



Yearly Status Report - 2017-2018

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	SOURASHTRA COLLEGE
Name of the head of the Institution	L.P.Ramalingam
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	0452-2371112
Mobile no.	9894101541
Registered Email	soucollege@gmail.com
Alternate Email	lprfeb@gmail.com
Address	Vilachery Main Road, Pasumalai Post, Madurai-4
City/Town	Madurai
State/UT	Tamil Nadu
Pincode	625004

2. Institutional Status					
Autonomous Status (Provide date of Conformant of Autonomous Status)			06-Sep-2011		
Type of Institution			Co-education		
Location			Urban		
Financial Status			Self financed and grant-in-aid		
Name of the IQAC co-ordinator/Director			K R SRINIVASAN		
Phone no/Alternate Phone no.			04522370872		
Mobile no.			9842185017		
Registered Email			iqacsoucollege@gmail.com		
Alternate Email			kumbasrini@gmail.com		
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)			http://www.sourashtracollege.com/IOA_C_Report.aspx		
4. Whether Academic Calendar prepared during the year			Yes		
if yes,whether it is uploaded in the institutional website: Weblink :			http://www.sourashtracollege.com/IQAC_Report.aspx		
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	B	2.58	2013	23-Mar-2013	22-Mar-2018
6. Date of Establishment of IQAC			01-Nov-2006		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	

One day FDP on Management of Self	29-Aug-2017 5	98
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
SOURASHTRA COLLEGE	AUTONOMY	UGC	2018 365	2000000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

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10. Number of IQAC meetings held during the year :

6

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

*Conduct of National level seminar *Initiation towards value added courses by the departments *Initiation to conduct international seminar by department of commerce, english and computer science *Laying of Tar road facility to connect entrance to hostel block *Digitalisation of teachers records in the IQAC

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Planned to create a data sharing method between COE office and main administrative office	With the help of the management a link between the COE and Administrative office is created by fiber cable connectivity

Management decided to construct a new canteen	A New canteen near the computer science block is constructed by the management
Decided to apply for UGC sports grant	UGC sports grant two crore and fifty lakh amount sanctioned by the UGC to construct a fitness centre with science backup
planned to organise community development programmes in villages	management donated computer and printers to Kuppaiyan School Nilayur and conducted IT awareness program in the school
Initiation to conduct more extension activities by the NSS, NCC and other units	Nearly fourty five extension programs conducted by various units of the college
Motivation to conduct national and international seminars	Department of English, Commerce and computer science conducted international seminars
Planned to conduct a one day faculty development program by IQAC	IQAC and Sourashtra College Alumni Association jointly organised a one day FDP Program on Management of Self
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%;"> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> <tr> <td style="text-align: center;">Staff Council</td> <td style="text-align: center;">03-Apr-2018</td> </tr> </table>		Name of Statutory Body	Meeting Date	Staff Council	03-Apr-2018
Name of Statutory Body	Meeting Date				
Staff Council	03-Apr-2018				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2018				
Date of Submission	28-Feb-2018				
17. Does the Institution have Management Information System ?	No				

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BA	UEH	ENGLISH	24/03/2017

BBA	UBN	BUSINESS ADMINISTRATION	24/03/2017
BCom	UCE	COMMERCE	24/03/2017
BCom	UCP	CORPORATE SECRETARYSHIP	24/03/2017
BCom	UCC	COMPUTER APPLICATION	24/03/2017
BSc	UPS	PHYSICS	24/03/2017
BSc	UCY	CHEMISTRY	24/03/2017
BSc	UCS	COMPUTER SCIENCE	24/03/2017
BCA	UCA	COMPUTER APPLICATION	24/03/2017
BSc	UBC	BIOCHEMISTRY	24/03/2017
BSc	UMB	MICROBIOLOGY	24/03/2017
BSc	UIT	INFORMATION TECHNOLOGY	24/03/2017
BSc	UMS	MATHS	24/03/2017
BSc	UMC	MATHS WITH CA	24/03/2017
MA	PEH	ENGLISH	24/03/2017
MCom	PCE	COMMERCE	24/03/2017
MSc	PMS	MATHS	24/03/2017
MCom	PCC	COMMERCE WITH COMPUTER APPLICATION	24/03/2017
MBA	MBA	BUSINESS ADMINISTRATION	24/03/2017
MCA	MCA	COMPUTER APPLICATION	24/03/2017

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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
MBA	Advertising and Sales Promotion	16/06/2017	11 MBA E3E	16/06/2017

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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	TAMIL	09/06/2017
BCom	COMMERCE	09/06/2017

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	TAMIL	09/06/2017
BCom	COMMERCE	09/06/2017

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate Course in Gandhian Thought	16/06/2017	628
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MBA	BUSINESS ADMINISTRATION	42
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nil
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The College obtaining feedback from the students and all stockholders. a) Students: Every year, at the end of even semester, feedback is obtained from all the students through questionnaires on Teaching, Learning and Evaluation aspects and the academic and administrative aspects of the institution. The feedback form is available in the Website of the College. b) Alumni: The Sourashtra College Alumni Association conducts its annual meeting on October 2nd every year. During such meetings, the feedback and suggestions from the alumni on the available facilities, services, usefulness of courses etc. are carefully recorded. MBA and MCA Departments have their own Alumni Associations and they get feedback from their students. In addition to the regularly conducted Annual meeting of Sourashtra College Alumni Association (SCAAN), Our College Alumni of various departments have been conducting meetings in the campus. On such occasions, they provide valuable suggestions for the improvement of education in the form of feed back to the college c) Parents: Every year the Parent-Teacher Association meetings are conducted. Parents present their opinions and suggestions in the meetings and also meet the Heads and other staff members to know about the academic performance of their sons and daughters. d) Employers / industries: During Industrial visits, Guest lectures, Conferences, Workshops and Seminars, the experts from Industries and Business give their suggestions and share their experience on the recent</p>

developments and changes in the respective subjects. e) Academic peers: Feedback is collected from staff members at the staff council meetings. Feedback from academic peers helps the faculty members to present their suggestions and ideas in academic meetings such as Board of Studies and Academic Council for updating of curriculum, introduction of new subjects etc. f) Community: Members of the General Body of Sourashtra College Council express their suggestions and ideas for the improvement of college in the meetings. The feedback collected through two suggestion boxes-one for aided course students and another for self-financed course students is carefully analysed by the Principal and Heads and valued points are taken care of by the college. The feedback forms are available in the college website. Based on the feedback results, the IQAC and heads of departments jointly representing the same to the Management through the Principal. Introduction of new courses like GST, Python etc., RO water system, paver block roads, ladies rest room renovation, Tar Road connectivity from college entrance to self-finance block are some the witness activities undertaken for overall development of the college.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	ENGLISH	60	167	51
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	602	102	131	13	23

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
131	105	Null	16	Null	Null
View File of ICT Tools and resources					
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Staff Council, additional responsibility committees for executing various academic, administrative, co-curricular and extra-curricular activities and six units of NSS and one unit of NCC co-ordinate with the Principal to monitor and administrate students oriented activities of the college. The Principal, with the help of Heads of various departments and administrative office, reviews the activities of various departments regularly. He conveys the decisions of the Management to the staff and students and ensures the accomplishment of the mission of the college. The exchange of teaching staff between departments for engaging ancillary or allied

theory papers is decided by the Heads of the Departments concerned. The Programme Officers and volunteers of NSS units and the Officers and cadets of NCC also contribute their services to the smooth conduct of functions in the college. Various academic and non-academic committees have members drawn from different departments and they perform their assigned work in mutual coordination with teaching and non-teaching staff and students. Various organizations of the institution are helpful to monitor the internal activities of the College. The Principal conducts heads meetings, Staff council and various committee meetings in order to know about the activities of the departments for the well being of students. He interacts and discusses with the students representatives and gives his opinion for getting their cooperation in the implementation of various activities.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3093	131	1:24

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
134	131	3	Nil	55

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	R.CHITRA	Associate Professor	Best Orator MKU Constituent College, Tirumangalam
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	ENGLISH	I	29/11/2017	08/01/2018
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
Nil	1044	0

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.sourashtracollege.com/images/program-outcome-2018-19.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UMC	BSc	MATHS	37	37	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.sourashtracollege.com/images/FeedbackAnalysis2017-18.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No

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3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
National	Dr. R. CHITRA	Best Orator MKU Constituent College, Tirumangalam	Nil	Nil
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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	365	NIL	0	0
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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

0

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Preventing Plagiarism and Augmenting Copy Rights in Research Process	IPR CELL	28/03/2018
Intellectual Property Day Celebration	IPR CELL	26/04/2018

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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL

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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil

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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
COMMERCE	6
BUSINESS ADMINISTRATION	2
CORPORATE SECRETARY	1

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	COMMERCE	4	Nil

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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
ENGLISH	22

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3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
NIL	Nil	0	Nil

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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Enhanced performance of SnO ₂ -Mn(1-x)Cu(x)Fe ₂ O ₄ gas sensors	M. Balaji	Journal of Alloys and Compounds	2017	Nil	Nil	Nil

towards carbon dioxide and oxygen					
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3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Recent trends in Digital Marketing the Global business	Dr. R.R. Vishnupriya	Recent trends in digital marketin in the Global business	2017	Nil	Nil	Nil
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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	9	30	40	19
Presented papers	23	1	Nil	42
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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
NIL	NIL	NIL	0
No file uploaded.			

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
NIL	NIL	NIL	0	0
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3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Free Medical camp	Rotaract Club of Madurai Next Gen, Meenakshi Mission	5	25

Hospital

[View File](#)

3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Best Professional Development Award	District Awards	Rotaract District organization	100

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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
CCC, YRC, RRC and NSS	Vasan Eye Care	Eye Checkup Camp	5	358

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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	Nil

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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Project Work	Project work	Research Institute	01/12/2017	18/04/2018	FATHIMA S. - BCA

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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
RESEARCH INSTITUTE	01/01/2017	Final Year Project and Career Guidance	280

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
13900000	12700000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
ROVAN	Fully	Nil	2009

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	78720	Nil	887	Nil	79607	Nil
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	368	7	10	2	1	3	31	20	0
Added	0	0	0	0	0	0	0	0	0
Total	368	7	10	2	1	3	31	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2150000	1958504	16500000	15282307

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities -laboratory, library, sports complex, computers, classrooms etc. The College has some procedures and practices for maintaining and utilising the facilities and resources available in the campus. These procedures guide the staff members to follow certainty in utilisation of facilities available to them for academic and non-academic activities. The ITC facilities of the College are effectively maintained by an AMC with TLS Services, Madurai. There are two electricians permanently working in the College and they undertake all electrical and plumbing related works. There are enough number of supportive staff to maintain and clean the Campus, class room and furniture and all such activities are coordinated by the Superintendent of the Administrative Office. Council Manager is scheduling the works to the supportive staff and getting things done by them. Sometimes, maintenance of the class room is done by outside workers. In the Library, the library staff members regularly maintain the stocks and kept the racks neat. There is an agreement with ROVAN software systems to maintain the library software periodically. The Department of Physical Education is continuously adding laurels to the College. Various equipment available in the department and the play grounds are maintained by the marker and a management staff. The running track field is also used for playing cricket and football. CCTV camera is installed in various locations of the College to monitor routine happening in the campus. There is a register in the principal's room to record staff grievances regarding maintenance of things and equipment. Science laboratory equipment is maintained by the lab staff and if need they utilise outside services. When the equipment and instruments get faults, it can be repaired or replaced with the permission of the principal. A gardener is appointed by the Management to maintain the plants and saplings in the campus.

<http://www.sourashtracollege.com/Images/igac/Procedureandpolicies.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			

a) National	GOVERNMENT BC/MBC/DNC SCHOLARSHIP FOR UG STUDENTS	389	Nil
b) International	Nil	Nil	Nil
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Guidance for competitive examinations	Nil	126	B.COM
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	How to face competitive examination	40	64	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
17	17	14

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	AYS SOFTWARE SOLUTIONS	1	1
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
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2017	9	B.COM	COMMERCE	SOURASHTRA COLLEGE, Madurai	M.COM
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
SLET	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
SPORTS DAY	INSTITUTION	100
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	JURY	National	1	Nil	anandhim aharajan97 98@gmail.c om	M.Anandhi 15UCP001
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student representatives actively participate in the Board of Studies and Academic Council meeting and give their suggestions. The Representative for each class is appointed by the department every year to make sure that they are given the opportunity to develop their leadership quality. participate actively in programmes as well as to develop their leadership skills. Students play the role of leaders in NSS, RRC, YRC and other activities so that they may involve themselves better in any activity. The post of Secretary, Joint Secretary, President, Vice-President and other posts are held by students in Rotaract Club and they are given the opportunity to organise the programmes on their own. Students conduct welcome party and farewell party every year to develop their leadership quality and set a platform for the students to exhibit their talents. In extension Programmes, students take up the lead role at all level to build their leadership quality. Students actively participate in the preparation of college magazine. In the department of Physical Education, students organise college level competitions and are given the opportunity to play the lead role. Students conduct many campus cleaning programmes like Swachh Bharat and many cultural programmes and competition to exhibit their leadership skills. The students' representatives register their grievances and suggestions in the Grievance Cell and their suggestions are taken into consideration. Students play a vital role in many of the forums and their suggestions are reflected in planning and decision making of the institution. Thus students play active roles in most of the academic and non-academic

activities of the institution. Senior Under Officer and other ranks are given to the students in NCC in order to motivate them to

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of registered Alumni:

550

5.4.3 – Alumni contribution during the year (in Rupees) :

58000

5.4.4 – Meetings/activities organized by Alumni Association :

Year	Number of alumni association meetings attended	Dates of meetings	No. of members enrolled
2017 - 2018	1	02-10-2017	129
2017 - 2018	1	26.01.2018	26
2017 - 2018	1	29.05.2018	28

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college follows the policy of decentralization. The College Management is participative in nature, gives full freedom to the Principal, Heads and Faculty members to carry out the academic activities effectively. The Principal is the President of the Sourashtra College Staff Council. The Council consists of the Principal and Heads and the teachers with additional responsibilities. The grievances and the suggestions of the teachers are addressed to the management by the Principal from the Staff Council. Every teacher with Additional Responsibility is given fullest liberty to discharge his/her duties unto the welfare of the institution as well the students. Dean of the institution plays an important role in the administration of curriculum and decides the affairs of curricular activities according to the resolutions of Board of Studies. The Office of the Controller of Examinations is a body which is in-charge of conducting external examinations and publishing results. The Coordinators of NSS, NCC, YRC, RRC and other committees discharge their duties for the welfare of the students and institution. Students are involved as volunteers in all committees to practise participative management. Grievance Cell represents the grievances of the students to the management through the Principal. The office administration is headed by the Principal and Office Superintendent. The grievances and suggestions of the office staff are addressed to the management through the Office Superintendent and the Principal. Students' feedback is collected every semester to know the grievances as well as their suggestions. Every October 2nd, the SCAAN (Sourashtra College Alumni Association) conducts Alumni meeting. In this meeting, the alumni share their bonhomie experience as well as interesting moments of campus life with the audience. Every year an illustrious alumnus from each department is honored. On the day, scholarship is given to a needy student from each department. The Guest of Honour and the Chest Guest are the illustrious alumni. 'Parents-Teachers meeting' is conducted by Parents-Teachers Association every year to provide and receive feedback from the parents about the students and college. The parents give their feedback about the college. The Principal, Co-coordinators of various committees and teaching and non-teaching staff members are involved in defining the terms, policies and procedures, framing guidelines and rules regulations concerning

admission, placement, discipline, grievance, counseling, training development, and library services etc., and effectively implementing the same to ensure smooth and systematic functioning of the institute. Staff members are also involved in deciding academic activities like Board of Studies and they give suggestions to the office of Controller of Examinations regarding examinations to be conducted by the institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	In the process of sustenance and enhancement of quality in curriculum, measures are being carried out to implement Outcome Based Education (OBE) pattern in the ensuing academic year to enhance student competency to cater global needs. Apart from the defined syllabus multiple learning paths are made available for the students by making them enrolling in online courses NPTEL, projects, internships etc., Feedback on curricula is regularly taken and improvements are incorporated in due course. Employability enhancement skills are included in the curriculum focusing on the employability of the course. New courses are introduced to fill the gap between academic institution and industry.
Teaching and Learning	Teachers are encouraged to introduce novel teaching methods such as ICT enabled, participatory learning, interactive learning, etc., Learner friendly approaches by teachers motivate the students to take up higher education up to doctoral degrees in our institution. Besides regular teaching and learning process, the students and staff are encouraged to register for NPTEL courses. Strategies are planned to include NPTEL courses in the curriculum. Apart from regular courses in the curriculum, Value-added courses like office automation, Communicative English, Maths for competitive examinations, etc., are taught in the campus to increase the employment opportunities of our students
Examination and Evaluation	The examination calendar is prepared at the beginning of every academic year and published in college hand book and in the college website. The dates are

strictly followed and the results are published on time. The results are presented to the awards committee for discussion on completion of the evaluation process. The summative examinations results are uploaded on the college website after the completion of awards committee meeting. The answer scripts are evaluated with external and experienced professors after the end-semester examinations and the results are published at the earliest.

Research and Development

The college has one research centre in the Department of Commerce. A number of articles have been published in peer reviewed Journals with high impact factors. Research Cell coordinated by Dean, Research and Development facilitates the research aspirants in registering for their Ph.D programme and scholars to conduct pre submission viva, external viva voce examination and requirements. The department of Business Administration and English are planning to promote their departments as research centre. Teachers are motivated to register for Ph.D., and to apply for guideship.

Library, ICT and Physical Infrastructure / Instrumentation

Our College Library has around 63000 text, reference and competitive examination books. The library is automated with ROVAN software for making efficient use of it. In addition to the general library, each department is having a department library. Students are provided with library books both in the general and department library. They are also motivated to go through competitive examination books available in the career guidance cell. The infrastructure and instrumentation facilities in science departments help in imparting practical knowledge to students. For efficient teaching learning, each department is provided with a computer system with LCD projector and a printer. The physical education department motivates our students in various games, like Table tennis, Basketball, Cricket, Hockey, etc., and produces University players in each year.

Human Resource Management

The human resources of the campus, i.e., the students are given knowledge and skill to meet the external

requirements. Value based education are being taught to make the students technically and morally strong. In addition, all Part V programmes foster the students with national and societal values. The management takes initiatives to fill all the vacancies at the earliest. The Management appoints temporary staff to bridge the gap including teaching non-teaching staff vacancies, in case of delay due to government procedures. A group of supporting staff are appointed by management to maintain the cleanliness of the campus and supervised by a Council Manager.

Industry Interaction / Collaboration

The institution interacts with many industries / companies in and around Madurai. This helps students undergo implant training, short term projects, on-the-job training. This also ensures industrial visits. Other than this, the departments organize industrial visits to the industries in neighbouring states to inculcate onsite work culture. Invited lectures are also organized to use the expertise of Industrial experts. A few experts are also included as members in the board of studies/academic council to share their views. MOU's are signed with academic and industry people for conducting the collaborative activities for the benefit of our students.

Admission of Students

The admission has been made systematic in order to make it fair and transparent. A committee, chaired by the principal, with representation from downtrodden community prepares the admission policy year by year based on the reservation policy of the Government of Tamil Nadu. A separate committee chaired by the principal will look after the admission of candidates under special categories such as differently abled, sports persons and wards of ex-service men etc., Being a Linguistic minority institution, 50 of the seats are filled with minority students and the remaining 50 seats are filled with Government guidelines.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	NIL
Administration	B.S. Krithika, Keccu.com, 4/713-3,

	Nehru Street, Anbu Nagar, Gomathipuram, Madurai - 625 020 Ph.0452-4378280, 98421 53280
Finance and Accounts	T.S.Vishnukuamr, TLS Systems Solutions 23-A, Lakshmpuram 5th Street, Madurai - 625 001 Ph.0452-2630537 Tally Multi Users ERP 9 release 4.9
Student Admission and Support	B.S,KRITHIKA
Examination	B.K.R. Shivaprakkash, Elite Computers, 4/713-3, Nehru Street, Anbu Nagar, Gomathipuram, Madurai - 625 020 Ph.0452-4378280, 9443025231,98421 53280

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	Entrepre neurship Awarness	Nill	17/07/2017	19/07/2017	82	Nill
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
REFRESHER COURSE	2	01/12/2017	21/12/2017	21
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>Thrift and savings schemes • Financial assistance from the Management for high risk ailments • Maternity and adoption leave as per Government guidance • Medi claim Insurance scheme • Financial assistance to teaching and nonteaching staff without interest • Research Bureau • Canteen facilities • Special leave for marriage of the staff (management staff) with pay • Staff Welfare Fund •• RO Drinking Water Festival advance with non interest • Uniform and Shoes for mess staff, security guards • Regular increments for the Management staff • The Institution has 24X 7 security guards. One security staff is stationed near the student's vehicle parking area. One security staff is stationed near the staff vehicle parking area. The other security staff is stationed at the entrance of the college for security check and to keep a vigil on all those who come in and leave the institution. External Security Staff also were appointed to maintain campus discipline• Emergency Medical Kit is made available to students and staff to meet any First Aid treatment on the campus.</p> <p>• The staff of the institution are provided the Employees State Insurance facility through which the staff and their families can avail treatment free of cost • Neat and Clean</p>	<p>Thrift and savings schemes • Financial assistance from the Management for high risk ailments • Maternity and adoption leave as per Government guidance • Medi claim Insurance scheme • Financial assistance to teaching and nonteaching staff without interest • Research Bureau • Canteen facilities • Special leave for marriage of the staff (management staff) with pay • Staff Welfare Fund•• RO Drinking Water Festival advance with non interest• Uniform and Shoes for mess staff, security guards • Regular increments for the Management staff • Best Staff of the Year Award Their leave of absence is treated as official duty • The Institution has 24 X 7 security guards. One security staff is stationed near the student's vehicle parking area. One security staff is stationed near the staff vehicle parking area. The other security staff is stationed at the entrance of the college for security check and to keep a vigil on all those who come in and leave the institution. External Security Staff also were appointed to maintain campus discipline• Emergency Medical Kit is made available to students and staff to meet any First Aid treatment on the campus.</p> <p>• The staff of the institution are provided the Employees State Insurance facility through which the staff</p>	<p>Students Group Insurance, facilitating students to receive scholarships from government and nongovernment agencies• NCC Cadet Welfare Society Scholarship and TN Govt Scholarship for meritorious cadets• Management scholarships for deserving students• Monitoring assistance for accident victims among students from Staff Association • Mid-Day Meals for financially backward students provided for the whole year. Students Aid Fund for deserving Students. SCAAN, the alumni association of our college have given mid-day meals and scholarships to the deserving students.</p>

Working conditions, Each and every block has one sweeper for maintaining the classroom hygiene• Teacher Staff Association organizes tours and get-together among all department teacher every year.

and their families can avail treatment free of cost • Neat and Clean Working conditions, Each and every block has one sweeper for maintaining the classroom hygiene• Teacher Staff Association organizes tours and get-together among all department teacher every year. During the pandemic period, our teachers have helped to the supporting staff with their generous financial contribution

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

At the end of the financial year, the accounts of the college are audited by internal and external auditors regularly. The audited accounts presented in the Sourashtra College Council members general body meeting every year. The college follows a transparent system of submitting accounts to the society. The internal audit is done by Mr. B.R.Chandrasekaran, Chartered Accountant, and Membership No: 020619. The external audit is done by Joint Director of Collegiate Education, Madurai Region. For Ten years once, the college accounts are audited by a team from Accountants General, Chennai, TamiNadu.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
SCHOLARSHIP ENDOWMENT	200000	SCHOLARSHIP
View File		

6.4.3 – Total corpus fund generated

200000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	APPOINTED EXTERNAL EXPERTS	Yes	MANAGEMENT AND IQAC
Administrative	Yes	JDCE OFFICE AND AG OFFICE	Yes	MANAGEMENT AND AUDITORS

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Every year the Parent-Teacher Association meetings are conducted. 2. Parents present their opinions and suggestions in the meetings. 3. Also Parents meet the Heads and other staff members to know about the Attendance, Internal test marks and other academic performance of their daughters sons. 4. Teachers explain to the parents about the current status of their wards and also give

suggestions to enhance the academic performance of their wards.

6.5.3 – Development programmes for support staff (at least three)

1. Financial support like loan and advance is given by the management and association for the welfare of the support staff 2. Through NSS, NCC, YRC, RRC and SCAAN etc. , health-check up camp is organized for teaching, non-teaching and support staff 3. Training is given to all support staff to handle different wastages carefully 4. On the occasion of diwali, the Management magnanimously offers new uniform dress to the support staff 5. Regular increments for the Management staff 6. Emergency Medical Kit is made available to students and staff to meet any First Aid treatment on the campus. 7. The staff of the institution are provided the Employees State Insurance facility through which the staff and their families can avail treatment free of cost

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Curriculum reforms for all UG/PG programmes are made in the Board of studies meeting held on 15-3-2017 2. The revised curriculum is approved in the 8th Academic Council meeting held on 24.03.2017 3. Initiatives are taken to start two New programmes B.A.TAMIL B.Com under self-finance stream during this academic year 2017-18 4. Preparation of Self Study Report(SSR) for NAAC re-accreditation (3rd cycle) process

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Thirupavai Festival	05/01/2018	05/01/2018	05/01/2018	60
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
ICT Certification On MS-OFFICE TO SC/ST/MBC/DNC Girls	01/02/2018	01/03/2018	28	Nil
Teachers day celebration	05/09/2018	05/09/2018	135	265
Gender Sensitization and Honour	14/02/2018	14/02/2018	200	Nil

Killing				
Programme on Transgender	31/01/2018	31/01/2018	105	Nil
Survey on availability of water in Darmathupatti	16/03/2018	16/03/2018	35	Nil
Thiruppavai	05/01/2018	05/01/2018	45	Nil
Pongal Celebration	12/01/2018	12/01/2018	235	Nil
Girl Child Day	22/01/2018	22/01/2018	30	Nil
womens day celebration	08/03/2018	08/03/2018	300	Nil
Siva Rathiri festival	13/02/2018	13/02/2018	20	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Power requirement by renewable energy Total power requirement Renewable energy Renewable energy generated Energy supplied to the grid 1959.6 90840 Solar panels 1959.6 nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	Nil
Provision for lift	No	Nil
Ramp/Rails	Yes	Nil
Scribes for examination	Yes	Nil
Special skill development for differently abled students	Yes	Nil
Rest Rooms	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	Nil	1	21/09/2017	1	"Vaigai River" cleaning	polythene dust cleaning in Vaigai River	80

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Guidelines for Students	16/06/2017	Newly joined students are positively detailed the college rules and regulations during the Orientation programme. Teaching and non teaching staff take care the general discipline of the students. Mentors will also monitor their wards. If any student violate the rule, that will be dealt by Discipline Committee, Principal and the Management.
Guidelines for teaching and non teaching staff	16/06/2017	The General guidelines issued by UGC, Government of Tamilnadu, TANSICHE, and Madurai Kamaraj University will issued on the day of appointment and the same will be adhered.
Guidelines for Principal	16/06/2017	The General guidelines issued by UGC, Government of Tamilnadu, TANSICHE, and Madurai Kamaraj University will issued on the day of appointment and the same will be adhered.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Day of Yoga	01/06/2017	01/06/2017	100

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Sourashtra College seeks to make "Green Practices" an essential part of its campus life and look after environmental resources especially by NSS and NCC etc through a blend of academic and experiential learning. The NSS Units of Sourashtra College celebrated "Go Green Day" on 07.07.2014 by planting sapling in the college premises. Department of Physics organized a one day Intercollegiate student seminar on 26.02.2015, in the second session of the seminar Dr.N. Jeyakumaran, Associate Professor, V.H.N.S College gave a lecture on "Energy for Green Future" and narrated the various aspects of the Conventional and Non-Conventional Energy and scenario of Energy Aspects Globally and also in India. Bicycles: Many of the students are coming by bicycles to the college. The Management provides a parking place for the cyclers near two wheeler parking. For adopting the green environment concept,

the college provides 'Appreciation certificate' to them to encourage.

Transport: As our college is little bit away from main city and approachable main national highway, the college provides conveyance to all girls students almost covering in and around all areas of Madurai. For outstation girl students, the college offers hostel facility within the campus.

Pedestrian Friendly Roads: The campus areas have been designed with the concept of open spaces including roads, and gardens. There is a clear pedestrian connection through main campus and a system for safe and adequate parking facilities for students who come by bicycles and motorbikes and staff.

Paperless Office: A culture of reuse and recycling has been actively advocated throughout the campus. Several initiatives have been implemented to significantly limit paper interchange such as cashless transactions (online transaction of money), circulation of documents and notifications through Whatsapp messages and e-mails.

Plastic recycling: Waste Management of the college is separated into biodegradable and nonbiodegradable waste. The collection of non-biodegradable waste is collected and handed over to Municipality to redirect it to disposal agents for recycling.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice -1. Title of the practice: "Creating student centric, friendly, innovative and supportive environment to excel teaching and learning process"

As the world turns into a global village in the modern era, the education too becomes competitive today. It is need of the day to deliver the new knowledge to the pupils. Student centric, friendly, supportive, innovative and best practices are required for any institution to establish and flourish further. The objectives of the practice To uplift the socially and economically backward students To create a conducive ambience for the pupils for their better learning To pay utmost care that their personal and financial circumstances do not affect their academic career To frame the syllabus which enable the students to get job opportunities, enhancing their entrepreneur skills and to act independently and have work on experience. To make the students effectively navigate and negotiate complex social relationship To inculcate positive behaviors, mentally and emotionally that should continue the affinity with the institution even after the course completion. To prepare the socially and economically backward students to shed their inhibitions by finding creative solutions to emerging challenges that will make them ready to collaborate with others at all level. The context

Affordability: Apart from the government reservation, the marginal students from Sourashtra community are given priority in admission. Comparatively the college charges nominal fees in the self-financing stream.

Employability: The courses are designed to enhance the employability skills of the students

Concern and Welfare: The College is committed to the success and well-being of the student in academic, social, professional and personal life.

Safety: The system of the college is framed to provide the safety, security and cohesive learning. The practice

Sourashtra College is a Linguistic Minority Institution with magnificent buildings started by the philanthropists to impart education to the sons and daughters of daily wage earning weavers into confident and successful graduates and post-graduates. Comparatively the college collects nominal fee from the students for all the programmes. The students are given various government and nongovernment scholarships like financial supports from the management, Sourashtra College Alumni Association (SCAAN), Teachers Association, and various trusts. The scheme of Noon-meals to the needy students is provided by Alumni Association, the Management, many philanthropists, teachers and various organisations. Uninterrupted power supply helps the students feel comfortable to learn without any distraction and obstacles. The campus provides mineral water facility for the students to maintain hygiene. The College has a fleet of buses (16) that

ply from important points in and around Madurai to the campus and back to facilitate comfortable commuting for girl students and staff. The college takes effort to impart knowledge and helps the students to face the challenges and problems confidently and boldly. Each year, an Orientation Programme is conducted for the first year students to give a thorough understanding of the rules and regulation of the college and to have a bird's-eye-view of the curriculum. Various seminars, conferences, workshops are conducted to help them update their knowledge and learn beyond their curriculum. By conducting various programmes like cultural programme, spiritual programme and gender awareness programmes the college helps the students develop their personality and also bring their hidden talents to limelight. Many public awareness programmes are organised to develop their personality through community service. In general, lack of communication skills affects students' learning at present and future career. The curriculum is designed in such a way that it should enrich the employability skills of the students. Courses like Communicative English, English for Competitive Examinations, Introduction to PC Software and Internet, Emotional Intelligence for Effective Leadership, Company Administration, Management of Human Resources, Publication of Part-I/Part-II and Soft Skill books for enriching academic performance and skill development of the students are useful at initial stage in studies. Programmes are conducted separately to the students after their regular classes to develop their communication skills. The feedback and suggestion of the students are helpful to modify and improve such programmes / books. Sourashtra College not only takes care of gender equity but also differently abled student's academics. The college helps the visually challenged students to write examination by arranging scribes. By arranging some volunteers, such student is helped to read and prepare study materials. The tradition of providing Free Mid-day Meals in Sourashtra Boys Higher Secondary School was started in 1911 by Rashtrabandhu Shri.L.K. Thulasiram, a doyen of Lawyers and the founding father of the School, a few trustees and philanthropists. It is probably the oldest noon-meal scheme in the country. By seeing that the then Tamil Nadu Chief Minister Thiru. K Kamaraj was inspired to introduce the scheme for the entire State. Free Noon Meals scheme was adopted in Sourashtra College after 1990's. It is a very successful scheme and helps to encourage poor students, belonging to disadvantaged sections, to attend college actively without affecting from lack of nutrients and help them concentrate on classroom activities. Student feedback is an invaluable component in improving teaching and curriculum. By collecting student feedback, courses can be adjusted to give better learning experiences for the students. Good punctuality reveals that students are committed and that they are keen to learn and progress. In this context, the Management of Sourashtra College strictly follows punctuality of the students and offers a special cash reward for students (self-finance) who have secured 100 attendance. There are more than 30 surveillance CC TV cameras to monitor unwanted intruders in the college campus, committing crimes, theft and break-in. It helps to curb vandalism on the campus property. It helps to monitor unruly and misbehavior of the students and ensures safety and security of the staff, teachers and students. To keep the privacy as well as to eliminate unwanted incidents, College maintains separate Common Park, room and canteen for girls' students. There is a separate common room for women staff. Apart from these every Department of the college has separate common room for Faculty members. Evidence of success After completing the skill development programmes, students from rural area become confident in communication and they develop themselves to get placement in various companies Students got placement in various companies in and around Madurai and outside the district In the 'parents meet' most of the parents agree that their children have improved and are confident to face the society because of these skill development program conducted by the College. Decrease in the number of students failed in Part-I and Part-II language papers is the resultant evidence of success to the publication of books by the College

Because of the bus facility and safety, parents of girls' students prefer Sourashtra College for their daughter's higher studies. Problems encountered and Resources required Scholarship from the Management, Trusts, Philanthropists and teachers is not sufficient to help all the needy. More class rooms with LCD players facility are required to make the courses more effective Government City bus facility to the college route is not adequate. Title of the Practice: "Producing Socially Responsible Citizenship through dedicated and selfless community services" Objectives: To motivate and train the students to become a part in nation building and development of the society. To engage the students in NCC, NSS, YRC, RRC to conduct various awareness programmes. To create responsibility in students minds about different social, political, economical and environmental problems. The Context: The interested students of our College voluntarily enroll in NCC/NSS/YRC/RRC Various awareness programmes organized by the respective units on different aspects regularly. Trained students are made to participate in various activities at state and national levels. Blood donation is one among the best life saving practices in the college. The Practice: Sourashtra College NCC/NSS/YRC/RRC students are given opportunities to do social service in nearby villages (Gopalipuram, Muniyandipuram, Vilacheri and Nilayur). The students are participating in many social awareness programmes such as Swachh Bharat, Environment protection and Health Care. They are made as a part of promoting Social welfare of the public. Campus Cleaning and Sapling Plantations are practiced regularly to promote environmental awareness. Blood Donation Camp is successfully organized twice a year. Evidence of Success: The training programmes given to the students helped them to develop social qualities and adjust themselves quickly in this competitive society. In particular, students' confident level elevates remarkably high while facing personal interviews or in any challenging port-folios. Students excel in the off campus interview and placed in various companies There was a steep increase in the number of students participating in intercollegiate meet/Symposiums/Seminars/Paper Presentations etc. Building up the self-confidence through various programmes made many NCC cadets to join in Army and Police wing. Occasionally regular classes have to be cancelled for conducting such extension activity programmes. As we are arranging many extension programmes through various Units of the College, which incur an additional expenditure to the Management. There is lesser time availability from various organizations to conduct extension programmes by the College as per the planned schedule Problems Encountered:

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.sourashtracollege.com/images/igac/BestPractices2017-18.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of the college is to provide affordable quality higher education. In the process of attaining the vision, short-term and long-term strategic plans have been drawn. Emphasize is being given to initiate various quality measures such as augmentation of infrastructure, quality of teaching staff, increase in need based new programmes, interaction with other institutions, placement and emerge as an institute of excellence on par with eminent institutions. In order to achieve these things, the institution follows a steadfast principle of collecting affordable fee for aided stream and self-financed stream students. This practice followed since the inception of the college. The institution stringently follows Government regulations on reservation policy and merit in admission. No capitation fee is collected in both aided and self-finance stream. Quality standards prescribed by the UGC are strictly adhered in

appointing staff members and maintain teacher -student ratio as 1:18. The research cell, with well-defined research policy, motivates teachers and students to pursue research by way of providing facilities and incentives. Out of 142, 54 are doctorates. Quality education is complemented with an enhanced infrastructure. The college constantly augments its infrastructure, catering to the needs of all levels of academic programmes. The fruition of quality education is career readiness and a lucrative placement. College conducts campus placement drives and effectively bridges the gap between the demands of the industries and our skilled students. Every year, the number of students getting placed through on and off campus interviews

Provide the weblink of the institution

<http://www.sourashtracollege.com/Images/igac/DISTINCTIVENESS.pdf>

8.Future Plans of Actions for Next Academic Year

- Submission of SSR data for 5 years from 2013-14 to 2017-18 to NAAC
- Submission of data for NIRF-2019
- Submission of data for AISHE
- To encourage and motivate staff members to apply for Research Projects
- To encourage and motivate staff members to apply for Guideship to Ph.D., scholars
- To sanction research funds to the faculties for the research projects.
- To encourage and motivate the PG departments to promote into a research centre
- Introduce Value Added Courses in each department.
- Conduct Academic Audit for all the departments.
- Promotion of contribution by alumni
- Organizing Faculty Development Programmes for teaching staff
- Organizing Skill Development and Training Programmes for non-teaching and supporting staff.
- To conduct Extension activities by NSS, NCC, YRC, RRC, CCC, etc.,