and rally in 'Kobalipuram' and 'Vilacheri' by NCC and NSS units particularly on 'Environmental Protection'

Infrastructure Facilities

- RO water plant in the girl students rest room
- Extension of toilet building in the girl students rest room
- Extension of lunch canteen with more seat arrangements
- Planned to add more ICT facilities

attr

Signature of the Coordinator, IQAC

Name: Lt.Dr.K.R.SRINIVASAN

Dr. K.R. SRINIVASAN, MA(Huns).M.PM.MBA.M.PhLPhD.DP.4 CS.,CLISc., Head & Assistant Professor Department of Economics SOURASHTRA COLLEGE Madurai-625 004



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AQAR, for 2014-15

Annexure I

ANALYSIS OF THE FEEDBACK

ALUMNI

The College conducts Annual meeting of Sourashtra College Alumni Association (SCAAN) on 2nd October of every year. On such occasion, all the members of the Alumni association are invited to participate and to provide valuable suggestions for the improvement of standards of education in the form of feedback. The following are the appreciation and suggestions received from the alumnae.

Appreciation

- Uninterrupted power supply in the college were highly remembered by the computer science students
- Parents appreciate in-time publication of results under autonomous system by the College
- Master of Business Administration students expressed their happiness in the conversion of class room as Smart Class Room
- Alumnus felt happy that they gained more practical knowledge by lab visits, Guest lectures and Lab experiments
- > Appreciated the co-curricular and extracurricular activities
- Admired the growth of Department of Commerce as a Research Centre.
- Appreciated the adoption of CBCS and Non-Major Electives system in the curriculum
- Free mid-day meal scheme was highly appreciated by all members present on the day
- Remarkable and sincere appreciation to the teachers for their knowledge sharing and motivation
- Female members thank the Management for the facilities and conducive environment provided to them during their period of study
- > Appreciated the College bus facility for girl students

Suggestions

- Alumnus suggest to provide bus facilities to the boy students of the College
- Many of the alumnus suggest to incorporate communication development programmes in all the discipline
- Suggestions to maintain all the wooden chairs and tables available in the College for the wellbeing of students in future
- Commerce department alumnus suggest to have a note book and stationery store in the College

Parents

- Parents Teacher Meetings are conducted once in a year separately for the first year and second year students. The parents of poor achievers in third year courses are asked to attend the PTA meeting
- On the opening day of first year classes, parents are allowed to attend the orientation meeting and ask them to get clarification of their doubts
- Feedback from the parents were obtained on the PTA meeting about the academic facilities and infrastructure of the college
- Heads of the Departments are responsible to collect the feedback and submit the parents' views and suggestions to the Principal in the Heads meeting.

Students

- Every year, at the end of even semester, feedback is obtained from all the students through a schedule on Teaching, Learning and Evaluation aspects and the academic and administrative aspects of the institution.
- The feedback collected through two suggestion boxes-one for aided course students and another for self-financed course students are carefully analysed by the Principal and Heads and valued points are taken care of by the college.
- The feedbacks from the students are analysed by the Principal and Heads. The valuable points and suggestions are considered seriously and necessary actions are taken by the Heads. The Principal will bring the suggestions connected with the

Administrative affairs to the Management Committee for implementation. Being a member for Academic Council of Madurai Kamaraj University, our Principal presents the feedback in the form of suggestions and ideas in appropriate forum of the University.

Annexure II

Best Practices

Academic Activities

- > Part I Tamil and Part II English edited books were published by the College
- Books for Value Education and Environmental Studies also were published by the College

Adding new courses in the academic year.

- > M.Phil Physics and M.Phil Management courses were introduced successfully
- Disaster Management and Emotional Intelligence subjects were added as NME papers by the Department of Economics

Infrastructure facilities

- > Extension of women's rest room with additional toilet facility
- > RO water facility with a water tank near the women's rest room
- ➤ Canteen facility near the women's rest room