Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**SOURASHTRA COLLEGE**
Name of the head of the Institution	**N.H.SARAVANAN**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**04522370872**
Mobile no.	**9486506566**
Registered Email	**soucollege@gmail.com**
Alternate Email	**mathssaravanan@gmail.com**
Address	**Sourashtra College (Autonomous), Vilachery Main Road, Pasumalai Post,Madurai-625004**
City/Town	**Madurai**
State/UT	**Tamil Nadu**
Pincode	**625004**

2. Institutional Status

Autonomous Status (Provide date of Conformant of Autonomous Status)	**06-Sep-2011**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr.T.D.VENKATESWARAN**
Phone no/Alternate Phone no.	**04522370872**
Mobile no.	**9842191957**
Registered Email	**iqacsoucollege@gmail.com**
Alternate Email	**thadanvenkateswaran@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.sourashtracollege.com/IQAC_Report.aspx

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.sourashtracollege.com/images/iqac/calendersix.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**B**	**2.58**	**2013**	**23-Mar-2013**	**22-Mar-2018**
3	**B+**	**2.74**	**2019**	**28-Mar-2019**	**27-Mar-2024**

6. Date of Establishment of IQAC	**01-Nov-2006**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
online feedback system	15-Aug-2018 10	500
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8. Provide the list of Special Status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
SOURASHTRA COLLEGE	AUTONOMY	UGC	2018 365	2000000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File

10. Number of IQAC meetings held during the year :	12
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

submission of AQAR, IIQA and SSR for third cycle NAAC Visit held on 26.03.2019 and 27.03.2019 and reaccredited with B plus grade by NAAC one day state level seminars and international workshop conducted by IQAC Conduct of academic audit by external experts introduction of new website to the College(www.sourashtracollege.com)

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
IQAC planned to get A grade or more from NAAC in the third cycle	the College is re-accredited with B+ grade by NAAC

planned to develop Computerized library system	library software Rovan is introduced in the central library of the college
aimed to upload SSR data to NAAC in time	SSR was submitted within the given time limit
planned to introduce new subjects	Goods and Service Tax in B.Com(CS), Python in B.Sc (CS), Internship project in BBA
Planned to implement outcome based curriculum	curriculum is updated as outcome based curriculum and it will be implemented in next academic year
Student profile and student report e-format preparation	with the help of "Elifa" software, it is developed a profile format about students details and academic information
to create database for IQAC	department wise database is generated in the IQAC office
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
SOURASHTRA COLLEGE STAFF COUNCIL	02-Jul-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	26-Mar-2019
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	19-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	the college has management information system. The Elifa software is used for recording all information about teachers, staff and students of the college. Office administration processes, students admission, attendance and students academic report are undertaken with the help of Elifa software. Data sharing from controller

of examinations office and administrative office is also possible with this software. day to day information and messages are passed through SMS and email. In future it is planned to connect administrative office, selffinance office, controller of examinations office and library under on server for developing integrated data system in the college.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BA	UEH	ENGLISH	18/06/2018
BSc	UCY	CHEMISTRY	18/06/2018
BSc	UCS	COMPUTERSCIENCE	18/06/2018
BSc	UIT	INFORMATION TECHNOLOGY	18/06/2018
BSc	UMC	MATHS WITH CA	18/06/2018
BA	UTL	TAMIL	18/06/2018
BCom	UCE	COMMERCE	18/06/2018
BCom	UCP	CORPORATE SECRETARYSHIP	18/06/2018
BSc	UMS	MATHEMATICS	18/06/2018
[View File](#)			

1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
MBA	Management Studies	18/06/2018	Management Theory and Practice17MBAC11	18/06/2018
[View File](#)				

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	CHEMISTRY	18/06/2018
BCom	CORPORATE SECRETARYSHIP	18/06/2018
MPhil	ENGLISH	18/06/2018
MPhil	MANAGEMENT	18/06/2018
[View File](#)		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	ENGLISH	18/06/2018
BCom	COMMERCE	18/06/2018
BBA	BUSINESS ADMINISTRATION	18/06/2018
BSc	COMPUTER SCIENCE	18/06/2018
BSc	MATHEMATICS	18/06/2018
BSc	CHEMISTRY	18/06/2018
BSc	PHYSICS	18/06/2018
MA	ENGLISH	18/06/2018
MCom	COMMERCE	18/06/2018
MSc	MATHEMATICS	18/06/2018
BCA	COMPUTER APPLICATION	18/06/2018
BSc	INFORMATION TECHNOLOGY	18/06/2018
BSc	MICROBIOLOGY	18/06/2018
BSc	BIOCHEMISTRY	18/06/2018
MCom	COMMMERCE WITH COMPUTER APPLICATION	18/06/2018
MBA	MANAGEMENT	18/06/2018
MCA	COMPUTER APPLICATION	18/06/2018
MPhil	COMMERCE	18/06/2018
MPhil	PHYSICS	18/06/2018
MPhil	ENGLISH	18/06/2018
BCom	CORPORATE SECRETARYSHIP	18/06/2018
BSc	MATHS WITH COMPUTER APPLICATION	18/06/2018
MPhil	MANAGEMENT	18/06/2018

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
certificate course in Gandhian Thought	02/07/2018	622
Diploma in Gandhian Thought	02/07/2018	11
Nature Cure -Iyarkai Nalavalviyal	11/02/2019	25
Hardware training program	07/08/2018	36
Sourashtra Language Skill	11/08/2018	15

Financial Accounting system by using Tally ERP	18/12/2018	50
certificate course in Yoga	14/09/2018	30
	[View File]()	

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	Business Administration	54
BCA	computer Application	20
BCom	commerce with Computer Application	108
BSc	computer Science	47
BSc	computer Science (SF)	60
BSc	Information Technology	40
BSc	Mathematics with Computer Application	24
MBA	Business Administration	31
MCom	Commerce with Computer Application	7
	[View File]()	

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The College obtaining feedback from the students and all stackholders. a) Students: Every year, at the end of even semester, feedback is obtained from all the students through questionnaires on Teaching, Learning and Evaluation aspects and the academic and administrative aspects of the institution. The feedback form is available in the Website of the College. b) Alumni: The Sourashtra College Alumni Association conducts its annual meeting on October 2nd every year. During such meetings, the feedback and suggestions from the alumni on the available facilities, services, usefulness of courses etc. are carefully recorded. MBA and MCA Departments have their own Alumni Associations and they get feedback from their students. In addition to the regularly conducted Annual meeting of Sourashtra College Alumni Association (SCAAN), Our College Alumni of various departments have been conducting meetings in the campus. On such occasions, they provide valuable suggestions for the improvement of education in the form of feed back to the college c) Parents: Every year the Parent-Teacher Association meetings are conducted. Parents

present their opinions and suggestions in the meetings and also meet the Heads and other staff members to know about the academic performance of their sons and daughters. d) Employers / industries: During Industrial visits, Guest lectures, Conferences, Workshops and Seminars, the experts from Industries and Business give their suggestions and share their experience on the recent developments and changes in the respective subjects. e) Academic peers: Feedback is collected from staff members at the staff council meetings. Feedback from academic peers helps the faculty members to present their suggestions and ideas in academic meetings such as Board of Studies and Academic Council for updation of curriculum, introduction of new subjects etc. f) Community: Members of the General Body of Sourashtra College Council express their suggestions and ideas for the improvement of college in the meetings. The feedback collected through two suggestion boxes-one for aided course students and another for self-financed course students is carefully analyzed by the Principal and Heads and valued points are taken care of by the college. The feedback forms are available in the college website. Based on the feedback results, the IQAC and heads of departments jointly representing the same to the Management through the Principal. Introduction of new courses like GST, Python etc., RO water system, paver block roads, ladies rest room renovation, Tar road connectivity from college entrance to self-finance block are some the witness activities undertaken for overall development of the college.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	ENGLISH	60	144	42
[View File]()				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	628	90	97	13	23

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
133	105	6	20	2	54
[View File of ICT Tools and resources]()					
[View File of E-resources and techniques used]()					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Staff Council, additional responsibility committees for executing various academic, administrative, co-

curricular and extra-curricular activities and six units of NSS and one unit of NCC co-ordinate with the Principal to monitor and administrate students oriented activities of the college. The Principal, with the help of Heads of various departments and administrative office, reviews the activities of various departments regularly. He conveys the decisions of the Management to the staff and students and ensures the accomplishment of the mission of the college. The exchange of teaching staff between departments for engaging ancillary or allied theory papers is decided by the Heads of the Departments concerned. The Programme Officers and volunteers of NSS units and the Officers and cadets of NCC also contribute their services to the smooth conduct of functions in the college. Various academic and non-academic committees have members drawn from different departments and they perform their assigned work in mutual coordination with teaching and non-teaching staff and students. Various organizations of the institution are helpful to monitor the internal activities of the College. The Principal conducts heads meetings, Staff council and various committee meetings in order to know about the activities of the departments for the well being of students. He interacts and discusses with the students representatives and gives his opinion for getting their cooperation in the implementation of various activities.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2452	133	1:18

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
133	126	7	Nill	54

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr.L.P.Ramlingam	Principal	Best Motivator Award from Indian RED Cross Society
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	UEH	2018	22/11/2018	26/12/2018
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
Nill	718	0

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

| 2.6.2 – Pass percentage of students |

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UEH	BA	ENGLISH	72	29	40

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.sourashtracollege.com/images/Feedback2018-19.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No

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3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
Nill	NIL	NIL	Nill	NIL

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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	Nill	NIL	0	0

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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

0

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
one day student workshop on Need of IPR in Higher Education	IPR Cell and IQAC	25/02/2019

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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL

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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill

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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
ENGLISH	1

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	CHEMISTRY	1	7.10

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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
BBA6	6

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3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
NIL	Nill	Nill	Nill

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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Preparation and Characterization of CuZn, CuZr, SnZr and CuSnZr thin films deposited by SILAR method	A.K. Balasubramanian	Vacuum	2019	0	Department of Physics, Sourashtra College, Madurai.	1

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3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Preparation and Characterization of CuZn, CuZr, SnZr and CuSnZr thin films deposited by SILAR method	M. Balaji	Vacuum	2019	7	1	Department of Physics, Sourashtra College, Madurai.

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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	7	15	9	Nill

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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
NIL	NIL	NIL	0

No file uploaded.

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
NIL	NIL	NIL	0	0

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3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
As per the instructions received from the central government regarding Swachh Bharat campaign, meeting was conducted in the	NSS	3	90

college premises			

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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Railway station cleaning work	**SWACHHATA HI SEVA AWARD**	**7 TN BN NCC UNIT MADURAI**	**52**

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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NSS	**NSS**	**As per the instructions received from the central government regarding Swachh Bharat campaign, meeting was conducted in the college premises**	**3**	**90**

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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	**NIL**	**NIL**	**0**

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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
PROJECT	**PROJECT**	**SOURASHTRA COLLEGE, MADURAI**	**01/01/2019**	**01/03/2019**	**Venkatesha perumal R. (16UCS046)**

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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of

| Elysium Academy Private Limited,Anna nagar, Madurai | 01/12/2018 | PROJECT GUIDANCE | 60 |

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
24891800	21477955

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
ROVAN	Partially	2.0	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	56128	Nill	2080	Nill	58208	Nill

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	368	7	10	2	1	3	30	10	0
Added	1	0	9	0	0	0	0	10	16
Total	369	7	19	2	1	3	30	20	16

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

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20 MBPS/ GBPS

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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
edmodo	https://new.edmodo.com/post/745406163
simple past tense e- content	https://youtu.be/lx_CR5Kz6Kc
How to format and organize a research paper	https://youtu.be/gtWNXbPRaoA
http://roshwens.blogspot.com	http://roshwens.blogspot.com/?m=1
BUDGETARY CONTROL	https://drive.google.com/file/d/1rZwVrYiPNvUZ0n7CU2pUVxBQxzp8mxZ_/view?usp=drivesdk
COST ACCOUNTING	https://drive.google.com/file/d/1kjCc92DfXDnVEnZQuyFkDs0UP9j45SF7/view?usp=sharing
ADVANTAGES OF COST ACCOUNTING	https://drive.google.com/file/d/1kGNEzSB4iKGgQ_Ewe4g2dw0LCOyjOpfh/view?usp=sharing
NETWORK SECURITY BASICS	https://drive.google.com/file/d/1FiCx3FGD9jRQ9utiXtSjWIr7iXCbsy8I/view?usp=drivesdk
COMPUTER NETWORKS INTERVIEW LEVEL QUESTIONS	https://docs.google.com/document/d/1jcJwQVt04gJqyu3Bjm3S8T2x8Tq4WWLYA9EmvTE6iMk/edit?usp=drivesdk
George Gordon Byron LOVE LITERATURE	http://roshwens.blogspot.com/?m=1
LINEAR ALGEBRA	https://drive.google.com/file/d/1MVujGdaQK0zMsVOwjQ7JzRq2T3lS6WQ9/view?usp=drivesdk
WORD POWER – PREFIX SENTENCES	https://drive.google.com/file/d/1ygBlNhztHYFe118Gxu43VeZbZV4zA0Wy/view?usp=sharing
PREPOSITIONS	

	https://drive.google.com/file/d/1XwDSgvV-oZAuduugeym1-FYQXXAV2uKl/view?usp=sharing
ENGLISH GRAMMAR AND USAGE	https://drive.google.com/file/d/1I21jlMPsI3a5FrXmIZxDFq1BO2HqVk60/view?usp=sharing
WORD POWER	https://drive.google.com/file/d/1NuDG7tUz6QGhZRSH6LdptuAaciXmBQ6w/view?usp=sharing
LASER AND SPECTROSCOPY	https://drive.google.com/file/d/1MYVJwFG3RvB2h75fT2tdlmDDX2FNCbef/view?usp=sharing
LASER AND SPECTROSCOPY – TYPES OF LASERS	https://drive.google.com/file/d/18G391QPIJ1B20uKHmwQJCnFjhPRTaQB3/view?usp=sharing
HOLOGRAPHY AND PHOTOGRAPHY	https://drive.google.com/file/d/18G391QPIJ1B20uKHmwQJCnFjhPRTaQB3/view?usp=sharing
BIOPESTICIDES	https://drive.google.com/file/d/1TBfOqZOoTd5TFKjL5dW166zYZqCS0g0P/view?usp=drivesdk
PHOTOSYNTHESIS	https://drive.google.com/file/d/1RZgOckvbyp-RQoNVM1fAcqxNZPQrl6VX/view?usp=drivesdk
PUCCINIA	https://drive.google.com/file/d/11Nr9VBkwp4tZq_lQ54TnhtVbnjN-PZS7/view?usp=drivesdk
ALGAE	https://drive.google.com/file/d/11JA1jMmCu77oTmf__OQdEU9MEkoAi_8c/view?usp=drivesdk
STATISTICAL MECHANICS	https://drive.google.com/file/d/1O32n-tHWXhIR_CkUYeK566UzHfkPbsWQ/view?usp=drivesdk
QUANTITATIVE APTITUDE	https://drive.google.com/drive/folders/1dhTA9cABFbQKPDWqJjpugd8epEcvk5pP?usp=sharing
PYTHON LAB MANUAL	https://drive.google.com/file/d/1RCWe3w2i5eVs1h4waux5_voQFRk0lwIM/view?usp=sharing
CONJUGATION OF SANSKRIT VERBS	

	https://docs.google.com/document/d/1CBecYgctmyBjlicycokTTyLDemwMVjr2bcZVxbklbOc/edit?usp=sharing
E-CONTENT BLOG	https://physicssfsoucollege.blogspot.com/
TAMIL GRAMMAR PART 1	https://drive.google.com/file/d/17Y-KuRfA3CgAM8SMnjCPvdiXV46imx2O/view?usp=sharing
KUTRALA KURA VANJI	https://drive.google.com/file/d/17XA9VS5UQQ-UB4bhbEz1Voe6BeTxvG-f/view?usp=sharing
COMPUTER GRAPHICS	https://drive.google.com/file/d/1TIy4KYRfdpWLN9tWOztu2Vblc32n8bpw/view
OPERATING SYSTEMS	https://drive.google.com/file/d/1by1Hx7uFBV63SMR4mMRgdTQ2eUHkCng3/view
JAVA PROGRAMMING	https://drive.google.com/file/d/1GlPlLfFXcPC-3MnBE9pI2Pzw1OnKjRvi/view
DIGITAL PRINCIPLES	https://drive.google.com/file/d/16C-kYigEEoCWW3dC-1hMHGvpvtVha739/view
COMPUTER ORGANISATION	https://drive.google.com/file/d/1p2SSsyIXPNu6EfRXwJc7qxR3LizjDWii/view
PROGRAMMING IN C	https://drive.google.com/file/d/1xjSiYquVrmL9myZe37TMeOjsuyah638I/view
PROGRAMMING IN C LAB MANUAL	https://drive.google.com/file/d/1HLf0oFUn4qVgew-P4J-DdNntO3t8nWDP/view
PROGRAMMING IN C - QUESTION BANK	https://drive.google.com/file/d/1donQIuJzNQrNLIphWRQjC26_ZMBDLaIX/view
DATA STRUCTURE QUESTION BANK	https://drive.google.com/file/d/1HYFndjAGPYvTidgFw4Mnuf-RzjMyOyHu/view
RDBMS AND SQL	https://drive.google.com/file/d/1IGQIYtwYaVHsZHWvBBEGPxoqPAzCnp2e/view
ORACLE LAB MANUAL	https://drive.google.com/file/d/1ofFFAQDxetWlsHDARWoSiSOlsu6gYAfI/view
RDBMS AND SQL QUESTION BANK	https://drive.google.com/file/d/1ekqUsebvOByI5Z-NFgOLLdrLkNR1wiie/view
VISUAL PROGRAMMING	

	https://drive.google.com/file/d/1k_Ai7Rganrs7bWnLhxctugDhdgyS6cMz/view
VISUAL PROGRAMMING LAB MANUAL	https://drive.google.com/file/d/1Wg6ytLdcVyLgfL0Rndj3E009GHB0iBO9/view
VISUAL PROGRAMMING QUESTION BANK	https://drive.google.com/file/d/17m4pMhPy2lPzgbk85xIfsimTUvHE3KKQ/view
LINUX LAB MANUAL	https://drive.google.com/file/d/1r4mbHi69zQl23nhVXl16EJnv7bEhfZgX/view
PROGRAMMING IN C LAB – MANUAL	https://drive.google.com/file/d/1eyzWDCkSokT5emW2ZOJrIwT_flpBdJTb/view
DNA REPLICATION	https://docs.google.com/presentation/d/136uIkySoTK4dvTUjgHg9eJ0tcEPlZyfe/edit#slide=id.p1
DNA DAMAGE AND REPAIR MECHANISMS	https://docs.google.com/presentation/d/1FgIlZdYEybri-mfSf6SMT5abDiHRfsIK/edit#slide=id.p1
THYROID GLAND	https://docs.google.com/presentation/d/124-5okidNwPTa00CICU-QWXS-xnvlsF8/edit#slide=id.p1
ENDOCRINE FUNCTIONS OF PANCREAS	https://docs.google.com/presentation/d/1pTEgIL-3dkO8-9gHS62uHxAk582Vc4U5/edit#slide=id.p1
HYPOTHALAMUS AND PITUITARY GLANDS	https://docs.google.com/presentation/d/1az05tv_RAgq5iVD0Avu2yD8y5yVrWR4u/edit#slide=id.p1
ENDOCRINE SYSTEMS AND HARMONES	https://docs.google.com/presentation/d/1ucAgo7ChGpcPgi-Xo3WV34GZjN1HBBbj/edit#slide=id.p1
PHYLOGENETIC ANALYSIS	https://docs.google.com/presentation/d/1oRi95TxZqw4IwRYP6pX0XYqeNKiMMx5r/edit#slide=id.p1
MULTIPLE SEQUENCE ALIGNMENT	https://docs.google.com/presentation/d/1xTroR-V2k5tJlDJ4OMkoevVBkYnK0oMm/edit#slide=id.p1
BIOLOGICAL DATABASES	https://docs.google.com/presentation/d/1W-goc6CgpJ_KhiB-vcH6sPLvNVMATNCa/edit#slide=id.p1
BLAST AND FASTA	https://drive.google.com/file/d/1GidTDH

	1f2-XKH-iaTFZ-NXB-133sHRT7/view
BIO TECHNOLOGY AND GENETIC ENGINEERING	https://drive.google.com/drive/folders/1PIzfegh5jJfBUiMrEI6fb04NF94ycV96
CLINICAL HEMATOLOGY	https://drive.google.com/drive/folders/1wHXpTiK8qrQGxuYpfzKuquppCJ5pCYHz
DIAGNOSTIC ENZYMOLOGY	https://drive.google.com/drive/folders/1wHXpTiK8qrQGxuYpfzKuquppCJ5pCYHz
GUEST LECTURE - WEBINAR	https://youtu.be/bhIgrNkBAZ8
FIREWALLS	https://youtu.be/cJSomkoppCc
FUNDAMENTALS OF ENERGY SCIENCE AND TECHNOLOGY	https://youtu.be/SXjU1Ryip4Y
RADIO ACTIVITY	https://youtu.be/n9GZCSbhvMo

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
3600000	3601902	21000000	14280020

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. The College has some procedures and practices for maintaining and utilising the facilities and resources available in the campus. These procedures guide the staff members to follow certainty in utilisation of facilities available to them for academic and non-academic activities. The ITC facilities of the College are effectively maintained by an AMC with TLS Services, Madurai. There are two electricians permanently working in the College and they undertake all electrical and plumbing related works. There are enough number of supportive staff to maintain and clean the Campus, class room and furniture and all such activities are coordinated by the Superintendent of the Administrative Office. Council Manager is scheduling the works to the supportive staff and getting things done by them. Sometimes, maintenance of the class room is done by outside workers. In the Library, the library staff members regularly maintain the stocks and kept the racks neat. There is an agreement with ROVAN software systems to maintain the Library software periodically. The Department of Physical Education is continuously adding laurels to the College. Various equipment available in the department and the play grounds are maintained by the marker and a management staff. The running track field is also used for playing cricket and football. CCTV camera is installed in various locations of the College to monitor routine happening in the campus. There is a register in the Principal's room to record staff grievances regarding maintenance of things and equipment. Science laboratory equipment is maintained by the lab staff and if need they utilise outside services. When the equipment and instruments get faults it can be repaired or replaced with the permission of the Principal. A gardener is appointed by the Management to maintain the plants and saplings in the campus.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Madurai Charitable Trust	30	90000
Financial Support from Other Sources			
a) National	BC/MBC/DNC SCHOLARSHIP	469	883606
b)International	Nill	Nill	Nill
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
BRIDGE COURSE	29/06/2018	26	DEPARTMENT OF IT
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Employability Skill Training	Nill	7	Nill	Nill
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
19	12	9

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Quality Knit Wares PVT9	9	9	URJANET Emergency Solutions	1	1

5.2.2 – Student progression to higher education in percentage during the year					
Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	6	B.COM (CS)	CORPORATE SECRETARYSHIP	Wakf Board College, American College, Mannar College Sourashtra College	M.com M.B.A

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Badminton	UNIVERSITY	42

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	A.K.Madhavan Memorial Trophy	National	Nill	Nill	16UCP064 16UCP030	S.G.Shathurvikash N.V.Dineshwaran

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Our college has an active student council comprising of student representatives from all programmes. The Student representatives in each programme interact with their respective classmates and represent their collective suggestions. On priority basis, action is taken to fulfill their suggestions. The Heads of various departments communicate the students through their class representatives about the current academic and administrative updates of the college. Students gets adequate representation in academic bodies such as Board of Studies, Academic Council. In Board of Studies and Academic Council, students' suggestions on curriculum, evaluation process, additions / deletions of course content are discussed and due considerations are given. Various clubs and their innovative activities provide a platform for the students to think

'out of box'. Students are given responsibilities in various committees viz., Department Associations, Placement Coordination Committee, Organizing Committees of Seminars, Conferences and workshops, to inculcate leadership qualities based on their capabilities. They are supervised and trained by the faculty of the respective departments. The Staff Council, additional responsibility committees for executing various academic, administrative, co-curricular and extra-curricular activities and six units of NSS and one unit of NCC co-ordinate with the Principal to monitor and administrate students-oriented activities of the college. The Programme Officers and volunteers of NSS units and the Officers and cadets of NCC also contribute their services to the smooth conduct of functions in the college. The Principal conducts heads meetings, Staff council and various committee meetings in order to know about the activities of the departments for the well being of students. He interacts and discusses with the student's representatives and gives his opinion for getting their cooperation in the implementation of various activities. Sourashtra College NCC/NSS/YRC/RRC students are given opportunities to do social service in nearby villages (Gopalipuram, Muniyandipuram, Vilacheri and Nilayur). The students are participating in many social awareness programmes such as Swachh Bharat, Environment protection and Health Care. Blood donation is one among the best lifesaving practices in the college. Campus Cleaning and Sapling Plantations are practiced regularly to promote environmental awareness. Blood Donation Camp is successfully organized twice a year. The training programmes given to the students helped them to develop social qualities and adjust themselves quickly in this competitive society. In particular, students' confident level elevates remarkably high while facing personal interviews or in any challenging port-folios. Students excel in the off-campus interview and placed in various companies There was a steep increase in the number of students participating in intercollegiate meet/Symposiums/Seminars/Paper Presentations etc. Building up the self-confidence through various programmes made many NCC cadets join in Army and Police. Occasionally regular classes have to be cancelled for conducting such extension activity programmes. The Sports Committee recommends the purchase of sports articles and preparation of layout for intramural tournaments, and conducts zonal level and college level competitions.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of registered Alumni:

600

5.4.3 – Alumni contribution during the year (in Rupees) :

121150

5.4.4 – Meetings/activities organized by Alumni Association :

DATE PROGRAMME RESOURCE PERSON PARTICIPANTS 04-06-2018 Group Discussion Dr. R. Meharajan Final B.com students 02.10.2018 Annual Meet Alumni 04-10-2018 Interview Techniques Dr. Ilayaraja Final B.com students 11.09.2018 -12.09.2018 Workshop on power your presentation Prof. K. S. Ashwath Babu Mixed Group

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500

words)

The college follows the policy of decentralization. The college management is participative in nature, gives full freedom to the principal, heads and faculty members to carry out the academic activities effectively. 1. Staff Council: The principal is the president of the Sourashtra College Staff Council. The council consists of the principal, heads of the department, non-teaching staff representatives and the teachers with additional responsibilities. The grievances and the suggestions of the teachers are addressed to the management by the Principal from the Staff Council. Every teacher with Additional Responsibility is given fullest liberty to discharge their duties unto the welfare of the institution as well the students. Through staff council, in participative way, all the academic and non-academic matters discussed and represented to the management. The management is always in support of the collective decision taken in the staff council. 2. Parent-teacher Meeting: 'Parents-Teachers meeting' is conducted by Parents-Teachers Association every year to provide and receive feedback from the parents about the students and college. The parents give their feedback about the college. Our college management introduced Online feedback system for parents this year. It is available in the college website. 3. Value Education: Value Education paper is introduced in each department. It is an attempt to help the students follow the much-needed values like duty, honesty, kindness, compassion, responsibility, respect, consideration and concern, and obedience in their life and bring out the perfection within them. 4. Participation of Student representatives: On behalf of the students, two representatives from each department participated in Grievance Cell, and Board of Studies to suggest and represent their need and requirement in curriculum and infrastructure level. 5. Online Feedback system: Students' feedback is collected every semester, in person manually by the heads, to know the grievances as well as their suggestions. This year, as per the IQAC suggestion, it will be made available in college website. So the students as well as parents can send their feedback through online.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The admission has been made systematic in order to make it fair and transparent. A committee, chaired by the Principal, with representation from downtrodden community prepares the admission policy year by year based on the reservation policy of the Government of Tamil Nadu. A separate committee chaired by the Principal will look after the admission of candidates under special categories such as differently abled, sports persons and wards of ex-service men etc., Being a Linguistic minority institution, 50 of the seats are filled with minority students and the remaining 50 seats are filled with Government guidelines.
Industry Interaction / Collaboration	The institution interacts with many industries / companies in and around

	Madurai. This helps students undergo implant training, short term projects, on-the-job training. This also ensures industrial visits. Other than this, the departments organize industrial visits to the industries in neighbouring states to inculcate onsite work culture. Invited lectures are also organized to use the expertise of Industrial experts. A few experts are also included as members in the board of studies/academic council to share their views. MOU's are signed with academic and industry people for conducting the collaborative activities for the benefit of our students.
Human Resource Management	The human resources of the campus, i.e., the students are given knowledge and skill to meet the external requirements. Value based education are being taught to make the students technically and morally strong. In addition, all Part V programmes foster the students with national and societal values. The management takes initiatives to fill all the vacancies at the earliest. The Management appoints temporary staff to bridge the gap including teaching non-teaching staff vacancies, in case of delay due to government procedures. A group of supporting staff are appointed by management to maintain the cleanliness of the campus and supervised by a Council Manager.
Library, ICT and Physical Infrastructure / Instrumentation	Our College Library has around 63000 text, reference and competitive examination books. The Library is automated with ROVAN software for making efficient use of it. In addition to the general library, each department is having a department library. Students are provided with library books both in the general and department library. They are also motivated to go through competitive examination books available in the career guidance cell. The infrastructure and instrumentation facilities in Science departments help in imparting practical knowledge to students. For efficient teaching learning, each department is provided with a Computer system with LCD projector and a printer. The physical education department motivates our students in various games, like Table

	tennis, Basketball, Cricket, Hockey, etc., and produces University players in each year.
Research and Development	The college has one research centre in the Department of Commerce. A number of articles have been published in peer reviewed Journals with high impact factors. Research Cell coordinated by Dean, Research and Development facilitates the research aspirants in registering for their Ph.D programme and scholars to conduct pre submission viva, external viva voce examination and requirements. The department of Business Administration and English are planning to promote their departments as research centre. Teachers are motivated to register for Ph.D., and to apply for guideship.
Examination and Evaluation	The examination calendar is prepared at the beginning of every academic year and published in college hand book and in the college website. The dates are strictly followed and the results are published on time. The results are presented to the awards committee for discussion on completion of the evaluation process. The summative examinations results are uploaded on the college website after the completion of awards committee meeting. The answer scripts are evaluated with external and experienced professors after the end-semester examinations and the results are published at the earliest.
Teaching and Learning	Teachers are encouraged to introduce novel teaching methods such as ICT enabled, participatory learning, interactive learning, etc., Learner friendly approaches by teachers motivate the students to take up higher education up to doctoral degrees in our institution. Besides regular teaching and learning process, the students and staff are encouraged to register for NPTEL courses. Strategies are planned to include NPTEL courses in the curriculum. Apart from regular courses in the curriculum, Value-added courses like office automation, Communicative English, Maths for competitive examinations , etc., are taught in the campus to increase the employment opportunities of our students
Curriculum Development	In the process of sustenance and

enhancement of quality in curriculum, measures are being carried out to implement Outcome Based Education (OBE) pattern in the ensuing academic year to enhance student competency to cater global needs. Apart from the defined syllabus multiple learning paths are made available for the students by making them enrolling in online courses NPTEL, projects, internships etc., Feedback on curricula is regularly taken and improvements are incorporated in due course. Employability enhancement skills are included in the curriculum focusing on the employability of the course. New courses are introduced to fill the gap between academic institution and industry.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Elifa
Administration	Elifa
Finance and Accounts	IFHRMS and TALLY
Student Admission and Support	Elifa, ROVAN(Library Management) , elibrary
Examination	Elifa

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	K.R.Srinivasan	NAAC Seminar	Nill	1295
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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Faculty Development	One day Workshop on Office Automation	07/07/2018	07/07/2018	15	20

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Seminars/ Workshops International level	7	01/06/2018	31/05/2019	Nill

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Thrift and savings schemes • Financial assistance from the Management for high risk ailments • Maternity and adoption leave as per Government guidance • Medi claim Insurance scheme • Financial assistance to teaching and nonteaching staff without interest • Research Bureau • Canteen facilities • Special leave for marriage of the staff (management staff) with pay • Staff Welfare Fund •• RO Drinking Water Festival advance with non interest • Uniform and Shoes for mess staff, security guards • Regular increments for the Management staff • The Institution has 24 X 7 security guards. One security staff is stationed near the Students vehicle parking area . One security staff is stationed near the staff vehicle parking area. The other security staff is stationed at the	Thrift and savings schemes • Financial assistance from the Management for high risk ailments • Maternity and adoption leave as per Government guidance • Medi claim Insurance scheme • Financial assistance to teaching and nonteaching staff without interest • Research Bureau • Canteen facilities • Special leave for marriage of the staff (management staff) with pay • Staff Welfare Fund •• RO Drinking Water Festival advance with non interest • Uniform and Shoes for mess staff, security guards • Regular increments for the Management staff • Best Staff of the Year Award Their leave of absence is treated as official duty • The Institution has 24 X 7 security guards. One security staff is stationed near the Students vehicle parking area . One security staff is stationed near the	Students Group Insurance, facilitating students to receive scholarships from government and non government agencies • NCC Cadet Welfare Society Scholarship and TN Govt Scholarship for meritorious cadets • Management scholarships for deserving students • Monitoring assistance for accident victims among students from Staff Association • Mid-Day Meals for financially backward students provided for the whole year. Students Aid Fund for deserving Students. SCAAN, the alumni association of our college have given mid-day meals and scholarships to the deserving students.

entrance of the college for security check and to keep a vigil on all those who come in and leave the institution. External Security Staff also were appointed to maintain campus discipline• Emergency Medical Kit is made available to students and staff to meet any First Aid treatment on the campus. • The staff of the institution are provided the Employees State Insurance facility through which the staff and their families can avail treatment free of cost • Neat and Clean Working conditions, Each and every block has one sweeper for maintaining the classroom hygiene• Teacher Staff Association organizes tours and get-together among all department teacher every year.	staff vehicle parking area. The other security staff is stationed at the entrance of the college for security check and to keep a vigil on all those who come in and leave the institution. External Security Staff also were appointed to maintain campus discipline• Emergency Medical Kit is made available to students and staff to meet any First Aid treatment on the campus. • The staff of the institution are provided the Employees State Insurance facility through which the staff and their families can avail treatment free of cost • Neat and Clean Working conditions, Each and every block has one sweeper for maintaining the classroom hygiene• Teacher Staff Association organizes tours and get-together among all department teacher every year. During the pandemic period, our teachers have helped to the supporting staff with their generous financial contribution	

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

At the end of the financial year, the accounts of the college are audited by internal and external auditors regularly. The audited accounts presented in the Sourashtra College Council members general body meeting every year. The college follows a transparent system of submitting accounts to the society. The internal audit is done by Mr. B.R.Chandrasekaran, Charted Accountant, and Membership No: 020619. The external audit is done by Joint Director of Collegiate Education, Madurai Region. For Ten years once, the college accounts are audited by a team from Accountants General, Chennai, TamiNadu.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
MANAGEMENT	5586	National seminar on Innovation in Computer Science and Technology

6.4.3 – Total corpus fund generated
282000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Appointed external experts	Yes	Management and IQAC
Administrative	Yes	JDCs office and AG office	Yes	Management and Auditors

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

'Parents-Teachers meeting' is conducted by Parents-Teachers Association every year to provide and receive feedback from the parents about the students and college. The parents give their feedback about the college. Suggestion for the academic and administrative betterment are whole heartedly welcomed and implemented. Grievances are also redressed if they have any. Our college management introduced Online feedback system for parents this year. It is available in the college website. This year the Parents - Teachers Meeting conducted on 15.03.2019 and 16.03.2019 for first year and second year students in their respective departments.

6.5.3 – Development programmes for support staff (at least three)

1. Financial support like loan and advance is given by the management and association for the welfare of the support staff 2. Through NSS, NCC, YRC, RRC and SCAAN etc. , health-check up camp is organized for teaching, non-teaching and support staff 3. Training is given to all support staff to handle different wastages carefully 4.On the occasion of diwali, the Management magnanimously offers new uniform dress to the support staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Curriculum reforms are made in the Tenth Academic Council meeting on 28.03.2019 2. Completion of construction of Scientific Fitness Centre 3. Sapling house / green house is developed opposite to the Ganapathi Temple of the College 4. Water tanks with RO system is installed near Science block 5. New canteen at Girls 'park and improvement of general canteen

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Importance of Accrreditation in	20/08/2018	20/08/2018	20/08/2018	50

Higher Educational Institutation					

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
A one day National Seminar on Transnational Feminism: Literature, Theory and Practice	21/08/2018	21/08/2018	61	29
"Walkathon 2019" organized by National Service Scheme of our college to create awareness about "Women Empowerment"	02/02/2019	02/02/2019	30	20
A Guest lecture on "Challenging Special Children" organized by Youth Red Cross and Red Ribbon Club	15/02/2019	15/02/2019	20	20
International Women's Day Celebration	08/03/2019	08/03/2019	45	40
Pongal Celebration	12/01/2019	12/01/2019	200	50
Thirupavai Parayanam	12/01/2019	12/01/2019	46	31
Mahasivarathri Celebration	03/04/2019	03/04/2019	35	30

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1. Sourashtra College is committed to "Zero Waste" and created eco-friendly environment and plastic-free environment. The college recycling scheme has included office stationery, electronics, laboratory material and furniture. Solid waste like leaves, paper sheets and other decomposable waste are collected and stored in a place. With the help of the municipality, it will be disposed. Waste Management of the college is separated into biodegradable and non-biodegradable. The collection of non-biodegradable waste is collected and handed over to Municipality to redirect it to disposal agents for recycling. Liquid waste like RO plants water will be channelized and irrigated to plants and trees. E-waste properly separated and stored in a place and it will be disposed with the help of Madurai Corporation authorities. 2. Many of the students of Sourashtra College are coming by Bicycles. The Management provides a free-parking place for the cyclers near two-wheeler parking with security facility. For adopting the green environment concept, the college provides 'Appreciation Certificate' to them to encourage. 3. A culture of reuse and recycling has been actively advocated through out the campus. Several initiatives have been implemented to significantly limit paper interchange such as cashless transactions (Online transaction of money), circulation of documents and notifications through Whatsapp messages and e-mails. 4. Rain Water Harvest system is installed properly and maintained regularly in three places of the college campus- 1) Near main gate, 2) Near Silver Jubilee Hall 3) Near UGC Block to extend the life and quality of current groundwater. 5. LEDs (Light Emitting Diodes) are solid light bulbs that are extremely energy-efficient. Almost in all buildings in the college campus, LED bulbs are used to save energy. 6. Solar power is the conversion of energy from sunlight into electricity. Sourashtra College planted 4KV capacity renewable Solar Energy System in two places. 7. Sourashtra College maintains a beautiful eco-gardening / Green house in the college campus. It helps the students to take part in various activities like Sapling, gardening and protecting and maintaining the green environment and etc.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Ramp/Rails	Yes	1
Braille Software/facilities	Yes	1
Scribes for examination	Yes	1
Any other similar facility	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	06/05/2018	1	NEET	• Extended college premises for	660

						conduct state/ central Govt exam

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7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Guidelines for Students	18/06/2018	Newly joined students are positively detailed the college rules and regulations during the Orientation programme. Teaching and non teaching staff take care the general discipline of the students. Mentors will also monitor their wards. If any student violate the rule, that will be dealt by Discipline Committee, Principal and the Management.
Guidelines for teaching and non teaching staff	18/06/2018	The General guidelines issued by UGC, Government of Tamilnadu, TANSCHE, and Madurai Kamaraj University will issued on the day of appointment and the same will be adhered.
Guidelines for Principal	18/06/2018	The General guidelines issued by UGC, Government of Tamilnadu, TANSCHE, and Madurai Kamaraj University will issued on the day of appointment and the same will be adhered.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Guest Lecture on Gandhian Thought	11/03/2018	11/03/2018	50

View File

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plastic free Environment: Plastic waste is toxic to people, animal and the environment and they take more than hundred years to degrade. The management of Sourashtra College has raised an alarm urging to eradicate plastic usage at least the college campus. The following steps are taken to protect the environment i) Displayed "Plastic Free Zone" signboard to protect environment and stop plastic use in the campus ii) Seminars and Lectures are conducted to create awareness among the student about plastic and environment hazards iii) Programmes like Awareness Rally, Cycle Rally by NSS volunteers and NCC cadets

to create awareness among the people about the hazards of plastics 2. Energy Conservation: Infrastructure and construction of the college provides natural ventilation and lighting throughout its campus which helps conserve energy considerably. High ceiling, large and number of windows in each and every classroom and hall helps to avoid the artificial lighting. Apart from that energy efficient lightings like CFLs and LEDs are used in classrooms and departments. 3. Solar System – Renewable Energy: To promote use of renewable energy, the management of Sourashtra College planted 4KV capacity renewable Solar Energy system in two places in the college campus. (Computer Science Block and MBA Block) 4. Effective waste management: Sourashtra College is committed to "zero waste" and created eco-friendly environment and plastic-free environment. The college recycling scheme has included stationery, electronics, laboratory material and furniture. • Solid waste: Solid waste like leaves, paper sheets and other decomposable waste are collected and stored in a place. With the help of the municipality, it will be disposed. • Liquid waste: RO plants water waste will be channelized and irrigated to plants and trees. Liquid waste stored in the septic tank disposed with the help of Madurai Corporation • E-waste: The college has optimized its inventory of 360 computers through reassembling, modification and upgradation by the college own team of IT Administrator, faculty members and students of Computer Science. This has been an important endeavor towards E-waste management ensuring that no discarded computers or printers are lying idle in the office premises. E-waste properly separated and stored in a place and it will be disposed with the help of Madurai Corporation. 5. Water Conservation and management: Water Management is important since it assists to decide future expectation. The college approach in rain water harvesting and sustainable water management is the combined use and storage of surface and ground water through the creation of tanks and deep bore wells to achieve more efficiency in water usage and lessen degradation of water. The main campus of the college has combined the following features in sustainable water management and rain harvesting. • There are three Rain Water Harvesting System in the college.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Title of the practice: "Creating student centric, friendly, innovative and supportive environment to excel teaching and learning process" As the world turns into a global village in the modern era, the education too becomes competitive today. It is need of the day to deliver the new knowledge to the pupils. Student centric, friendly, supportive, innovative and best practices are required for any institution to establish and flourish further. The objectives of the practice ? To uplift the socially and economically backward students ? To create a conducive ambience for the pupils for their better learning ? To pay utmost care that their personal and financial circumstances do not affect their academic career ? To frame the syllabus which enable the students to get job opportunities, enhancing their entrepreneur skills and to act independently and have work on experience. ? To make the students effectively navigate and negotiate complex social relationship ? To inculcate positive behaviors, mentally and emotionally that should continue the affinity with the institution even after the course completion. ? To prepare the socially and economically backward students to shed their inhibitions by finding creative solutions to emerging challenges that will make them ready to collaborate with others at all level. The context ? Affordability: Apart from the government reservation, the marginal students from Sourashtra community are given priority in admission. Comparatively the college charges nominal fees in the self-financing stream. ? Employability: The courses are designed to hone the employability skills of the students ? Concern and Welfare: The College is committed to the success and well-being of the student in academic, social,

professional and personal life. ? Safety: The system of the college is framed to provide the safety, security and cohesive learning. The practice ? Sourashtra College is a linguistic minority institution with magnificent buildings started by the philanthropists to impart education to the sons and daughters of daily wage earning weavers into confident and successful graduates and post-graduates. Comparatively the college collects nominal fee from the students for all the programmes. The students are given various government and non-government scholarships like financial supports from the management, Sourashtra College Alumni Association (SCAAN), Teachers Association, and various trusts. The scheme of Noon-meals to the needy students is provided by Alumni Association, the Management, many philanthropists, teachers and various organisations. Uninterrupted power supply helps the students feel comfortable to learn without any distraction and obstacles. The campus provides mineral water facility for the students to maintain hygiene. The College has a fleet of buses (16) that ply from important points in and around Madurai to the campus and back to facilitate comfortable commuting for girl students and staff. ? The college takes effort to impart knowledge and helps the students to face the challenges and problems confidently and boldly. Each year, an Orientation Programme is conducted for the first year students to give a thorough understanding of the rules and regulation of the college and to have a bird's-eye-view of the curriculum. Various seminars, conferences, workshops are conducted to help them update their knowledge and learn beyond their curriculum. By conducting various programmes like cultural programme, spiritual programme and gender awareness programmes the college helps the students develop their personality and also bring their hidden talents to limelight. Many public awareness programmes are organised to develop their personality through community service. In general, lack of communication skills affects students' learning at present and future career. The curriculum is designed in such a way that it should enrich the employability skills of the students. Courses like Communicative English, English for Competitive Examinations, Introduction to PC Software and Internet, Emotional Intelligence for Effective Leadership, Company Administration, Management of Human Resources, Publication of Part-I/Part-II and Soft Skill books for enriching academic performance and skill development of the students are useful at initial stage in studies. The Language skill development programmes are conducted separately to the students after their regular classes. The feedback and suggestion of the students are helpful to modify and improve such programmes / books. ? Sourashtra College not only takes the care of gender equity but also differently abled student's academics. The college helps the visually challenged students to write examination by arranging scribers. By arranging some volunteers, such student is helped to read and prepare study materials. ? The tradition of providing Free Mid-day Meals in Sourashtra Boys Higher Secondary School was started in 1911 by Rashtrabandhu Shri.L.K. Thulasiram, a doyen of Lawyers and the founding father of the School, a few trustees and philanthropists. It is probably the oldest noon-meal scheme in the country. By seeing that then Tamil Nadu Chief Minister Thiru. K Kamaraj was inspired to introduce the scheme for the entire State. Free Noon Meals scheme was adopted in Sourashtra College after 1990's. It is a very successful scheme and helps to encourage poor students, belonging to disadvantaged sections, to attend college actively without affecting from lack of nutrients and help them concentrate on classroom activities. ? Student feedback is an invaluable component in improving teaching and curriculum. By collecting student feedback, courses can be adjusted to make them better learning experiences for the students. Through the care consideration of end of the term feedback, courses can be improved. ? Good punctuality reveals that students are committed and that they are keen to learn and progress. In this context, the Management of Sourashtra College strictly follows punctuality of the students and offers a special cash reward for students (self-finance) who have secured 100 attendance. ? There are more than 30 surveillance CC TV

cameras to monitor unwanted intruders in the college campus, committing crimes, theft and break-in. It helps to curb vandalism on the campus property. It helps to monitor unruly and misbehavior of the students and ensures safety and security of the staff, teachers and students. ? To keep the privacy as well as to eliminate unwanted incidents, College maintains separate Common Park, room and canteen for girls' students. There is a separate common room for women staff. Apart from these every Department of the college has separate common room for Faculty members. Evidence of success ? After completing the skill development programmes, students from rural area are become confident in communication and they develop themselves to get placement in various companies ? Students got placement in various companies in and around Madurai and outside the district ? In the 'parents meet' most of the parents agree that their children have improved and confident to face the society because of these skill development program conducted by the College. ? Decrease in the number of students failed in Part-I and Part-II language papers is the resultant evidence of success to the publication of books by the College ? Because of the bus facility and safety, parents of girls' students prefer Sourashtra College for their daughter's higher studies. Problems encountered and Resources required ? Scholarship from the Management, Trusts, Philanthropists and teachers is not sufficient to help all the needy. ? More class rooms with LCD players facility are required to make the courses more effective ? Government City bus facility to the college route is not adequate. Title of the Practice: "Producing Socially Responsible Citizenship through dedicated and selfless community services" Objectives: ? To motivate and train the students to become a part in nation building and development of the society. ? To engage the students in NCC, NSS, YRC, RRC to conduct various awareness programmes. ? To create responsibility in students minds about different social, political, economical and environmental problems. The Context: ? The interested students of our College voluntarily enroll in NCC/NSS/YRC/RRC ? Various awareness programmes organized by the respective units on different aspects regularly. ? Trained students are made to participate in various activities at state and national levels. ? Blood donation is one among the best life saving practices in the college. The Practice: ? Sourashtra College NCC/NSS/YRC/RRC students are given opportunities to do social service in nearby villages (Gopalipuram, Muniyandipuram, Vilacheri and Nilayur). ? The students are participating in many social awareness programmes such as Swach Bharat, Environment protection and Health Care. They are made as a part of promoting Social welfare of the public. ? Campus Cleaning and Sapling Plantations are practiced regularly to promote environmental awareness. ? Blood Donation Camp is successfully organized twice a year. Evidence of Success: ? The training programmes given to the students helped them to develop social qualities and adjust themselves quickly in this competitive society. ? In particular, students' confident level elevates remarkably high while facing personal interviews or in any challenging port-folios. ? Students excel in the off campus interview and placed in various companies ? There was a steep increase in the number of students participating in intercollegiate meet/Symposiums/Seminars/Paper Presentations etc. ? Building up the self-confidence through various programmes made many NCC cadets join in Army and Police. Problems Encountered: ? Occasionally regular classes have to be cancelled for conducting such extension activity programmes.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://www.sourashtracollege.com/images/iqac/BestPractice2018-19.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of the college is to provide affordable quality higher education. In the process of attaining the vision, short-term and long-term strategic plans have been drawn. Emphasize is being given to initiate various quality measures such as augmentation of infrastructure, quality of teaching staff, increase in need based new programmes, interaction with other institutions, placement and emerge as an institute of excellence on bar with eminent institutions. In order to achieve these things, the institution follows a steadfast principle of collecting affordable fee for aided stream and self-financed stream students. This practice followed since the inception of the college. The institution stringently follows Government regulations on reservation policy and merit in admission. No capitation fee is collected in both aided and self-finance stream. Quality standards prescribed by the UGC are strictly adhered in appointing staff members and maintain teacher – student ratio as 1:18. The research cell, with well-defined research policy, motivates teachers and students to pursue research by way of providing facilities and incentives. Out of 142, 54 are doctorates. Quality education is complemented with an enhanced infrastructure. The college constantly augments its infrastructure, catering to the needs of all levels of academic programmes. The fruition of quality education is career readiness and a lucrative placement. College conducts campus placement drives and effectively bridges the gap between the demands of the industries and our skilled students. Every year, the number of students getting placed through on and off campus interviews increases with a reasonable salary. Socially backward students are facilitated with backward class, scheduled caste and scheduled tribe scholarships from the state government. Economically backward students are helped to get scholarships from Madurai Charitable trust, MUTA, SCAAN etc.

Provide the weblink of the institution
http://www.sourashtracollege.com/Images/iqac/DISTINCTIVENESS.pdf

8.Future Plans of Actions for Next Academic Year

1. Submission of data for NIRF 2020 2. Submission of data for AISHE 3. To revise the syllabus by conducting BOS meeting for all UG/PG programmes. 4. To introduce outcome based education by including Programme outcomes, Programme specific outcomes, course outcomes 5. Enhancing teaching, learning and evaluation by using ICT tools 6. Encouraging staff to conduct value added courses for students 7. To promote department of Business administration and the department of English into a research centre 8. Encouraging staff to publish papers in the journals prescribed by the UGC 9. Encouraging staff to take part and publish papers in the international conference/seminar 10. Encouraging the staff to attend Workshop/Symposia/Refresher course/Orientation programmes/FDP/webinar etc., at the international/national/state level 11.Encouraging the additional responsibility staff to conduct various extension activity programmes 12. Promotion of non-financial contribution by alumni 13.Organizing interdepartmental cultural competitions 14.Organizing faculty development programmes for teaching staff 15. Organizing skill development programmes for non teaching staff 16. Encouraging the staff and students to celebrate International, National, Regional festivals to inculcate social, cultural, spiritual, ethical and patriotic values 17. Encouraging the departments to sign MOUs with institutions and industries 18. Developing skills for students Presentation, Learning, Personal effectiveness and Life coping skills