

SOURASHTRA COLLEGE

(An Autonomous Institution; Affiliated to Madurai Kamaraj University)

Re-accredited with 'B' Grade by NAAC in 2nd Cycle

Vilachery Main Road, Pasumalai (PO)

Madurai – 625 004.



Submission of Annual Quality Assurance Report (AQAR) 2016 - 17

**by
Internal Quality Assurance Cell (IQAC)**

**Submitted to
National Assessment & Accreditation Council
Bangalore**

JANUARY 2018

The Annual Quality Assurance Report (AQAR)

Part – A

AQAR for the year (for example 2013-14)

2016-17

1. Details of the Institution

1.1 Name of the Institution

SOURASHTRA COLLEGE

1.2 Address Line 1

Vilachery Main Road

Address Line 2

Pasumalai(PO)

City/Town

Madurai

State

Tamilnadu

Pin Code

625 004

Institution e-mail address

soucollege@gmail.com

Contact Nos.

0452-2370872, 2371112

Name of the Head of the Institution:

Dr.L.P.RAMALINGAM

Tel. No. with STD Code:

0452-2370872

Mobile:

+91-98941 01541

Name of the IQAC Co-ordinator:

Lt.Dr.K.R.SRINIVASAN

Mobile:

+91-98421 85017

IQAC e-mail address:

iqacsoucollege@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/PCRAR/63/02 dated 23-03-2013

1.5 Website address:

www.sourashtracollege.in

Web-link of the AQAR:

<http://www.sourashtracollege.in/IQAC/AQAR2016-17.doc>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	-	17-10- 2006	16-10-2011
2	2 nd Cycle	B	2.58	23-03-2013	22-03-2018
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC: DD/MM/YYYY

01-11-2006

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR 2013-14 submitted to NAAC on 03/08/2017 (DD/MM/YYYY)
- ii. AQAR 2014-15 submitted to NAAC on 31/08/2017 (DD/MM/YYYY)
- iii. AQAR 2015-16 submitted to NAAC on 21/09/2017 (DD/MM/YYYY)
- iv. AQAR 2016-17 submitted to NAAC on 04/01/2018 (DD/MM/YYYY)

1.9 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☐

Autonomous college of UGC Yes ☒ No ☐

Regulatory Agency approved Institution Yes ☒ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☒

Others (Specify)

Sourashtra College (Autonomous), Madurai-4

1.11 Name of the Affiliating University (*for the Colleges*) Madurai Kamaraj University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

✓

University with Potential for Excellence

-

UGC-CPE

-

DST Star Scheme

-

UGC-CE

-

UGC-Special Assistance Programme

-

DST-FIST

-

UGC-Innovative PG programmes

-

Any other (*Specify*)

-

UGC-COP Programmes

-

2. IQAC Composition and Activities

2.1 No. of Teachers

05 + 02

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

02

2.4 No. of Management representatives

02

2.5 No. of Alumni

01

2. 6 No. of any other stakeholder and
community representatives

01

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

01

2.9 Total No. of members

17

2.10 No. of IQAC meetings held

05

2.11 No. of meetings with various stakeholders: No.

05

Faculty

02

Non-Teaching Staff

01

Students

01

Alumni

01

Others

-

2.12 Has IQAC received any funding from UGC during the year? Yes

-

No

✓

If yes, mention the amount

-

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

-

International

-

National

01

State

-

Institution Level

03

(ii) Themes

- One Day Faculty Development Programme on 'digital learning and Quality' on 11.03.2017
- National Seminar on 'Development of Youth' on 21.02.2017
- One week training programme on 'Business Skill and women Empowerment' from 30.01.2017 to 06.02.2017
- A ten day ICT training program to SC/ST girl students on 'MS-Office' in the month of March 2017

2.14 Significant Activities and contributions made by IQAC

The IQAC of the College has initiated various development activities in academic and infrastructure oriented aspects: Our College IQAC

- Encourages the Department of Commerce (SF) to organise national and international seminar
- Suggests to construct paver block path in girls park
- Initiates to conduct Faculty Development Program at College level
- Motivates the compulsory participation of students in the BOS to contribute their views and ideas and convey grievances regarding the course content
- Advices the teachers to apply for UGC research project
- Initiates to convert a class room in each department as ICT equipped class room

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none">➤ It is planned to conduct a one day national seminar through the IQAC➤ Motivation to conduct national and international Seminar➤ Initiation to conduct more extension activities➤ Planned to organise programmes in adopted school in Nilayur➤ Decided to apply for UGC Sports Grant➤ It is requested the Management to construct a new canteen	<p>IQAC, Planning and Development Committee, and Fine Arts Club jointly organised a One Day national Seminar on 'Development of Youth' on 21.02.2017</p> <p>Department of Commerce (SF) has conducted an International seminar on 24.02.2017</p> <p>This year nearly 19 extension activities are conducted by the NSS, NCC, YRC, RRC and other units of the College.</p> <p>Information Technology Awareness Programme to the students and IT gadgets like computers and printer donation programme was conducted</p> <p>Grant of Rs.2.5 Crore has been sanctioned by the UGC and initial amount of Rs. 1.20 Crore received by the College to construct Fitness Centre with Science backup</p> <p>A new canteen was constructed opposite to the Department of Computer Science</p>

* *Attach the Academic Calendar of the year as Annexure – Available in the College website*

www.sourashtracollege.in

2.15 Whether the AQAR was placed in statutory body Yes ☒ No

Management ☒ Syndicate ☐ Any other body ☒

Provide the details of the action taken

Efforts made to

- Conduct IQAC meeting with the Management and get approval of the plan and proposal of IQAC
- The plans of the IQAC are placed in the Staff Council for further action
- Conduct heads meeting to execute the academic plans of IQAC

Part – B
Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D	-	-	01	-
PG	03		06	-
UG	08	-	07	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	01	-
Diploma	-	-	01	-
Certificate	-	-	02	-
Others	-	-	04 (M.Phil)	-
Total	11	-	22	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS ☒ / Core / Elective option ☒ / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	29 (UG-15, PG-09, M.Phil-04, Advanced diploma-01)
Trimester	-
Annual	03

1.3 Feedback from stakeholders* Alumni ☒ Parents ☒ Employers ☐
(On all aspects)

Students ☒

Mode of feedback: Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

***Please provide an analysis of the feedback in the Annexure**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, there is a change in the syllabus as per the recommendation from the BOS of various departments

- Modifications and Changes in the syllabus of Tamil, M.A., English, Microbiology, Mathematics, Computer Science, Electronics and Communication, and MSc., CS&IT Courses
- Code number of various subjects passed on 2014-15 has been changed with some modification
- Planned for complete revision of syllabus and course structure from 2017-18

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
190	112	31	-	47(NTS)

2.2 No. of permanent faculty with Ph.D.

48

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	05	-	-	-	-	02	26	02	31

2.4 No. of Guest and Visiting faculty and Temporary faculty

02

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	04	06	02
Presented	31	25	-
Resource Persons	01	02	24

2.6 Innovative processes adopted by the institution in Teaching and Learning:

In addition to the previous initiations and implementations, the College has adopted the following innovative processes

- Teachers are conducting skill development training classes in their department
- Practical examination to 'Soft Skills' subject has been introduced to all UG courses
- Publication of books by the College for various common subjects like Part-I, Part-II, Value Education, Environmental Studies, Soft Skill
- Micro teaching methods adopted by the teachers at PG level classes and the same adopted in the UG courses of Commerce, BBA, Physics, Chemistry and Mathematics
- Teachers have been providing study materials to the students on their respective subject
- Special classes have been arranged for slow learners and monitored by the students' tutor
- In addition to the regular class teaching, importance given to moral and values development of students by the teachers

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Hall tickets were issued with photo of the students, subjects code (regular and arrear) and dates of each examination
- Photocopies of answer booklets are issued to the candidates on request
- Results are published through on line (in the web site of the College) within a month
- Re-totalling and revaluation options are provided
- Online examination was conducted to Value Education subject

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Board of Studies-15

Faculty involved-143

Workshop -05

2.10 Average percentage of attendance of students

71.5

2.11 Course/Programme wise distribution of pass percentage: For the Year 2016-17.

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
Under Graduate (Regular Courses)						
B.A.English	59	-	10	25	02	62.71
B.B.A.Business Administration	74	-	18	22	01	55.41
B.Com.Commerce	139	01	42	29	03	53.96
B.Com with (CA)						
B.Com.Corporate secretaryship	60	-	19	12	01	53.33
B.Sc.,Mathematics	51	04	23	10	-	72.55
B.Sc.,Physics	48	06	20	-	-	54.17
B.Sc.,Chemistry	47	08	21	03	-	68.09
B.Sc.,Computer Science	52	07	37	-	-	84.62
Post Graduate (Regular Courses)						
M.A. English	18	-	11	03	-	77.78
M.Com.,Commerce	21	-	12	02	-	66.67
M.Sc., Mathematics	39	09	16	-	-	64.10
Self-finance Courses						
Certificate Course in Gandhian Thaought	766	34	247	170	-	58.87
Certificate Course in Bio-tchnology	5	-	02	-	-	40.00
Diploma Course in Gandhian Thaought	54	06	31	15	-	96.29
Advanced Diploma Course in Biotechnology	4	-	03	-	-	75.00
Under Graduate Courses						
B.Sc.,Biochemistry	48	03	08	03	-	29.17
B.Sc.,Microbiology	44	03	10	04	-	38.64
B.Com.Commerce (CA)	100	-	28	14	-	42.00
B.Sc.,Computer Science	85	04	24	02	-	35.29
B.Sc.,Information Technology	60	02	13	03	-	30.00
B.Sc., Electronics and Communication	27	02	02	02	-	22.22
B.C.A.Computer Application	85	04	24	07	-	41.18
B.Sc.,Mathmatics with CA	30	08	09	02	-	63.33
Post Graduate Courses						
M.Sc., Biotechnology	13	02	06	-	-	61.54
M.Sc., Microbiology	07	-	03	01	-	57.14
M.Com.,Commerce (CA)	17	01	08	-	-	52.94
M.B.A. Master of Business Administration	40	-	30	04	-	85.00
M.C.A. Master of Computer Application	21	05	06	-	-	52.38
M.Sc., Computer Science and Information Technology	12	09	01	-	-	83.33
M.Phil English	16	02	14	-	-	100
M.Phil Commerce	02	-	02	-	-	100
M.Phil Physics	02	-	02	-	-	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Contribution of IQAC:

- IQAC coordinates all departments and additional responsibility units of the College in association with Dean (academic affairs), Dean (research), Dean (Co-curriculum), Controller Of Examinations, and College Office
- Disseminates information to faculty related to seminars, conferences and FDPs
- Encourages faculty members to attend Orientation and Refresh courses periodically
- Encourages teachers to apply for researcher projects (Minor and Major research projects)
- Helps the teachers to adopt Information and Communication Technology in teaching through organising workshops
- Supports Faculty members to apply various projects announced by UGC and other institutions
- Receives and Analyses feedback from students & staff and suggests measures for improvements.

Monitoring and Evaluation

- Periodical meetings of Head of the Departments arranged by IQAC for monitoring the processes
- Discussions with the College Management Council for enhancing the quality of various activities
- Academic audit in the College helps to evaluate the teaching and learning methods

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	12
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	02
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others - FDP conducted by the College	35+43

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
<u>Administrative Staff</u> Regular & Self-finance	(26+30) = 56	21	-	-
Technical Staff	08	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

<ul style="list-style-type: none"> ➤ Requested the staff members to register Ph.D in their respective subjects ➤ The IQAC circulates the communications and intimations received from University Grants Commission and other Research Funding Agencies among the faculty and motivate them to apply for the Minor/Major projects ➤ IQAC and Research Dean of the College have been encouraging staff to publish research articles in international journal. In total 28 articles published in national and international journals ➤ MBA students are encouraged to apply for TANSCHÉ projects

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	02	01	-	-
Outlay in Rs. Lakhs	105000+70000	3,80,000	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	10	18	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	12	10	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy ☒ CPE BT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

Sourashtra College (Autonomous), Madurai-4

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	01	01	02	-	-
Sponsoring agencies	-	UGC(Autonomy Grant)	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons	28
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3.13 No. of collaborations	International	-	National	-
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Any other (MOU with other Colleges)	03
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3.14 No. of linkages created during this year -

3.15 Total budget for research for current year in lakhs:

From Funding agency - From Management of University/College

Total	-
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3.16 No. of patents received this year	Nil
--	-----

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
02	-	-	-	03-Ph.D (1-Com,1-Corp.Sec,1-CS)	02 (Prof.R.R.K)	-

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SR Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Our College NCC, NSS, YRC and individual Departments undertake extension services to the society through various activities listed below:

- An Orientation and Personality Development programme was conducted by the NSS units on 29.08.2016
- Orientation programme for girl volunteers was conducted on 07.09.2016
- “Suraksha” Health and Hygiene Awareness Programme for girls students of the College was jointly organised by NSS girls unit and JCI Madurai Pandian, Madurai on 09.09.2016
- NSS unit no: 32 organised a Health Awareness Programme in the College with JCI Madurai Meenakshi on 15.09.2016. Dr. T.D.Lalitha delivered a lecture on “A to Z Health”
- Our NSS Officers attended the Blood Donation Day celebration in the Meenakshi Mission Hospital, Madurai on 01.10.2016
- 100 NSS Volunteers of our College participated in the prayer programme - Good Fettle of Former Chief Minister Dr. J.Jeyalalitha conducted by Olympic Federation of Tamilnadu on 21.10.2016
- NSS volunteers of our College participated in the ‘Election Awareness Campaign’ organised by the authority of Election Commission of India at Thiruparankundram, Madurai on 25.10.2016
- Our College organised a Polyethylene Awareness Rally with the social service organisation Thirunagar Pakkam in Thirunagar on 24.12.2016
- 10 NSS volunteers of our College participated and rendered service during Maha Kumbabisekam festival in the Devabharathi Shri. Balathandhayuthabani Swami temple at Yanamalai on 02.02.2017
- YRC unit of our College conducted an Awareness Poem Writing Competition on 02.02.2017
- Cleaning of Semai Karuvelam trees in the Campus during Campus Cleaning programme on 10.02.2017
- 25 bags of blood was donated in the Blood Donation Camp conducted by the Velammal Hospital in our College campus on 14.02.2017
- 8 NSS volunteers of our College attended a social awareness and personality development workshop conducted by the Sri Sai Seva Organisation (India) in Madurai District on 19.02.2017
- Mr.M.Subramaniaya Siva of NSS unit no:30 participated in the Policy Education Programme for SC/ST youth in Tamilnadu organised by RGNIYD, Sriperumpudur, Chennai from 20.02.2017 to 23.02.2017

- The College organised a 'Traffic and Safety Awareness Programme' to ensure safety to the students while driving vehicle on 21.02.2017
- 100 of our NSS volunteers participated in the Semai Karuvelam Awareness Rally from Goripalayam to Madurai Collector Office, Madurai
- NCC unit of the College organised a cycle rally on 22.02.2017 to create awareness about dangers of plastic waste among the people of Gobalipuram and Vilacheri, Madurai.
- One day training programme on First Aid was organised by the YRC unit on 22.02.2017, Mr.Narayanasamy delivered a lecture and trained the students.
- Campus cleaning programme was conducted by the NSS and NCC units on 27.02.2017 to maintain the campus clean and pollution free

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	28.12 (acres)	-	-	-
Class rooms	65	-	-	65
Laboratories	15	-	-	15
Seminar Halls	04	-	-	04
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	02	UGC Autonomy Grant	02
	-	02	UGC - block development grant	02
Value of the equipment purchased during the year (Rs. in Lakhs)	-	801292	UGC Autonomy Grant	801292
	-	415800	UGC plan block development grant	415800
Others	-	-	-	-

4.2 Computerization of administration and library

- Surveillance Camera has been fixed at important places in the campus to monitor the routine activities and to ensure students safety.
- Modified version of administrative software 'Elifa' has been installed in the Office
- Detailed stock verification has been conducted in the library with library software
- Bar code system to issue books to the students in the Library
- Computerised fee receipts are being distributed by the office to help the students for easy payments

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	54842	15643894	749	198000	55591	15841894
Text Books (SF)	15449	-	-	-	-	-
Reference Books	2662	819786	21	6900	2683	826686
Reference Books (SF)	2073	-		-		-
e-Books	-	-	3,000 and above (N-List)	5750/- per year	3000	5750
Journals	40+28=68	44000	02	1625	42+28	45625
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-		-
CD & Video	195+52	51000	-	-	195+52	51000
Others(specify)- Magazine (Aided & Self-finance)	127(72+55)	68100	-	-	127 (72+55)	68100

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	356	07	10(Points)	02	01	03	31	-
Added	12	-	-	-	-	-	-	-
Total	368	07	10	02	01	03	30	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

NIL

4.6 Amount spent on maintenance in lakhs:

i) ICT	1.41
ii) Campus Infrastructure and facilities	13.22
iii) Equipments	5.69
iv) Others	5.90
Total:	32.12

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC facilitates conduct of student support services through the following means

- Initiation through the Principal to introduce practical and field work in Part-V activities with a view to motivate and develop skills of the students
- IQAC requests the placement and Career Guidance Cell to conduct various job oriented and skill development programmes to the girls students
- IQAC requests the Principal to conduct Principal and students' representatives meeting to collect and resolve their grievances directly
- Requests the Management to continue the scholarship to the students who have record of 100% attendance in an academic year
- Suggests the Management to publish books on NME Subjects offered by various Departments
- Requests the Placement Cell to conduct coaching classes to the students for attending competitive exams of the government
- Suggests the Controller of Examinations to display circulars on the notice board to the sight of students
- Coordinates with the Dean for Public Relations and other additional responsibility in-charges to conduct periodical meeting with the students

5.2 Efforts made by the institution for tracking the progression

- Principal meets the Heads of various departments and follows all academic matters
- Regular SWOT analysis by the IQAC is done about progression of the College
- Parents, Students and Alumni feedbacks are received, analysed and improvements made based on that
- Result analysis of summative examinations performed by the COE office
- Placement Cell maintains records to measure employability of the students

5.3 (a) Total Number of students

	UG			PG			Ph. D.	Others (M.Phil)		
	Male	Female	Total	Male	Female	Total		Male	Female	Total
Regular	1032	617	1649	66	72	138		-	-	
Self-finance	956	299	1255	76	55	131	12	16	12	28
Total	1988	916	2904	142	127	269				
Total strength= 3213										

(b) No. of students outside the state

-

(c) No. of international students

-

Men	No	%	Women	No	%
	2154	67.04		1059	32.96

Community	Last Year ((2015-2016)			This Year (2016-2017)		
	Aided	Self-finance	Total	Aided	Self-finance	Total
General (OC)	23	38	61	22	30	52
SC/ST	155	93	259	126	69	195
OBC/BC	1351	1204	2655	1375	1068	2443
MBC	245	277	522	264	246	510
Physically Challenged	02	-	02	02	-	02
Total	1776	1612	3388	1789	1413	3202

Demand ratio = 1 : 3.2

Dropout % = 1.33

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- A Special lecture was arranged by the Placement Cell on 'Mathematical shortcuts for competitive exams' for final year UG students on 09-03-2017. Mr.M.S.Vimaladharan, has delivered a lecture on mathematical shortcuts.
- 'Communicative English'- a special lecture to the UG girl students was arranged by the IQAC on 02-02-20117.

No. of students beneficiaries

$94 + 38 = 132$

5.5 No. of students qualified in these examinations

NET	<div style="border: 1px solid black; padding: 2px 10px;">-</div>	SET/SLET	<div style="border: 1px solid black; padding: 2px 10px;">-</div>	GATE	<div style="border: 1px solid black; padding: 2px 10px;">-</div>	CAT	<div style="border: 1px solid black; padding: 2px 10px;">-</div>
IAS/IPS etc	<div style="border: 1px solid black; padding: 2px 10px;">-</div>	State PSC	<div style="border: 1px solid black; padding: 2px 10px;">-</div>	UPSC	<div style="border: 1px solid black; padding: 2px 10px;">-</div>	Others	<div style="border: 1px solid black; padding: 2px 10px;">-</div>

5.6 Details of student counselling and career guidance

- The Career Guidance and Counselling Cell of the College provides counselling to the students based on the recommendations of the HODs and student's mentor
- During the parent teachers meeting special guidance given by the teachers to the students and academic report of the students discussed with the parents
- 'Communicative English'- a special lecture to the UG girl students was arranged by the IQAC on 02-02-2017.
- On 08.02.2017, the Career Guidance Cell arranged an orientation programme to the girl students of final year
- Department of Economics organised a guest lecture on 'Employment Opportunities to Under Graduates' on 21.02.2017. Dr. N.Anbu Arasu, Assistant Professor, Department of Economics, NGM College, Pollachi delivered the lecture.
- A Special lecture was arranged by the Placement Cell on 'Mathematical shortcuts for competitive exams' for final year UG students on 09-03-2017.

No. of students benefitted

615

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
08	300	22 students provisionally selected	-

5.8 Details of gender sensitization programmes

- A seven day (30.01.2017 to 06.02.2017) skill development programme to the girl students (final year BBA & BA Eng) was organised by the IQAC. This programme was organised to empower students' business and entrepreneurship skills.
- Saraswathi Pooja and Ayuthapooja festival was celebrated on 07.10.2016 to develop enthusiasm and spiritual belief among girl students
- Pongal festival was celebrated by the College on 11.01.2017 to inculcate traditional values among the students
- International Women's Day was celebrated in the College on 08.03.2017

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	32+25	44,500
Financial support from government	436	11,12,988
Financial support from other sources	34	1,53,000
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- Girl students are allowed to come by their own vehicle to the College
- Regular and arrear exam subjects and dates are printed in the exam hall ticket to help the students in identifying exact dates of exams

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

OUR VISION

We envisage the steady progress of the grass roots of the society in general, and the upliftment of the economically, socially and educationally backward Sourashtra youth in particular, by providing a conducive environment to prepare for their successful take-off in their careers and also in real life as responsible citizens of India.

OUR MISSION

Our objective is to work as an ensemble with a commitment to inspire our students to acquire physical strength, intellectual curiosity and moral integrity. Most importantly we strive to inculcate an aptitude for service to build a mutually supportive, communally co-operative and religiously tolerant society.

6.2 Does the Institution has a Management Information System

Yes,

- Office administration details and Database of the Students, Staff and Events are properly maintained and used for analysis and decision making.
- The College has a Management Information System for integrated solution to the day to day activities
- The management information system is used in the College for supervision, decision making, execution and implementation of various tasks.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The Dean for academic affair makes steps in developing the curriculum with the coordination of chairmen of various departments. The curriculum development is based on

- Recommendations of Boards of Studies, Academic Council and Governing Body of the institution which are constituted according to the norms laid down by the UGC.
- Recommendations of the external experts for improving the syllabus content is considered and changes adopted in respective course syllabus
- Suggestions from the faculty, subject experts, industrial experts, and students' representatives, forms part of the curriculum designing.
- Participation of Students and Alumni in Board of Studies are encouraged
- Syllabus of various universities and colleges are compared to make improvement in curriculum

6.3.2 Teaching and Learning

- In a view to compete with the modern and upcoming trends in their area of study and to maintain professional competence, the faculty members are empowered through various training programmes conducted inside and outside the college.
- Teachers suggestions to adopt new teaching methods is functionalised and teachers are encouraged to follow micro teaching methods
- Faculty Development Program is organised by the College for both senior and junior staff members, on need basis.
- The Management encourages the faculty to participate in seminars, conferences and workshop at national and international level
- Organising regular seminars and guest lectures on UGC Autonomy grant
- Slow learners and average learners are paid special attention by the teachers in the class room. Question bank, study material and special classes to such students are really helping them to get good academic standard
- Utilisation of ICT facilities by the staff and research students in their Departments are encouraged
- Publication of research papers in peer reviewed journals is encouraged by the Principal during staff meeting
- Compulsory class seminar to the PG students to develop their communication skills is entertained
- Practical case studies are discussed in the classes of BBA and MBA

6.3.3 Examination and Evaluation

- Internal test marks are recorded in the Controller of Examinations Office and final internal marks of the students are displayed in the concern department before the summative examinations
- External examiners to value the answer booklets of summative examinations are arranged
- Online exam is conducted for General Knowledge subject to all final year students
- Online results through College website within 30 days from the completion of examinations
- Transparency in valuation system with revaluation option, scanned answer scripts and supplementary examinations are offered for the benefit of students.

6.3.4 Research and Development

- Department level meeting was conducted by the Dean to teachers on 24.01.2017 to motivate them to apply for UGC research projects
- Dean for research conducts heads meeting and encourages staff to take research activities
- Staff members attending international conferences are being encouraged by the Management with financial support
- Ph.D Scholars in Commerce Department are encouraged to take part in pre-submission viva-voce, colloquium and public viva-voce examination conducted at the research centre.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- All Major departments are facilitated with projector for power point presentation in their class room
- E-Journals from INFLIBNET in the Library and Information Resource Centre cater to the intellectual requirements of the staff and students
- Major Departments are facilitated with Department Library
- Introduction of Bar Code system in the Library. It is successfully introduced in the General Library of the College.
- Annual maintenance of physical infrastructure and instrumentation
- Videos and e-content from Library sources are presented for the benefit of students
- Proposed to construct Golden Jubilee (1967-2017) building by the Management

6.3.6 Human Resource Management

- The College Management Committee guides the Principal and Heads of the Departments in the planning and other activities of the College
- Based on the IQAC recommendation, the Principal and HODs will meet the staff members and give suggestions for the improvement of their performance.
- Faculty Development programmes are conducted to enhance the teaching skills of the staff in the College.
- Self-Appraisal forms help the teachers to know about their progress and this give them self motivation for future improvement.

- The services of non-teaching staff to the students and staff are monitored and assessed by both Office Superintendent and the Principal by way of considering the quality of work done and time taken to complete it.

6.3.7 Faculty and Staff recruitment

- As per the guidelines of the UGC and Government of Tamilnadu, the faculty and staff members are selected by the College.
- Till the approval of the appointed faculty, the Management provides salary for the recruited staff on ad hoc basis
- A recruitment panel consisting the Management, Principal, subject experts and HOD is set up to select teachers for self-finance courses

6.3.8 Industry Interaction / Collaboration

- Department of Commerce and Department of Economics have signed a MoU with other College departments to exchange academic knowledge and skills for helping the students
- The College develops link with the Industrial Entrepreneurs by inviting them to become a member in Board of Studies and Academic Council
- Department of English has institutional tie-up with Madurai Charitable Trust, Madurai and provides annual scholarship to the students of the College in every academic year
- Industrial and institutional training to the students of B.B.A. and M.B.A. have been arranged in the final semester
- Department of MBA prepares students profile broacher and sends it to the reputed industries in the state

6.3.9 Admission of Students

- A Help Desk is setup during admissions. Staff members guide the candidates and parents during the admission process.
- As per the State Government Regulations and reservation policy admission procedure is followed
- In order to improve the admission of students a detailed flex banner display is maintained in the college entrance regarding various courses offered in the College.
- Admission committee is nominated with due representations from senior staff members to scrutinise the applications.
- Recommendations of the committee are accepted for the admission.
- Admission is undertaken transparently. Selection list of students is displayed in the College notice board and individual letters have been sent to the selected candidates.

- For the admission of full time Ph.D, the selection process is undertaken once in three months through entrance test and interview by research committee as per the Madurai Kamaraj University guidelines

6.4 Welfare schemes for

Students

- Medical camp to the students is conducted by the NSS Units in the College in association with Lions Clubs and JCs
- The Management provides monetary reward to the NCC cadets attending RDC parade
- All students are covered under group insurance scheme.
- Management scholarships are provided for deserving students
- Scholarship for 100 % attendance of the students and special scholarship to those secure more than 85% marks in their degree course are provided
- First-Aid box has been provided in all the departments. In the case of Medical emergency, first aid is given to them to save their life
- Educational tours and Industrial visits are being encouraged by the College
- Our college encourages students to celebrate the religious functions and festivals such as Pongal, Thiruvilakku Pooja, Navarathiri Golu, Saraswathi Pooja etc
- Free noon meals provided to needy students by the Management and Alumni Association of Sourashtra College.

Teaching

- Teaching staff are availing personal loan in case of medical emergency which is funded by the Management of the College.
- Management allows direct salary deduction scheme to repay the loan availed by faculty from teachers' cooperative society (THRIFT Society)
- Financial support to attend International Seminar in abroad is provided by the Management

Non teaching

- Free Uniform to the supportive staff is provided by the Management
- Personal loans can be availed by non-teaching staff members from Non-Teaching Staff Welfare Association of the College
- Personal loans can be availed from the Management during medical emergency

6.5 Total corpus fund generated

7.8 Lakhs

6.6 Whether annual financial audit has been done Yes ☒ No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Appointed external experts	Yes	Management and IQAC
Administrative	Yes	JDC's office AG's office	Yes	Management & Auditors

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes ☒ No ☐

For PG Programmes Yes ☒ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Photo identification of students in the exam hall ticket is made
- Conducting arrear exams only in the afternoon on respective dates
- Results are published within a month in College website
- Final year UG students are allowed to appear for supplementary examinations in the sixth semester
- Practical and field work assessment for Part-V program are introduced
- Screening and scrutinising the question papers to confirm syllabus coverage and avoid errors are done
- As per the students request, hall ticket is prepared with subject codes of current and arrear papers with dates of examinations
- Examination review committee is framed and their suggestions are carried out periodically

6.10 What efforts are made by the University to promote autonomy in the affiliated / constituent colleges?

- University nominates members to board of studies of various courses, academic council and awards committee

- University nominees and experts give their suggestions to enhance quality in academic activities of the College
- University awards degrees to various Under Graduation, Post Graduation, Research Courses and Diploma and Certificate Courses

6.11 Activities and support from the Alumni Association

- Alumni Association Meet is organised every year on October 2nd
- Arranging meeting of alumni get-together of various courses based on their request
- Regular EC and GB meetings are being conducted by the Sourashtra College Alumni Association (SCAAN)
- Continuous support from the Alumni members for noon-meal scheme is received from the Management, donors and Staff
- Alumni Association (SCAAN) is provided scholarship to the economically poor students – 20 students are benefited
- Free noon meal scheme is sponsored by the alumni members - 76 students are benefited
- Alumni members take part in the Board of Studies and provide suggestions to enhance quality of curriculum

6.12 Activities and support from the Parent – Teacher Association

- Parent Teachers Meetings conducted for all UG I and II students on 22.03.2017 and 23.03.2017
- Suggestions from the parents are collected to prepare future plan of action

6.13 Development programmes for support staff

Nil

6.14 Initiatives taken by the institution to make the campus eco-friendly

- NSS and NCC units of our College help to maintain the campus eco-friendly and clean
- College campus is made Tobacco free
- Only vegetarian foods are served in the canteen
- Rain water harvesting units have been installed in the campus
- Tree plantations are undertaken periodically

- College campus is maintained by a gardener who is caring all plants and trees in the campus

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Administrative Office computers are connected with the Principal Office and it is helpful to retrieve data quickly
- Study Material for Part-I(Tamil) and Part-II(English) edited books are prepared by the staff members and distributed to the students
- E-Journals through INFLIBNET in the Library is useful to cater to the intellectual requirements of the staff and students
- Importance given to enhance communication skills of the PG students by conducting compulsory seminar classes

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Information about academic activities of teachers and their achievement related data are copied and stored in digital form
- Three staff members from BBA department and one from Economics Department are applied for UGC minor project
- Part – II (English) and Soft Skills edited books published with the contribution of staff members
- Bar code scanner system of book issue in the library is also implemented to second year students in trail form
- Foot path is extended to facilitate the girl students to have smooth walk to rest room area
- Introduced the bar code system to issue books in the General library
- E-Journals from INFLIBNET are retrieved and used for knowledge development and to cater to the research requirements of the staff and students

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Online Examinations for General Knowledge and Value Education subjects
- Introduced the bar code system to issue books in the General library
- Part – II English and Soft Skills edited books were published by the College

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Campus cleaning programme is organized by the NSS units of the College on 15.09.2016 and 27.02.2017
- Our College NCC unit undertakes cleaning and environmental protection programmes in the College campus as a field work in Part-V subject
- NCC unit of the College has conducted an environmental awareness rally from the College to Thirunagar on 06.01.2017
- Management of the College is very much interested in planting saplings inside the College campus every year.

7.5 Whether environmental audit was conducted?

Yes

☒

No

☐

7.6 Any other relevant information the institution wishes to add.(for example SWOT Analysis)

Strengths of the institution

- Our college Placement Cell and Career Guidance cell have been conducting various meetings and programmes to improve the skills of our students to face the interviews and get employed. Our students are regularly attending interviews conducted in various colleges to get employment.
- Commerce, English, Physics and Management Departments offer M.Phil programmes and enhance the research activities of the College
- Provision of RO water to the students in various water points
- Solar panel is fixed in the Computer Science block with the capacity of 4 KV
- Uninterrupted power supply facilitates the continuous functioning of Science labs and routine class activities
- College encourages the students by publishing books for Part-I and Part-II subjects and distribute it to the students at moderate rate
- IQAC advises the teachers to provide study materials to the students in their respective subjects

- The Management encourages Self-finance students by offering Scholarship for 100% attendance and securing more than 80% of marks. Also the Management provides Free Noon Meals to the deserving poor students.
- The students who securing high marks in the semester examinations are awarded Medals and certificates from Endowments constituted by the Management Committee members, Philanthropists and Donors.
- Alumni Association of our College (SCAAN) is implementing certain valuable schemes such as Free Noon-Meal scheme and payment of scholarship and conducting lecture programmes. Also contribute to conduct development programme specially skill development programme to the students.
- IQAC conducts Student Representative Meeting to collect opinions and suggestions for the development of College.
- Various Departments of the College have been conducting outreach programmes for the benefit of adopted village i.e. Nilayur and near-by villages.
- Students of NSS have been honoured for their meritorious service. Our NCC students have attended National level Camp and Republic Day Parade. NSS units are regularly conducting blood donation camp and our college has been honoured with Shield and Certificates

Weaknesses

- As our College is situated in the hills of Pasumalai, it is very difficult to avoid soil erosion during rainy season and it causes damage of road in the campus
- Most of the students are from nearby villages and they are not fluent in communication
- The College has been trying to create industry collaboration for enhancing quality of curriculum and makes it suitable to industry expectations
- Lack of government assistance and scholarship to the students of self-finance Programmes
- Our College is located in village based hilly area which in turn a hurdle to adopt WiFi system in the College as a whole

Opportunities

- Department wise arrangement can be made to handle classes with ICT facilities
- More scope to the Physical Education Department due to the construction of fitness centre with the help of UGC grant

- Introduction of autonomous creates possibilities to develop new courses and subjects to enhance employment opportunities to the students
- There are ample scope to the college to get more grants from the UGC under various schemes

Challenges

- Provision of Wi-Fi facility in the campus
- Arranging separate campus interview to the final year students
- Special lectures to create awareness among the students to appear for various competitive examinations
- Encouraging students to enrol in post graduation courses like MCA and MBA
- Skill Development classes to the rural and poor students
- Conduct of various certificate and value added courses
- Providing College bus facilities to the boy students

8. Plans of institution for next year

Curriculum changes

It is planned to

- Introduce new NME subject based on UGC-NET/SET qualifying examinations at PG level
- Conduct BOS to individual Department based on their need
- Introduce external and internal Screening of question papers
- Introduce Objective English and Mathematical Aptitude Test in PG Syllabus
- Conduct online examination for 'Value Education' subject
- Make reforms on questions

Research and Development

- To conduct a workshop to teachers for preparing Audio and Video tutorial
- To encourage faculty to apply for UGC minor and major projects
- To encourage faculty members to publish papers in international peer reviewed journal

Sourashtra College (Autonomous), Madurai-4

Sourashtra College (Autonomous), Madurai-4

- To motivate staff to publish books with ISBN
- To encourage all departments to conduct seminars and workshops

Extension and Student support

- Awareness programme to the village people towards Swachh Bharat Abiyan (Clean India Programme)
- Dengue and Malaria awareness programme to the students of adopted school at Nilayur
- To introduce polymer sticker bar code system in the General library for issuing books
- To encourage the PG students to participate in seminars and conferences in various colleges
- Yoga Training programme to the College teachers
- Intent to develop MoU with Medical and Health Care institutions

Infrastructure Facilities

- Installation of RO water plant in the Science block (SF)
- Construct a new canteen shed near the girls park
- Planned to add more ICT facilities
- Provision of Wi-Fi facility in the College



Signature of the Coordinator, IQAC
Name: Lt.Dr.K.R.SRINIVASAN

Dr. K.R. SRINIVASAN,
M.A.(Hons), M.Phil., MBA, M.Phil., Ph.D., DP & CS, C.L.L.Sc.,
Head & Assistant Professor
Department of Economics
SOURASHTRA COLLEGE
Madurai-625 004



Signature of the Chairperson, IQAC
Name: Dr.L.P.RAMALINGAM

PRINCIPAL
SOURASHTRA COLLEGE
MADURAI-4.

Annexure I

ANALYSIS OF THE FEEDBACK

ALUMNI

The College conducts Annual meeting of Sourashtra College Alumni Association (SCAAN) on 2nd October of every year. On such occasion, all the members of the Alumni association are invited to participate and to provide valuable suggestions for the improvement of standards of education in the form of feedback. The following are the appreciation and suggestions received from the alumni.

Appreciations

- Parents appreciate in-time pick up and drop of girl students by College bus
- Boys appreciate the Physical education Department for modernisation of gym with electronic equipments
- Science students appreciate the publication of Part-I and Part-II subjects books. They felt it has empowered the students communication skill and reduce the failure rate in language
- Master of Business Administration students expressed their happiness in the meeting for the arrangement industry training and visits
- Computer science Alumnus felt happy that they gained more practical knowledge by more lab visits, Guest lectures and Lab experiments and provision of individual system to each students during practical classes
- Alumnus who had participated in physical education appreciated the College for having received the grant from the UGC to construct Fitness Centre and they thanked the Management for the training given, clothing and equipments
- Many of the Commerce alumni admired the growth of Department of Commerce as a Research Centre.
- Appreciated the adoption of CBCS and Non-Major Electives system in the curriculum
- Free mid-day meal scheme was highly appreciated by all members present on the day
- Remarkable and sincere appreciation to the teachers for their knowledge sharing and motivation

- Uninterrupted power supply in the college were highly remembered by the computer science students
- Female members thanked the Management for the facilities like girls bus, rest room and conducive environment provided to them during their period of study

Suggestions

The following suggestions were given by the members of SCAAN

- Suggestions to equip the class room with micro teaching facilities
- Suggestions to provide study materials and question bank to the students in all the discipline
- PG Microbiology students suggest to arrange more industrial visit
- Many of the alumnus suggest to incorporate communication development programmes in all the discipline
- Suggestions to maintain all the wooden chairs and tables available in the College for the wellbeing of students in future
- Unanimously all male alumnus suggested to provide bus facilities to the boy students
- Suggestions to start Social College in the future for helping the women and underprivileged groups
- Alumni members are request the Management to utilise their expertise for students welfare and represent their willing to deliver guest lecturers to the students

Parents

- Parents Teacher Meetings are conducted once in a year separately for the first year and second year students. The parents of poor achievers in third year courses are also asked to attend the PTA meeting
- On the opening day of first year classes, parents are allowed to attend the orientation meeting and they are encouraged to get clarification of their doubts
- Feedback from the parents were obtained on the PTA meeting about the academic facilities and infrastructure of the college and they were also requested to send their grievances through e-mail to the College e-mail Id

- Heads of the Departments are responsible to collect the feedback and submit the parents' views and suggestions to the Principal in the Heads meeting. In turn these are represented to the Management for their perusal

Students

- Every year, at the end of even semester, feedback is obtained from all the students through a schedule on Teaching, Learning and Evaluation aspects and the academic and administrative aspects of the institution.
- The feedback collected through two suggestion boxes-one for aided course students and another for self-financed course students are carefully analysed by the Principal and Heads and valid points are taken care of by the college.
- The feedbacks from the students are analysed by the Principal and Heads. The valuable points and suggestions are considered seriously and necessary actions are taken by the Heads. The Principal will bring the suggestions connected with the Administrative affairs to the Management Committee for implementation. Being a member for Academic Council of Madurai Kamaraj University, our Principal presents the feedback in the form of suggestions and ideas in appropriate forum of the University.

Annexure II

BEST PRACTICE – I

Title of the Practice: Socially Responsible Citizenship

Objectives:

- To motivate and train the students to become a part in nation building and development of the society.
- To engage the students in NCC, NSS, YRC, RRC to conduct various awareness programmes.
- To create responsibility in students minds about different social, political, economical and environmental problems.

The Context:

- The interested students of our College voluntarily enroll in NCC/NSS/YRC/RRC
- Various awareness programmes organized by the respective units on different aspects regularly.
- Trained students are made to participate in various activities at state and national levels.
- Blood donation is one among the best life saving practices in the college.

The Practice:

- Our College NCC/NSS/YRC/RRC students are given opportunities to do social service in nearby villages (Gopalipuram, Muniyandipuram, Vilacheri and Nilayur).
- The students are participating in many social awareness programmes such as Swach Bharat, Environment protection and Health Care. They are made as a part of promoting Social welfare of the public.
- Campus Cleaning and Sapling Plantations are practiced regularly to promote environmental awareness.

Evidence of Success:

- The training programmes given to the students helped them to develop social qualities and adjust themselves quickly in this competitive society.
- In particular, students' confident level elevates remarkably high while facing personal interviews or in any challenging port-folios.
- Students excel in the off campus interview and placed in various companies
- There was a steep increase in the number of students participating in intercollegiate meet/Symposiums/Seminars/Paper Presentations etc.
- Building up the self-confidence through various programmes made many NCC cadets join in Army and Police.

Problems Encountered:

- Occasionally regular classes have to be cancelled for conducting such extension activity programmes.
- As we are arranging many extension programmes through various Units of the College, which incur an additional expenditure to the Management.
- There is lesser time availability from various organizations to conduct extension programmes by the College as per the planned schedule.

BEST PRACTICE –II

Title of the Practice: Student Support Activity

Objectives:

- To identify the needs of the students in curriculum and in their career.
- To improve soft skills of the students to build up a path for getting job
- To transform the students as well defined learners and professionals in the society.

The Context:

- In general, lack of communication skills affects students' learning at present and future career. Publication of Part-I/Part-II and Soft Skill books for enriching academic performance and skill development of the students are useful at initial stage in studies.
- The Language skill development programmes are conducted separately to the students after their regular classes.
- The feedback and suggestion of the students are helpful to modify and improve such programmes / books.

The Practice:

- Part-I, Part-II Languages and Soft Skills books are prepared by the respective department and published by the College
- Undergraduate and post graduate students are attending various programmes offered by the Departments, Career Guidance Cell and IQAC
- The skill development program are in the forms of workshop, training and management activities at PG level
- The programmes are conducted stage by stage and each programme will intend to cover specific purpose
- At the end of the programmes the students are empowered with knowledge in aptitude, communication skill, employability skills, soft skills etc.

Evidence of Success:

- After completing the skill development programmes, students from rural area are become confident in communication and they develop themselves to get placement in various companies

- Students got placement in various companies in and around Madurai and outside the district
- In the parents meet most of the parents agree that their children have improved and confident to face the society because of these skill development program conducted by the College.
- Decrease in the number of students failed in Part-I and Part-II language papers is the resultant evidence of success to the publication of books by the College

Other Best Practices

Academic Oriented

- Decision to conduct BOS of individual department to adopt changes to empower the knowledge of the students related to latest concepts
- Students' participation in Academic Council to suggest their opinion on introduction of new subjects. A special note has been recorded in this year to introduce Competitive Examination oriented subjects like Aptitude Test and Objective English in PG courses
- More number of students have enrolled in Free Noon Meal Scheme of the College

Infrastructure facilities

- Construction of Fitness Centre in the College with the help of UGC grant
- Construction of Golden Jubilee Building
- Provision of RO Water facility in the Department of Mathematics