

SOURASHTRA COLLEGE

(An Autonomous Institution; Affiliated to Madurai Kamaraj University)

Re-accredited with 'B' Grade by NAAC in 2nd Cycle

Vilachery Main Road, Pasumalai (PO)

Madurai – 625 004.



Submission of Annual Quality Assurance Report (AQAR) 2013 - 14

**by
Internal Quality Assurance Cell (IQAC)**

**Submitted to
National Assessment & Accreditation Council
Bangalore**

AUGUST 2017

The Annual Quality Assurance Report (AQAR)

Part – A

AQAR for the year (for example 2013-14)

2013-2014

1. Details of the Institution

1.1 Name of the Institution

SOURASHTRA COLLEGE

1.2 Address Line 1

Vilachery Main Road

Address Line 2

Pasumalai(PO)

/

City/Town

Madurai

State

Tamilnadu

Pin Code

625 004

Institution e-mail address

soucollege@gmail.com

Contact Nos.

0452-2370872, 2371112

Name of the Head of the Institution:

Dr.L.P.RAMALINGAM

Tel. No. with STD Code:

0452-2370872

Mobile:

+91-98941 01541

Name of the IQAC Co-ordinator: Lt.Dr.K.R.SRINIVASAN

Mobile: +91-98421 85017

IQAC e-mail address: iqacsoucollege@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/PCRAR/63/02 dated 23-03-2013

1.5 Website address:

www.sourashtracollege.in

Web-link of the AQAR:

http://www.sourashtracollege.in/AQAR2013-14.doc

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	-	17-10- 2006	16-10-2011
2	2 nd Cycle	B	2.58	23-03-2013	22-03-2018
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC: DD/MM/YYYY

01-11-2006

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR_2013-14 submitted to NAAC on _03.08.2017
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (Specify)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State
Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

The IQAC of the College has initiated various development activities in academic and infrastructure oriented aspects: Our College IQAC

- Documents various programmes and activities of the College and individual departments
- Initiates Campus cleaning programme through NSS units
- Encourages every department of the college to conduct National and State level seminars
- Organises Faculty Development Programme for teaching staff
- Took necessary steps to install RO Water plant in Commerce block and successfully completed
- Provides encouragement to arrange regular guest lecturers in all the faculty

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
➤ Introducing new course structure as per CBCS	After receiving the Autonomous status the College has introduced new course structure and revised syllabi for various subjects based on the approval of Board of Studies
➤ Submission of proposal to obtain financial assistance from various funding agencies to undertake minor and major research projects	Two of our faculty have got sanction orders to undertake minor projects in Commerce and Physics from the UGC
➤ Initiation towards digitalisation of Library	Revised form of Library Management Software “Rovan” is installed to identify books availability in rack and book issue details.
➤ Introduction of Student feedback system for selecting Non Major Electives and Skill Based subjects	Selection of NME subject based on student’s willingness and new Skill Based subjects introduced in Physics, Mathematics, English and Commerce.
➤ Introduction of new course	B.Sc., Mathematics with Computer Application was introduced as self-finance course in 2013-14.

* *Attach the Academic Calendar of the year as Annexure*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

<p>Efforts made to</p> <ul style="list-style-type: none"> ➤ Frame new curriculum under academic autonomy ➤ Introduce Research oriented courses & Job oriented courses ➤ Receive more research grants via research projects funding ➤ Apply for UGC Sports grants
--

Part – B
Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes (Aided)	Number of programmes added during the year (Self-finance)	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D	-	-	01	-
PG	03		08	-
UG	08	01	07	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	01	-
Diploma	-	-	01	-
Certificate	-	-	02	-
Others (M.Phil)	-		02	-
Total	11	01	22	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

- 1.2 (i) Flexibility of the Curriculum: CBCS / Core / Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	30 (UG-16, PG-11, M.Phil-02, Advance diploma-01)
Trimester	-
Annual	03

- 1.3 Feedback from stakeholders* Alumni Parents Employers
(On all aspects)

Students

Mode of feedback: Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, there is a change in the syllabus as per the requirements of the students which is recommended by the BOS of various departments

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Yes, B.Sc (Mathematics with Computer Application) Department was established in 2013-14

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
203	121	33	-	49(NTS)

2.2 No. of permanent faculty with Ph.D. 41

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
11	08	-	-	-	-	-	30	11	38

2.4 No. of Guest and Visiting faculty and Temporary faculty 02

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	15	18	21
Presented	14	65	05
Resource Persons	01	01	30

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Inculcating good values and developing life skills by way of teaching one 'Thirukkural', a day.

- Encouraging **students' participation** in all activities of teaching and learning
Remedial courses to weak students and higher motivation to quick learners and achievers by the way of rewards
- Compulsory class Seminar to the students at PG level
- Encouraging the faculty to brief the concept of the attended seminars and conferences
- Projects at UG and PG level
- Field work to the students under Part-V
- Periodical Industrial visits and educational tour
- Imparting knowledge through ICT
- Group discussion and Quiz programmes for better learning

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Answer scripts are issued in the form of booklets
- Photocopies of answer booklets are issued to the candidates on request
- Results are published through on line (in the web site of the College) within a month of examinations
- Re-totalling and revaluation options are provided

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Board of Studies-25

Faculty involved-154

Workshop-02

2.10 Average percentage of attendance of students

78.00

2.11 Course/Programme wise distribution of pass percentage: For the Year 2013-14.

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
Under Graduate (Regular Courses)						
B.A.English	47	-	05	15	18	80.85
B.B.A.Business Administration	50	-	17	21	-	76.00
B.Com.Commerce	89	-	22	52	06	89.89
B.Com with (CA)	30	02	22	02	-	86.67
B.Com.Corporate secretaryship	51	-	16	17	01	66.67
B.Sc.,Mathematics	42	06	23	08	-	88.10
B.Sc.,Physics	32	01	21	01	-	71.88
B.Sc.,Chemistry	23	03	14	01	-	78.26
B.Sc.,Computer Science	48	13	27	-	-	83.33
Post Graduate (Regular Courses)						
MA English	14	-	07	03	-	71.43
M.Com.,Commerce	38	-	27	02	-	82.86
M.Sc., Mathematics	19	06	10	-	-	84.21
Self-finance Courses						
Certificate Course in Gandhian Thaought	351	12	280	35	-	93.16
Certificate Course in Supply Chain Management	55	05	22	10	-	67.30
Certificate Course in Tourism&Travel Management	63	07	35	07	-	77.70
Certificate Course in Bio-tchnology	9	-	01	-	-	11.11
Diploma Course in Gandhian Thaought	79	04	59	14	-	97.47
Advanced Diploma Course in Biotechnology	05	02	-	-	-	40.00
Under Graduate Courses						
B.Sc.,Biochemistry	11	02	02	01	-	45.45
B.Sc.,Microbiology	14	01	06	02	-	64.29
B.Com.Commerce (CA)	33	-	08	05	-	39.39
B.Sc.,Computer Science	43	-	10	01	-	25.58
B.Sc.,Information Technology	22	05	06	-	-	50.00
B.Sc., Electronics and Communication	10	01	07	-	-	80.00
B.C.A. Computer Application	36	-	17	01	-	50.00
Post Graduate Courses						
M.Sc., Biotechnology	04	02	01	-	-	75.00
M.Sc., Microbiology	07	-	07	-	-	100.00
M.Com.,Commerce (CA)	41	-	33	-	-	80.49
M.B.A. Master of Business Administration	55	-	19	13	-	58.18
M.C.A. Master of Computer Application	14	07	02	-	-	64.29
M.Sc., Electronics and communication	08	07	-	-	-	87.50
M.Sc., Computer Science and Information Technology	33	28	02	-	-	90.91
M.Sc., Physics	07	-	02	-	-	28.57
M.Phil English	11	-	11	-	-	100.00
M.Phil Commerce	09	-	09	-	-	100.00

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Contribution of IQAC:

- IQAC coordinates all departments and additional responsibility units of the College in association with Dean (academic affairs), Dean (research), Dean (Co-curriculum), Controller Of Examinations, and College Office
- Disseminates information to faculty related to seminars, conferences and FDPs
- Encourages faculty members to attend Orientation and Refresh courses periodically
- Encourages teachers to apply for research projects(Minor and Major research projects)
- Helps the teachers adopt Information and Communication Technology in teaching through organising workshops
- Supports Faculty members to apply various projects announced by UGC and other institutions
- Receives and analyses feedback from students & staff and suggests measures for improvements.

Monitoring and Evaluation

- Periodical meetings of Head of the Departments arranged by IQAC for monitoring the processes
- Discussions with the College Management Council for enhancing the quality of various activities
- Academic audit in the College helps in evaluating the teaching and learning activities

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	04
UGC – Faculty Improvement Programme	01
HRD programmes	-
Orientation programmes	06
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
<u>Administrative Staff</u> Regular & Self-finance	19+27 = 46	28	08	-
Technical Staff	08	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Efforts made to start research Programmes (M.Phil)
<ul style="list-style-type: none"> ➤ Coordinated with the Dean for Research in the promotion of research activities ➤ Informed various announcements of UGC and other institutions regarding research ➤ Guided the teachers to prepare and apply for research projects ➤ Recommended the Management to provide award and appreciation certificate to teachers receiving research grants and projects ➤ Took steps to introduce Research Projects at PG Level

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	01	-	-
Outlay in Rs. Lakhs	-	4,65,000	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	01	01	-
Outlay in Rs. Lakhs	-	75000	4,15,000	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	04	15	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	02	07	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	2013-2015	UGC	500000	415000
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE BT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	02	-	-	-
Sponsoring agencies	-	UGC(Autonomy Grant)	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National
Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year Nil

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
03	-	-	-	3 (2-Tamil,1-Economics)	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SR Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Our College NCC, NSS, YRC and individual Departments undertook extension services to the society through various activities listed below:

- Blood Donation Camp was conducted by the NSS and YRC of our College on 30th July 2013. Nearly 127 students donated blood in the camp
- Our Students of Mathematics department have visited “Balar Illam” orphanage home and distributed dress materials and sweets to the student inmates and aged residents of the home on 05-09-2013
- Girl’s NSS Unit No.32 has conducted a Seven day (31/12/2013 – 06/01/2014) Special Camp at Arumbanoor Village, Madurai. The theme of the camp was “Healthy Youth for Healthy India”. The camp created awareness among the village women on health issues at various age levels.
- A Seven day (06/01/2014 – 12/01/2014) Special Camp for Boys was conducted by the NSS Unit Nos.29, 30 and 31 at Mellapatti Village, Odapatti Village and Solampatti Village respectively near Kallikudi.
- On 25th January 2014, nearly 65 NSS volunteers participated in Walkathon from Theppakkulam to Race Course to create awareness on Agricultural Bio-Diversity and Food Security.
- A Blood Donation camp was jointly organized by the YRC of our College and Lions Club Madurai on 28th January 2014. Nearly 120 students donated blood in the camp
- On 30th January 2014 a rally was organized by NSS girls and Boys units. Nearly 90 students from girls Unit and 200 students from boys units participated in the rally to create awareness about eradication of drugs. (from Our College to Thirunagar)
- NCC unit of our College has conducted a rally on “Environmental awareness” on 10-02-2014 (From Sourashtra College to Thirunagar)

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	28.12 (acres)	-	-	-
Class rooms	63	02	Management	65
Laboratories	15	-	-	15
Seminar Halls	04	-	-	04
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	14,39,239	UGC Autonomy Grant	14,39,239
	-	7,25,082	UGC Additional Assistance to Colleges Grant	7,25,082
	-	5,07,738	UGC Assistance for Development of Sports Infrastructure and Equipment	5,07,738
	-	1,28,450	UGC Merged Scheme	1,28,450
	-	3,62,440	UGC Adhoc on Account Grant	3,62,440
Others	-	-	-	-

4.2 Computerization of administration and library

- Office administration of the College is computerised particularly in recording students profile
- An “Office Administrative Software” – “Elifa” is installed to record information like student profile, fee details etc.
- Training to the office staff about computer data entry was Imparted
- Library provided with internet facility for book entry and browsing.
- Browsing facility provided to teachers and students in the library

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	51283	1,46,65,558	1320	5,82,494	52603	15248052
Text Books (SF)	14060	-	560	2,11,171		-
Reference Books	2600	7,92,796	27	15900	2627	808696
Reference Books (SF)	1097	-	51	-	-	-
e-Books	-	-	-	-	-	-
Journals	06+28	7500+16700	06	8000	40	32200
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	40+52	26,000	-	-	40+52	26000
Others(specify)- Magazine	T-12 Eng-05	6500	T-25 Eng-24	24,000	66(Tamil- 37,English- 29)	30500

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	280	07	08(Points)	02	02	03	30	-
Added	54	-	02	-	-	-	01 -SF (B.Sc. Mathe matics)	-
Total	334	07	10	02	02	03	31	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- ICT enabled programme was conducted by IQAC to enhance the computer oriented skills of the teaching and non-teaching staff.
- Internet facilities have been provided to research departments for teaching and research purposes

4.6 Amount spent on maintenance in lakhs:

i) ICT	1.23
ii) Campus Infrastructure and facilities	13.14
iii) Equipments	2.35
iv) Others	15.87
Total:	32.59

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- The IQAC facilitates conduct of student support services through the following means
- Provides detailed information about the student support services during orientation programme of freshly enrolled students.
 - Requests the Office to display information about government scholarship, Management scholarship, private scholarship, general insurance scheme, exam evaluation pattern, exam schedule etc., on the notice board
 - Suggests the management to publish various facilities available to the students in the College website and College handbook
 - Arranges Class wise circulars and department notice board to inform support service oriented news to the students.
 - Coordinates with placement cell and career guidance cell to arrange periodical seminars for exploring the job opportunities

5.2 Efforts made by the institution for tracking the progression

- Regular academic audit to analyse the academic progression
- Strength and weakness analysis by the IQAC about academic and non-academic aspects
- Annual feedback from the students and also collects feedback based on need
- Parents-Teachers meetings on regular basis and receipt of feedback from parents
- Department wise Result analysis and students achievements record
- Feedback and opinion collection from the alumni during Alumni association meetings
- Maintenance of Placement Cell record to measure employability of the students

5.3 (a) Total Number of students

	UG			PG			Ph. D.	Others (M.Phil)		
	Male	Female	Total	Male	Female	Total		Male	Female	Total
Regular	861	486	1347	60	77	137	-	-	-	-
Self-finance	729	280	1009	132	137	269	(5+5)=10	15	08	23
Total	1590	766	2356	192	214	406				
Total strength=2795										

(b) No. of students outside the state -

(c) No. of international students -

No	%	Men	No	%	Women
1802	64.33		993	35.67	

Community	Last Year (2012-2013)			This Year (2013-2014)		
	Aided	Self-finance	Total	Aided	Self-finance	Total
General (OC)	26	33	59	20	28	48
SC/ST	154	57	211	140	108	248
OBC/BC	1201	784	1985	1143	940	2083
MBC	218	171	389	181	227	408
Physically Challenged	01	-	01	-	-	-
Total	1600	1045	2645	1484	1303	2787

Demand ratio = 1 : 3.2

Dropout % = 1.83

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Training programme on Quantitative Aptitude was conducted by the career guidance cell on 07-08-2013
- A Soft Skill Development programme was conducted on 14.10.2013
- Communication Development classes to final year UG students was conducted by the Department of English from 14-10-2013 to 28-10-2013

No. of students beneficiaries

165

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- The Career Guidance and Counselling Cell of the College provides counselling to the students based on the recommendation of the HODs and student's mentor
- Women forum has organised guest lecturers to the girl students of under graduation courses on social issues and gender equity
- Heads of the Departments attend the problems of the students and guide them to solve their issues feasibly within the Department itself
- Counselling is made as a part of teaching by every faculty of the college.
- Special guidance with individual attention is provided to every student at the time of parents' teachers and students meet.

No. of students benefitted

425

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	125	02	-

5.8 Details of gender sensitization programmes

- Developing spiritual awareness among girl students Kuthuvizhaku Pooja was conducted on 13-08-2013 by the women forum. Nearly 250 students participated and prayed the god with 1008 slogans of Sahasra Namam.
- Navarathiri festival was celebrated on 04-10-2013 to develop enthusiasm and sprit among students.
- Guest lecture on "Interpersonal Relationship and Gender Issues" to the final year girl students organised by the Department of Master of Business Administration on 20-10-2013
- "Women and Health" – A Guest lecture given by Prof.K.M.Kavitha to the girl students of science courses organised by the NSS unit:32 on 24-01-2014
- Pongal festival was celebrated by the College on 10-01-2014

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	41	40,100
Financial support from government	790	14,98,773
Financial support from other sources	31	1,41,550
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- Modification of toilet near Mathematics block
- Ro-water plant has been installed in Commerce block
- Answer scripts in the form of booklet in the summative examinations
- Grievance from the girls hostel students regarding food preparation menu were redressed

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

OUR VISION

We envisage the steady progress of the grass roots of the society in general, and the upliftment of the economically, socially and educationally backward Sourashtra youth in particular, by providing a conducive environment to prepare for their successful take-off in their careers and also in real life as responsible citizens of India.

OUR MISSION

Our objective is to work as an ensemble with a commitment to inspire our students to acquire physical strength, intellectual curiosity and moral integrity. Most importantly we strive to inculcate an aptitude for service to build a mutually supportive, communally co-operative and religiously tolerant society.

6.2 Does the Institution has a management Information System

Yes.

- Database of the Students, Staff and Events are properly maintained and used for analysis and decision making.
- The College has a Management Information System for integrated solution to the day to day activities
- Computerised information system is used for sharing information from the office to staff
- The management information system is functioning in the College for supervision, decision making, execution and implementation of various tasks.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The Dean for academic affair makes steps in developing the curriculum with the coordination of chairmen of various departments. The curriculum development is based on

- Recommendations of Board of Studies and Academic Council meetings
- The norms of the UGC (CBCS Guidelines) and Madurai Kamaraj University is followed in every aspect
- Once in three years the course structure is changed, according to the needs of the current trend.
- Suggestions from the faculty, subject experts, industrial experts, and students' representatives, form part of the curriculum designing.
- Board of Studies' suggestions are scrutinized and changes made immediately to modify the syllabus based on the requirements and expectations of the students

6.3.2 Teaching and Learning

- Newly appointed teachers are oriented about the College by the Department concerned, and through FDPs
- Faculty Development Programme is organised by the College for both senior and junior staff members, on need basis.
- The Management encourages the faculty to participate in seminars, conferences and workshop at national and international level
- Initiation made to organize various seminars and guest lectures on UGC Autonomy grant
- Staff members are motivated by the Management to undergo research leading to Ph.D degree
- Regular up gradation in the general Library by way of adding good number of recent books and journals for the benefits of teachers and students
- Providing ICT facilities to the staff and research students in their Departments

6.3.3 Examination and Evaluation

- Basic infrastructure facilities to the Controller of Examinations' office like printers, photo copiers and colour printers are available sufficient in number
- Answer booklet for summative examinations issued to help the candidates
- Screening of questions on the date of examination by the internal subject teachers
- Eminent external examiners to value the answer booklets of summative examinations
- Online results through College website
- Transparency in valuation system with revaluation and scanned answer scripts
- Supplementary examinations introduced to provide opportunity to final year students.
- Well designed pattern of internal and summative examinations questions
- Centralised internal examinations

6.3.4 Research and Development

- Faculty members are encouraged to present research papers in international conferences by the Management with financial support
- Dean for research takes care of research activities of staff and students
- There is a planning and development cell functioning in the College to suggest development oriented reforms in academic and non academic activities
- Appreciation and encouragement to the staff from the Management those getting research grants
- Motivation for staff to complete their Ph.D. programme

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Prompt allocation of funds to purchase books and computers for automation in the library
- Proper maintenance of physical infrastructure and instrumentation
- Computerisation of Library functions
- Internet facilities in the library to the staff and research students

6.3.6 Human Resource Management

- The College Management Committee guides the Principal and heads of the Departments in the planning and activities of the College
- Based on the IQAC recommendation, the Principal and HODs will meet the staff members and give suggestions for the improvement of their performance.
- Self-Appraisal forms help the teachers to know about their progress and this will give them self motivation for future improvement.
- The services of non-teaching staff to the students and staff are monitored and assessed by both Office Superintendent and the Principal by way of considering the quality of work done and time taken to complete it.

6.3.7 Faculty and Staff recruitment

- As per the guidelines of the UGC and Government of Tamilnadu, the faculty and staff members are selected by the College.
- Till the approval of the appointed faculty, the Management provides salary for the recruited staff on ad hoc basis
- Teachers for self-finance courses are recruited by a selection panel consists of the Management, Principal, subject experts and HOD

6.3.8 Industry Interaction / Collaboration

- Department of English has institutional tie-up with Madurai Charitable Trust, Madurai.
- Department of Business Administration has been organising industrial visits to the students regularly

6.3.9 Admission of Students

- As per the State Government Regulations and reservation policy admission procedure is followed.
- Admission committee is nominated with due representations from senior staff members and scrutiny of applications are made by them.
- Recommendations of the committee are accepted for admission of students.
- Admission is undertaken transparently. Selection list of students is displayed in the College notice board and individual letters to the candidates are sent.
- Counselling at the time of admission is made on need basis.

- For the admission of full time Ph.D, the selection process is undertaken periodically through entrance test and interview by research committee as per the Madurai Kamaraj University guidelines

6.4 Welfare schemes for

Students

- All students are covered under group insurance scheme.
- Management scholarships are provided for deserving students
- First-Aid box has been provided in all the departments. In the case of Medical emergency, students are taken to the near-by hospitals and first aid is given to them to save their life
- Students of NCC and NSS are periodically honoured for their meritorious service
- Educational tours and Industrial visits are being encouraged by the College
- Our college encourages students to celebrate the religious functions and festivals such as New Year, Diwali, Pongal, Christmas, Thiruvilakku Pooja, Golu, Saraswathi Pooja etc
- Free noon meals provided to needy students.

Teaching

- Teaching staff are availing personal loan in case of medical emergency which is funded by the Management of the College.
- Management allows direct salary deduction scheme to repay the loan availed by faculty from teachers' cooperative society (THIRIFT Society)
- Financial support to attend International Seminars in foreign countries and the Seminar fees paid by the faculty are reimbursed by the Management.

Non teaching

- Personal loans can be availed by non-teaching staff members from Non-Teaching Staff Welfare Association
- Personal loans can be availed from the Management during medical emergency

6.5 Total corpus fund generated

11 Lakhs

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Appointed external experts	Yes	Management and IQAC
Administrative	Yes	JDC's office AG's office	Yes	Management & Auditors

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Results are published in College website
- Results are published within a month
- Final year UG students are allowed to appear for supplementary examinations
- Practical and field work assessment for Part-V programme
- Screening and scrutinising the question papers to confirm syllabus coverage and avoid errors
- Examination review committee is framed and their suggestions are carried out periodically

6.10 What efforts are made by the University to promote autonomy in the affiliated / constituent colleges?

- Appointing nominees to board of studies of various courses, academic council and awards committee
- Facilitating Experts opinion and ideas to enhance quality in academic activities of the College
- Awards of degrees to various under graduation, post graduation, research courses and diploma and certificate courses

6.11 Activities and support from the Alumni Association

- Regular EC and GB meetings are being conducted by the Sourashtra College Alumni Association (SCAAN)
- Alumni get-together are being conducted at Department level
- Continuous support from the Alumni members for noon-meal scheme
- Scholarship to the economically poor students by the Alumni
- Alumni members participate in the Board of Studies and provide suggestions to enhance quality of curriculum

6.12 Activities and support from the Parent – Teacher Association

- Parent Teachers Meetings are conducted for all UG students from 25-03-2013 to 27-03-2013
- Suggestions from the parents are collected to prepare future plan of actions

6.13 Development programmes for support staff

- Computer Awareness programmes are conducted to enhance the service ability of support staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

- NSS units of our College have taken necessary steps to ensure the campus eco-friendly and clean
- College campus is Tobacco free
- Only vegetarian foods are served in the canteen
- Rain water harvesting units have been installed in the campus
- Tree plantation has been undertaken periodically

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Office administration was computerised
- Answer Booklet was introduced in the place of answer script
- Students' Representatives meetings were organised
- Conduct of guest lectures at Department level
- Recognition of non-teaching staff by giving award

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the

beginning of the year

- Course structure is modified and implemented successfully.
- Answer Booklet was introduced in the summative examinations
- Department Association activities are held as per the plan
- As per the requisition made by the NCC officer, the Management enhances the reward to cadets attending RDC parade
- Appreciation by the Management to teachers who received funds for minor projects
- NME subjects based on CBCS, allocated to the students of various courses by a separate staff coordinator
- NSS units have conducted various programmes like Blood donation camp, Campus cleaning and Awareness programme

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- As per the guidelines of UGC/TN Govt./MKU, merit based appointment of staff and admission of students are undertaken
- Appreciation certificates from the Management to teachers receiving research grants
- Introduction of autonomous to enhance quality of education and framing curriculum as student centric
- Equipments and Material to the NCC and NSS units are purchased and provided by the Management at free of cost
- Free Noon- Meal Scheme to the economically weaker students
- Transport facilities to girls students by plying 16 buses
- Medals to the students and teachers through the Management, Alumni and community philanthropist
- Allowing the teaching and non-teaching members to join in Teachers' Union and non-Teaching staff' Union

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- As per the guidelines of 7 TN Bn NCC, Madurai, Our College NCC unit organized sapling plantation programme on 03.03.2014
- NCC unit of the College has conducted environment awareness rally on "Avoiding Plastic Bags"
- Management of the College is very much interested in planting saplings inside the College campus every year.

- Sapling plantation programme was organized by the NCC unit jointly with Canara Bank, Sourashtra College Branch

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add.(for example SWOT Analysis)

Strengths of the institution

- The Management encourages Self-finance students by offering Scholarship for 100% attendance and scoring more than 80% of marks. Also the Management provides Free Mid-Day meals to the deserving poor students.
- The students who score high marks in the semester examinations are awarded Medals from Endowments constituted by the Philanthropists and Donors.
- Alumni Association of our College (SCAAN) has been implementing certain valuable schemes such as Free Noon-Meal scheme and payment of scholarship and conducting lecture programmes. Also contributed to construct a building for an area of 1500 Sq.ft in the campus on the land allotted by the Management.
- IQAC has conducted Student Representative Meeting to collect opinions and suggestions for the development of College.
- Various Departments of the College have been conducting outreach programmes for the benefit of adopted village i.e. Nilayur and near-by villages.
- Students of NSS have been honoured for their meritorious service. Our NCC students have attended National level Camp and Republic Day Parade. NSS units are regularly conducting blood donation camp and our college has been honoured with Shield and Certificates
- Our college placement cell and career guidance cell have been conducting various meetings and programmes to improve the skills of our students to face the interviews and get employed. Our students are regularly attending interviews conducted in various colleges to get employment opportunity.

Weaknesses

- Our College is located in village based hilly area which in turn a hurdle to adopt WiFi system in the College as a whole
- Most of the students are from nearby villages and they are not fluent in communication
- The College has been trying to create industry collaboration for enhancing quality of curriculum and makes it suitable to industry expectations
- Lack of government assistance and scholarship to the students of self-finance programmes

Opportunities

- Introduction of autonomous creates possibilities to develop new courses and subjects to enhance employment opportunities to the students
- There is ample scope to the college to get more grants from the UGC under various grounds
- Department-wise arrangements to handle classes with ICT facilities

Challenges

- Special lectures to make awareness among the students to appear for various competitive examinations
- Admiring students to enrolled in post graduation courses

8. Plans of institution for next year

Curriculum changes

It is planned to

- Introduce various Non-Major Electives by the allied Departments
- Conduct online examination for 'General Knowledge' subject
- Introduce 'answer booklet' also in the internal examinations

Sourashtra College (Autonomous), Madurai-4

Research and Development

- To motivate staff to apply for UGC projects
- To apply UGC Sports Grant
- To encourage faculty members for publishing papers in international peer reviewed journal
- To motivate staff to publish books with ISBN

Extension and Student support

- To motivate the students to participate in various inter-college competitions
- To conduct skill development programme in the adopted school in Nilayur
- Arranging more on-campus and off-campus placement interviews
- Conduct awareness camp and rally in 'Gobalipuram' and 'Vilachery' by NCC and NSS units

Infrastructure Facilities

- Renovation of Students' toilet in the PG Commerce block.
- Extension of lunch canteen
- Plan to add more ICT facilities



Signature of the Coordinator, IQAC

Name: Lt. Dr. K.R. SRINIVASAN

Dr. K.R. SRINIVASAN,
M.A.(Hons), M.Phil., MBA, M.Phil., Ph.D., DP & CS., C.L.L.Sc.,
Head & Assistant Professor
Department of Economics
SOURASHTRA COLLEGE
Madurai-625 004



Signature of the Chairperson, IQAC

Name: Dr. L.P. RAMALINGAM

Dr. L.P. RAMALINGAM
PRINCIPAL
SOURASHTRA COLLEGE
MADURAI-625 004

Annexure I

ANALYSIS OF THE FEEDBACK

ALUMNI

The College conducts Annual meeting of Sourashtra College Alumni Association (SCAAN) on 2nd October of every year. On such occasion, all the members of the Alumni association are invited to participate and to provide valuable suggestions for the improvement of standards of education in the form of feedback. The following are the appreciation and suggestions received from the alumnae.

Appreciation

- Changes in the infrastructure of the College were highly appreciated
- Alumni felt happy that they gained more practical knowledge by lab visits, Guest lectures and Lab experiments
- Appreciated the co-curricular and extracurricular activities
- Merited the growth of Department of Commerce as a Research Centre.
- Appreciated the adoption of CBCS and Non-Major Electives system in the curriculum
- Free mid-day meal scheme was highly commended by all members present on the day
- Remarkable and sincere appreciation to the teachers for their knowledge sharing and motivation
- Girl members thank the Management for the facilities and conducive environment provided to them during their period of study
- Appreciated the College girls' bus facility

Suggestions

- Alumni suggest to permit them to use the College General library facilities after their course completion
- Many of the alumni suggest to conduct communication development programme to the students

Parents

- Parents Teacher Meetings are conducted once in a year separately for first year and second year students. The parents of poor achievers in third year courses are asked to attend the PTA meeting
- On the opening day of first year classes, parents are allowed to attend the orientation meeting and ask them to get clarification of their doubts
- Feedback from the parents were obtained on the PTA meeting about the academic facilities and infrastructure of the college
- Heads of the Departments are responsible to collect the feedback and submit the parents' views and suggestions to the Principal.

Students

- Every year, at the end of even semester, feedback is obtained from the students through a schedule on Teaching, Learning and Evaluation aspects and the academic and administrative aspects of the institution.
- The feedback collected through two suggestion boxes-one for aided course students and another for self-financed course students is carefully analysed by the Principal and Heads and valued points are taken care of by the college.
- The feedbacks from the students are analysed by the Principal and Heads. The valuable points and suggestions are considered seriously and necessary actions are taken by the Heads. The Principal will bring the suggestions connected with the Administrative affairs to the Management Committee for implementation. Being a member for Academic Council of Madurai Kamaraj University, our Principal presents the feedback in the form of suggestions and ideas in appropriate forum of the University.

Annexure II

Best Practices

- The college has nearly two third of boy students and one third of girl students. The management ensures safety of girl students by the way of plying 16 buses around the city area
- Opportunities given to the students for appearing supplementary examinations in the sixth semester with maximum of three papers
- Participation of students at all levels of academic administration like Class Students Representative, Representatives in Board of Studies, Academic Council, Membership in IQAC and Alumni Association of Sourashtra College(SCAAN)
- Class seminar to all PG students and Quiz or seminar to UG students given by various Departments