SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

SOURASHTRA COLLEGE

SOURASHTRA COLLEGE, VILACHERY MAIN ROAD, PASUMALAI POST,
MADURAI-4
625004
www.sourashtracollege.com

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

October 2018

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Philanthropists and elders of the Sourashtra Community Shri.N.M.R. Krishnamoorthy, Shri.K.M.S.L.Neelakantan, Shri.K.L.N.Janakiram, Shri. K.L.N.Radhakrishnan, Shri. A.G. Subburaman (Ex.MP) and Smt. P.K.R. Lakshmikantham (Ex. MLA) laid the foundation of Sourashtra College in 1967 with Pre-University programmes and temporarily housed in the premises of the Sourashtra High School in Kamarajar Salai, Madurai. Later it was shifted to the Pasumalai Hills, Vilachery Main Road, Pasumalai, Madurai, with Under-Graduate programmes such as B.A. Literature, B.B.A., and B.Com in 1972. The great industrialist Shri C.S.Ramachary, the doyen of textile industry, was instrumental in establishing the college in a set of buildings on the site of 28.12 acres at Pasumalai Hills assigned by the Government of Tamilnadu. Shri. K.L.N. Krishnan was instrumental in bringing new courses and additional infrastructural facilities in the college. The donations from philanthropists of the Community in India and people from USA like Dr. P.D. Jawaharlal and Shri. N.R. Mohanram enabled the community to construct different blocks in our College.

At Present, there are 29 programmes offered by the College. The current Management Committee consists of Shri. V.G.Ramdoss. President, Dr.D.R.Kumaresh, Secretary and Correspondent, Shri. S.J.Kumaresh, Treasurer and Shri.T.R.Gokuldoss, Shri.D.S.Jeeier Babu, Shri. A.R.Jegannath, and Shri. P.J.Bansidhar, Principal the Ex-officio member, and University representative are members. The Council aims to impart education particularly to give priority to the welfare of the students belonging to SOURASHTRA LINGUISTIC COMMUNITY which is a LINGUISTIC MINORITY, and to other students at all levels in Arts, Science, Commerce, Computer, Professional, Technical and other Job Oriented Courses etc., and to provide facilities to promote Indian tradition and culture.

Vision

We envisage the steady progress of the grass roots of the society in general, and the upliftment of the economically, socially and educationally backward Sourashtra Youth in particular, by providing a conducive environment to prepare for their successful take-off in their careers and also in real life as responsible citizens of India.

Mission

Our objective is to work as an ensemble with a commitment to inspire our students to acquire physical strength, intellectual curiosity and moral integrity. Most importantly we strive to inculcate an aptitude for service to build a mutually supportive, communally co-operative and religiously tolerant society.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Greener looking environment for feasible study

- Updating the syllabus regularly
- Placement Cell and Career Guidance Cell to improve the skills of our students
- Value Added Courses to empower the students
- Offering four M.Phil programmes
- Provision of RO water to the students
- Solar panel is fixed in the Computer Science block
- Uninterrupted power supply facilitates
- College encourages the staff by publishing books for Part-I,Part-II, General Knowledge, Environmental Studies and Soft Skills subjects
- The Management provides Scholarship and Free Noon Meals to the deserving poor students.
- Awards, Medals and Certificates constituted to the Meritorious Students from Endowments
- Excellent functioning of Sourashtra College Alumni Association (SCAAN)
- Regular Student Representative Meeting to collect opinions and suggestions
- The College have been conducting outreach programmes
- Meritorious service from Students of NSS, NCC and other units
- Individual computer to students during lab work
- The College conducts women empowerment and gender equity programmes regularly
- A neat tar road is laid to connect main block to other buildings
- 16 buses plying for girls students covering all the areas
- Hostel facilities available to girls students
- As this College is a Linguistic Minority Institution, after filling the government reservation quota, the Sourashtra Community students are given priority in admission. So that the community is uplifted by higher studies

Institutional Weakness

- As our College is situated in the foot of Pasumalai Hill, it is very difficult to prevent soil erosion and damage of road in the campus
- Most of our students are from nearby villages and studied in Tamil medium and they are not fluent in English communication
- Tying-up with Industry collaboration for enhancing employability of the students
- Lack of government assistance and scholarship to self-finance students
- Our College is located in hilly area, it is a hurdle to make fencing
- Most of our admitted students are belonging to economically and literaly backward community
- Transportation to reach the College is not frequent. It is a barrier to the College to attract more enrolment

Institutional Opportunity

- Department wise arrangement can be made to handle classes with ICT facilities
- More scope to the College to conduct extension activities
- Faculty or student exchange programmes with other institutions
- Autonomous status creates possibilities to develop new courses and subjects
- There are ample scope to the college to get more grants from the UGC
- A democratic and futuristic management ensures concrete academic development
- Infrastructure facilities can help the College to bring new programmes in future

- Fitness centre with science backup may give more sports achievements to the College and ensure sound health of the students and teachers
- Most of the teachers with Ph.D as higher qualification can support to establish research centres in future

Institutional Challenge

- Provision of Wi-Fi facility in the campus with speed and higher data provision
- Arranging separate campus interview to the final year students
- Special lectures to create awareness among the students to appear for various competitive examinations
- Encouraging students to enrol in post graduation courses like MCA and MBA
- Skill Development classes to the rural and poor students
- Conduct of various certificate and value added courses
- Providing College bus facilities to the boy students

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The curriculum of various courses in the institution is prepared with a view to execute vision and mission of the college. Curriculum is designed to ensure various skills and knowledge to the students and also to create employability to them.

The Board of Studies for various courses strictly adopt recommendations of the Madurai Kamaraj University. Apart from the course content the curriculum for all courses includes value added courses, soft skills and general knowledge subjects. Various suggestions from stakeholders are considered and added in the course curriculum. Projects and internship trainings are included in the curriculum to enhance the employability and to give practical exposure to the students. The Dean Academic Affairs conducts periodical meetings of the statutory bodies, BOS, Academic Council, Finance Committee, Governing Body and Awards Committee by inviting the University Nominees, Subject experts, Industrialist, Alumni for the academic and administrative development of the College as a whole.

- Curriculum of all Science and Arts courses has been designed to ensure employment opportunities and entrepreneurial skills to the students. In this regard job oriented subjects are included in the syllabus.
- To meet out the global demand, IT based courses have been offered by the College in both aided and self-finance streams
- Relevancy of the curriculum has been screened by the Board Of Studies experts and necessary changes are made when need arises
- In research courses like M.Phil and Ph.D, the college strictly follows the norms of the UGC and regulations of the Affiliated University
- Co-curriculum subjects as Part-V, CBCS adaptation, Skill Based subjects and Non Major Electives subjects, Value- Based Subjects, Life Training and Value Education, General Knowledge, Physical Education, Yoga , Citizenship Training and Environmental studies are the uniqueness of the curriculum of Sourashtra College

Teaching-learning and Evaluation

Admission in the College is undertaken by the admission committee which consists of Management, Principal and Staff and following the rules of the State Government. Lesson plan and Teaching plan are prepared by the faculty to give an outline about the teaching of subjects to the students. Faculty teach the subjects by usual chalk and talk method and with ICT facilities and providing study materials to students for their preparations of exams. Two Internal Tests are conducted by the College to evaluate the learning ability of the UG students and three for PG students. Mentor mentee system is followed to guide them for academic improvements. Summative examinations are conducted as per the regulations of the Madurai Kamaraj University. The Controller of Examinations conducts examinations and written scripts of the students are evaluated strictly by external examiners. Results are published within 35 days of the examinations by the Office of the Controller of Examinations.

- At the beginning of every year, Orientation and Bridge Courses are conducted to the first year students
- Slow and average learners are identified through their mentor and helping the students to overcome their learning destructions
- Students' academic progressions have been evaluated by class tests, quiz, assignment, seminars, two internal test per semester and summative examinations.
- Remedial classes are conducted for the academically weak students by the respective departments
- Online examination is conducted for General Knowledge subject for final year UG students

Research, Innovations and Extension

The College has one Research Centre in Commerce and conducts four M.Phil courses. The Management encourages research activities of faculty and students of various Departments. The Dean for Research has the responsibility to motivate the teachers and students to undertake research activities. He conducts meetings periodically to develop various opportunities for research also to get grant from the UGC. Faculty Development Programme is regularly conducted by the College to improve various academic and research activities of the teachers.

Department based skill development training programmes are conducted to help the students for empowering their skill and knowledge in various fields. Technology based teaching methods encouraging the students learning interest and involvement. Power point presentations, audio and video presentations, charts and displays are used by the faculties in an innovative manner.

The routine activities of the NSS, NCC, RRC, YRC and other units inculcate social service mind and character among the students. Such units develop health awareness, civic sense, social awareness and tendency to help human community as a whole. Activities like Blood donation camps, Swachh Bharath Cleaning programmes, awareness rally for various purposes are some of the significant and awarded extension activities undertaken by the institution.

Infrastructure and Learning Resources

Our College is located in a hilly site over an area of 28.12 acres of land with the buildup area of 17314.02 Sq.mts; it has all basic infrastructure facilities for conducive learning of students. Class rooms are spacious, ventilated, equipped with furniture and some of the class rooms have LCD projector. Well equipped Lab facilities as per the specifications of the affiliated University. Excellent lab facilities are provided to the students of science discipline. Computer labs are well equipped with facilities of WiFi, Printers and LCD

projectors, speakers and mike. The general Library is stocked with 63,000 books and enough numbers of magazine and journals. Books and journals are updated every year according to the suggestions of departments and Library Advisory Committee. Ample spacious New Auditorium and Silver Jubilee Hall with a seating capacity of 750 and 300 respectively which enable the College to conduct conferences and seminars in a grand manner. Construction of the Golden Jubilee building and formation of proper road facilities from the College entrance to hostel block are some added features in the College infrastructure. There are two generators to give uninterrupted power supply. With the help of UGC Sports Grants, the College is constructing fitness centre with science backup.

Student Support and Progression

The College provides various financial and non financial supports to the students at different level. The Management gives Scholarship to the students having 100% attendance and arranges private scholarship.

The Management, Staff, Sourashtra College Alumni Association and stakeholders provides support to the Noon Meal Scheme which create opportunity to the students to take noon meal in the canteen.

Career Guidance Cell of the College is guiding the students in selecting future studies, and providing training for competitive examinations. The Counseling Cell gives counseling for various academic and non academic issues of the students. The Parent Teachers Association conducts meetings to inform about the students' academic performance to their parents.

Anti-ragging Cell is functioning to advise the students not to follow any activities which comes under the Anti ragging Act and such regulations are strictly followed by the College.

Students are given opportunity in various academic bodies of the College to represent their views and opinion. Placement Cell is really helping the students to get employment or to develop into an entrepreneur. Various cultural activities are conducted for bringing the hidden talents of the students.

Governance, Leadership and Management

The overall Administration of the College is guided and controlled by the Sourashtra College Council. It consists of President, Secretary, Treasurer, four committee members, Ex-officio member and the University Representative.

The Management is functioning to achieve the real objective of vision and mission of the College. All the policy matters are taken in a democratic manner by an open discussion with staff and other stakeholders.

To improve the teaching efficiency, the Management encourages teachers to attend seminar, conference, workshop and faculty development programmes and also gives technology oriented training to the non teaching staff.

Mentor Mentee, Student Representatives, Membership in various academic body and Conduct of programmes by the students are avenues encouraging the leadership skills of the students.

Curricular and co-curricular activities are properly monitored by the Principal and he is acting as a link

between Teachers and Management. Students' feedback and grievances are monitored and addressed by the Principal with the help of Heads of the Departments and Students Representatives.

The Management guides the IQAC for functioning effectively to ensure continuous growth in all aspects and provide facilities to send the Annual Quality Assurance Reports to the NAAC.

Institutional Values and Best Practices

Moral Instructions are regularly given by the teachers in class room to build the character of students. The Career Guidance Cell and Placement Cell provide opportunities to the students to know the employment opportunities and avenues and also conducts meetings and guest lectures that enable them to become self-employed. NSS, NCC, Youth Red Cross, Red Ribbon Club, Students Consumer Club are also conducting various activities both on and off the campus to inculcate the habit of team work, social responsibilities and helping the needy. Remedial Courses help the students to strengthen their abilities. Services Entry Coaching and NET/ SLET Coaching classes help the students to have the overall development in their studies. The Certificate and Diploma courses in Gandhian Thought and Value Education make them realize the non-violence, patriotism, tolerance and life values.

To inculcate the values of socio-cultural ethics in the young minds, the college through its various associations and organizations conducts programmes and meetings.

- The vision and mission statement promotes best practices to be taken in the institution in the interest of the society.
- Associations and clubs of the College promote students to undertake best practices for the benefit of student community and the society.
- The College provides monetary and non-monetary support to the Transgender Association of Madurai.
- The Management provides financial assistance to conduct seminars and conferences.
- The College, through various associations and clubs, helps the adopted village-Nilaiyur.
- Thiru Vilakku Puja, Golu, Women's Day are conducted exclusively for women students.
- Pongal Festival, Ganesh Chaturthi, Saraswathi Pooja are celebrated by the staff and students of our College to inculcate religious values

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SOURASHTRA COLLEGE
Address	Sourashtra College, Vilachery Main Road, Pasumalai Post, Madurai-4
City	Madurai
State	Tamil Nadu
Pin	625004
Website	www.sourashtracollege.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	L.P.Ramalingam	0452-2371112	9842185017	0452-2370872	soucollege@gmail.com
IQAC Coordinator	K.R.Srinivasan	0452-2370371	9600834017	-	iqacsoucollege@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	Yes Minority2018.pdf
If Yes, Specify minority status	
Religious	
Linguistic	Linguistic Minority
Any Other	

Establishment Details	
Date of Establishment, Prior to the Grant of 'Autonomy'	22-06-1967
Date of grant of 'Autonomy' to the College by UGC	06-09-2011

University to which the college is affiliated		
State	University name	Document
Tamil Nadu	Madurai Kamraj University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	22-06-1967	View Document
12B of UGC	22-06-1967	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
AICTE	View Document	04-04-2018	12	

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Sourashtra College, Vilachery Main Road, Pasumalai Post, Madurai-4	Urban	28.12	17314.02

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Commerce	36	A Pass in HSC	English	120	99
UG	BA,English	36	A Pass in HSC	English	60	42
UG	BBA,Business Administration Department	36	A Pass in HSC	English	60	26
UG	BCom,Corporate Secretaryship	36	A Pass in HSC	English	60	34
UG	BSc,Mathematics	36	A Pass in HSC	English	60	32
UG	BSc,Physics	36	A Pass in HSC	English	40	33
UG	BSc,Chemistry	36	A Pass in HSC	English	40	31
UG	BSc,Computer Science	36	A Pass in HSC	English	40	34
UG	BCom,Commerce Self Finance	36	A Pass in HSC	English	60	56
UG	BSc,Mathematics With Ca	36	A Pass in HSC	English	40	15
UG	BSc,Biochemistry	36	A Pass in HSC	English	40	13
UG	BSc,Microbiology	36	A Pass in HSC	English	40	26
UG	BSc,Information Technology	36	A Pass in HSc	English	80	23
UG	BCA,Compu	36	A Pass in	English	40	20

	ter Application		HSc			
UG	BCom,Commerce With Ca	36	A Pass in HSC	English	80	79
UG	BA,Tamil	36	A Pass in HSC	Tamil	60	11
UG	BSc,Computer Science Self Finance	36	A Pass in HSC	English	80	48
UG	BSc,Physics Self Finance	36	A Pass in HSC	English	40	16
PG	MCom,Commerce	24	A Pass in B.Com	English	36	21
PG	MA,English	24	A Pass in BA	English	36	7
PG	MSc,Mathematics	24	A Pass in BSc	English	36	18
PG	MCom,Commerce With Ca	24	A Pass in B.Com	English	36	6
PG	MBA,M B A	24	A Pass in Any UG	English	60	41
PG	MCA,M C A	36	A Pass in Any UG	English	60	0
Doctoral (Ph.D)	PhD or DPhil,Commerce	36	A Pass in PG	English	10	0
Pre Doctoral (M.Phil)	MPhil,Commerce	12	A Pass in PG	English	5	0
Pre Doctoral (M.Phil)	MPhil,English	12	A Pass in PG	English	6	1
Pre Doctoral (M.Phil)	MPhil,Business Administration Department	12	A Pass in PG	English	5	0
Pre Doctoral (M.Phil)	MPhil,Physics	12	A Pass in PG	English	3	0

05-02-2019 03:39:00

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				27				51
Recruited	0	0	0	0	20	7	0	27	26	20	0	46
Yet to Recruit				0				0				5
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				58
Recruited	0	0	0	0	0	0	0	0	30	28	0	58
Yet to Recruit				0				0				0

	Non-Teaching Staff			
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				47
Recruited	25	2	0	27
Yet to Recruit				20
Sanctioned by the Management/Society or Other Authorized Bodies				46
Recruited	30	16	0	46
Yet to Recruit				0

05-02-2019 03:39:02

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				5
Recruited	5	0	0	5
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				31
Recruited	26	5	0	31
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	13	4	0	21	17	0	55
M.Phil.	0	0	0	7	3	0	26	24	0	60
PG	0	0	0	0	0	0	4	3	0	7

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	5	2	0	7

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	0	0	2

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	457	0	0	0	457
	Female	182	0	0	0	182
	Others	0	0	0	0	0
PG	Male	52	0	0	0	52
	Female	41	0	0	0	41
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
Diploma	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
Certificate	Male	457	0	0	0	457
	Female	182	0	0	0	182
	Others	0	0	0	0	0
Pre Doctoral (M.Phil)	Male	1	0	0	0	1
	Female	0	0	0	0	0
	Others	0	0	0	0	0

05-02-2019 03:39:16

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		**Year 1**	**Year 2**	**Year 3**	**Year 4**
SC	Male	154	149	157	124
	Female	68	69	81	61
	Others	0	0	0	0
ST	Male	4	4	5	3
	Female	2	2	2	1
	Others	0	0	0	0
OBC	Male	1303	1470	1618	1608
	Female	715	816	855	766
	Others	0	0	0	0
General	Male	30	34	41	36
	Female	17	16	19	14
	Others	0	0	0	0
Others	Male	253	279	274	326
	Female	126	172	183	171
	Others	0	0	0	0
Total		2672	3011	3235	3110

2.3 EVALUATIVE REPORT OF THE DEPARTMENTS

05-02-2019 03:39:19

Department Name	Upload Report
Biochemistry	[View Document](#)
Business Administration Department	[View Document](#)
Chemistry	[View Document](#)
Commerce	[View Document](#)
Commerce Self Finance	[View Document](#)
Commerce With Ca	[View Document](#)
Computer Application	[View Document](#)
Computer Science	[View Document](#)
Computer Science Self Finance	[View Document](#)
Corporate Secretaryship	[View Document](#)
English	[View Document](#)
Information Technology	[View Document](#)
Mathematics	[View Document](#)
Mathematics With Ca	[View Document](#)
M B A	[View Document](#)
M C A	[View Document](#)
Microbiology	[View Document](#)
Physics	[View Document](#)
Physics Self Finance	[View Document](#)
Tamil	[View Document](#)

05-02-2019 03:39:21

3. Extended Profile

3.1 Program

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
29	28	33	32	30

File Description	Document
Institutional Data in Prescribed Format	View Document

3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2547	3151	3317	3010	2700

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
998	1281	1073	855	834

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of students appeared in the examination conducted by the Institution, year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6359	8937	7927	6391	5867

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of revaluation applications year-wise during the last 5 years

2017-18	2016-17	2015-16	2014-15	2013-14
213	249	233	304	278

3.3 Teachers

Number of courses in all programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1021	1064	1076	1024	1054

File Description	Document
Institutional Data in Prescribed Format	[View Document](#)

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
131	143	151	161	154

File Description	Document
Institutional Data in Prescribed Format	[View Document](#)

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
134	149	161	172	165

File Description	Document
Institutional Data in Prescribed Format	[View Document](#)

3.4 Institution

Number of eligible applications received for admissions to all the programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1793	1874	1885	1879	1217

05-02-2019 03:39:26

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
649	589	717	707	707

File Description	Document
Institutional Data in Prescribed Format	View Document

Total number of classrooms and seminar halls

Response: 71

Total number of computers in the campus for academic purpose

Response: 327

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
259	323	349	327	319

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curriculum Design and Development

1.1.1 Curricula developed /adopted have relevance to the local/ national / regional/global developmental needs with learning objectives including program outcomes, program specific outcomes and course outcomes of all the program offered by the Institution

Response:

Sourashtra College is one of the reputed Autonomous Institutions in Madurai, affiliated to Madurai Kamaraj University. It has two wings Aided and Self-finance. It was stated in the year 1967 to serve the Sourashtra community in particular and society in general. The College entered into the Golden Jubilee Year in 2017. The College has successfully completed two NAAC visits and we are in third cycle of accreditation.

The major objectives of curriculum of the College are to provide knowledge and empower the students. The College prepares curriculum with respect to the Choice Based Credit System recommendations and considers the local needs to develop overall ability of the students. Members, Professors, Experts and Professionals in various Board of Studies of the college under Autonomous system share their experience and knowledge in the formulation of syllabus for various programmes. Changes introduced in the existing subjects and introduction of new subjects benefit the students' community to cope with the developing global trends. Autonomous system enables the College to give more importance to the introduction of Information and Communication Technology in all the courses so that students will get overall development to compete in the global market.

The following points are considered in the preparation of curriculum in all courses

- Changes in the Government Policies and Laws
- Expectations of Corporate companies
- Changes in the CBCS system and its recommendations
- Modernization of Technology
- Social and cultural changes
- Ability of the students to cope up the syllabus
- Local, national and international educational environment

The curriculum offers need based programmes to the students like Commerce with Computer Application, Mathematics with Computer Application, B.Sc., Information Technology, Computer Application and B.Com Corporate Secretaryship. In basic science and computer science, the curriculum provides more practical and lab oriented training to the students-for example, Hardware training course, Software development and web designing. In addition that, the curriculum includes banking practical, Goods and Sales Tax applications, Projects and Internship training to Commerce, BBA, MBA and MCA students. For BA English the curriculum provides job oriented papers like Journalism and Mass Communication, Communicative English, Technical Writing and PC Software and Internet papers. These special features cater positive outcomes for students' employment.

The Management of the College has taken all efforts to provide necessary infrastructure for the conduct of such courses. Courses offered by the College utmost satisfy expectations of the students and make them viable to get standard to face present society. In the Science discipline the College has 14 courses (11 UG and 03 PG) and in Arts discipline it has 07 UG, 07 PG and 01 Ph.D. course. There are 1000 students approximately completing graduation in every batch. Among them nearly 55% of the students are getting employment in various fields. In the rest, 10 % to 15% of students are enrolling for higher studies and others are engaged in own businesses. These empirical values witness the positive outcome of our curriculum.

File Description	Document
Any additional information	View Document

1.1.2 Percentage of programs where syllabus revision was carried out during the last five years

Response: 94.44

1.1.2.1 How many programs were revised out of total number of programs offered during the last five years

Response: 34

1.1.2.2 Number of all programs offered by the institution during the last five years

Response: 36

File Description	Document
Minutes of relevant Academic Council/BOS meeting	View Document
Details of program syllabus revision in last 5 years	View Document

1.1.3 Average percentage of courses having focus on Employability/ Entrepreneurship/ Skill development during the last five years

Response: 93.95

1.1.3.1 Number of courses having focus on employability/ entrepreneurship/ skill development year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
954	987	1009	972	1000

File Description	Document
Program/ Curriculum/ Syllabus of the courses	[View Document](#)
MoU's with relevant organizations for these courses, if any	[View Document](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	[View Document](#)
Average percentage of courses having focus on employability/ entrepreneurship	[View Document](#)
Any additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 26.89

1.2.1.1 How many new courses are introduced within the last five years

Response: 1409

1.2.1.2 Number of courses offered by the institution across all programs during the last five years

Response: 5239

File Description	Document
Minutes of relevant Academic Council/BOS meetings	[View Document](#)
Institutional data in prescribed format	[View Document](#)

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 100

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 29

File Description	Document
Minutes of relevant Academic Council/BOS meetings	[View Document](#)
Institutional data in prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

The college has introduced Value Education and Environmental Studies as compulsory papers to all students. To inculcate the moral value every day class room prayer is conducted. The Management has appointed few persons to care campus environment cleanliness and NSS volunteers and NCC cadets are taking additional care about the environment of the College through campus cleaning and sapling plantation programme.There are certain functions and programmes like, Thiruvilakku Pooja, Golu, Thirupavai vizha and Women's day conducted exclusively for girl students. In all other activities and functions of the college, both girls and boys take part jointly and conduct the programmes.

The curriculum framed by the College is highly aimed to satisfy the students' expectations and evolving opportunities to justify professional ethics. Teaching and lesson plan are prepared for handling lessons and practical in a pre-scheduled manner. This will encourage the students to participate in class discussion for understanding the concept properly. Open mechanism of feedback system is followed by the College. Feedback on teachers is collected and positive or negative comments are discussed in the Heads meeting. Valuable suggestions have been given to the respective teachers for improvement.

The service culture among the students community is being developed by enrolling the students in NSS, NCC, YRC, and RRC. Certificate and Diploma course in Gandhian Thought provide social consciousness to the students which mould the minds of the students and shape their character for self-development and national development.

30% of seats have been reserved for women students following the Government's order. This reservation is followed at all levels and categories of students for admission to all the courses.

Community centered extension activities by NCC,NSS, YRC etc., provide platform for conducting programmes, rallies, camps to render services to get the co-operation form the well-wishers and public. Celebrating all the important functions and festivals, irrespective of religion, to inculcate good habits and mould the character of the students.

Nature Cure Club is one of the functioning units in our college to inculcate the awareness and knowledge about health and environment. The club is associated with Madurai Gandhi Museum and conducting value-added course to create awareness among the students regarding health, good habits, tree plantation, herbal sapling etc.

1.3.2 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 10

1.3.2.1 How many new value-added courses are added within the last 5 years

Response: 10

File Description	Document
List of value added courses	View Document
Brochure or any other document relating to value added courses	View Document

1.3.3 Average percentage of students enrolled in the courses under 1.3.2 above

Response: 22.48

1.3.3.1 Number of students enrolled in value-added courses imparting transferable and life skills offered year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
815	843	1025	238	400

1.3.4 Percentage of students undertaking field projects / internships

Response: 19.83

1.3.4.1 Number of students undertaking field projects or internships

Response: 505

File Description	Document
List of programs and number of students undertaking field projects / internships	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents for design and review of syllabus Semester wise /year-wise
A. Any 4 of above

B. Any 3 of above

C. Any 2 of above

D. Any 1 of above

Response: A. Any 4 of above

File Description	Document	
URL for stakeholder feedback report	<u>View Document</u>	

1.4.2 Feedback processes of the institution may be classified as follows:
A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: B. Feedback collected, analysed and action has been taken

File Description	Document	
URL for feedback report	<u>View Document</u>	

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0.02

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	0	0	0	0

File Description	Document
List of students (other states and countries)	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.1.2 Demand Ratio(Average of last five years)

Response: 1.17

2.1.2.1 Number of seats available year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1392	1430	1451	1610	1545

File Description	Document
Demand Ratio (Average of Last five years)	[View Document](#)
Any additional information	[View Document](#)

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 91.44

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
397	583	707	702	701

File Description	Document
Average percentage of seats filled against seats reserved	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

Sourashtra College organizes Orientation Programme regularly for the students at the commencement of every new batch. The program would help the learners to understand the curricular and co-curricular activities, facilities available in the department and institution and also the rules and regulations of the college. It helps the students to motivate in the right direction in the beginning to cope up with the program successfully which they have opted.

Apart from, that the college has a streamlined mechanism for continuous monitoring and evaluation of the learners.

- Class room activities like interaction with the students while teaching, quiz etc.,
- Analysis of assignment
- Continuous feedback of the learners regarding their understanding of the lesson by asking suitable questions
- Internal test assessment

After monitoring the progress level, the students are identified as slow, mediocre and advanced learners. The following remedies are given to slow learners to improve their studies.

- Special attention given to them while taking the classes
- Simplified study materials and question banks supplied for them to get through the examinations easily
- Remedial classes are conducted as per the requirements
- Mentors are appointed to monitor the slow learners regularly
- Counseling the students by the Head of the department , senior teachers and mentors regularly

The college provides special care and attention to the advanced learners.

- Suggested to attend more national/ international seminars and conferences to update the latest

development in their respective subjects.

- Guest lectures are arranged by inviting subject experts from other college and universities

- Encouraged to participate in all the competition based on their interest
- Skills development training are given to them to enhance their employability
- Coaching classes for competitive examinations are given by Career Guidance Cell and Placement Cell
- Encouraged to participate the programmes like debate, group-discussion and decision making etc.,
- Suggested to use library reference books for their further studies
- Honoured and recognized the advanced learners by giving word of appreciation, prizes and medals

File Description	Document
Any additional information	[View Document](#)
link for additional information	[View Document](#)

2.2.2 Student - Full time teacher ratio

Response: 19.44

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.08

2.2.3.1 Number of differently abled students on rolls

Response: 2

File Description	Document
List of students(differently abled)	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Any other document submitted by the Institution to a Government agency giving this information	[View Document](#)
Any additional information	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Imparting Quality and Value based Education is the chief motto of Sourashtra College. Classroom teaching

is a main channel of quality education. Teachers of the institution follow different types of teaching methods according to the requirement, context and level of the learners. There are experiential learning, participative learning and problem solving methods.

Experiential learning:

Experiential learning is a major form of teaching in Sourashtra College. Experiential learning focuses on learners reflecting on their experience of doing something so as to gain conceptual insight as well as practical experiences. Courses like Bio-technology, Microbiology , Computer Application and basic science courses have experiential learning process in

- Active experimentation
- Concrete experience
- Reflective observation
- Abstract conceptualization

Labs and workshops serve a number of important functions in experiential learning.

- To give the learners hands-on experience
- To develop creative skills
- To give students an understanding of the advantages and limitations of particular area.

Activities like Projects, Internship, Participation in class quiz, institution level seminar, workshop, training on soft skills and hardware, Part- V oriented activities by NSS, NCC, YRC, RRC etc are helpful in Experiential learning method.

Participative Learning:

Participative Learning Teaching Method is used in the classroom to interact / work creatively and fully engaged with the participant learners for enriching and integrating their learning experience. The teachers are active in

- Assignments
- Quiz
- Brain storming through classroom discussion
- Case studies
- Surveys
- Information collection
- Socio-economic dimensions

It is a useful method for arts, science, commerce and management students. The students get the following benefits from this method.

- Develop more confidence, choice, flexibility on how to present a message effectively
- Create atmosphere for exploration and curiosity
- Engage participant learners in a conversational as well as formal manner

- Learn to utilize the group resources

Problem Solving Methods:

Problem Solving is a valuable skill that everyone should learn to be successful. This skill is the base for good leaders, managers and even for prosperous family men. This method is effectively used in the all Science and Arts programmes of the college. The benefits of this method are

- Direct participation of students in various extension activities of the college
- Defining and understanding the problem
- Assessing the scale of the problem
- Gathering relevant information
- Identifying the root causes
- Involving others
- Mastering in decision making
- Monitoring the results.

Activities like debate, cultural and academic competitions, enacting drama, publishing articles, painting, drawing in the college magazine, projects etc., are helpful in problem solving method.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 80.15

2.3.2.1 Number of teachers using ICT

Response: 105

File Description	Document
List of teachers (using ICT for teaching)	View Document
Any additional information	View Document
Provide link for webpage describing the " LMS/ Academic management system"	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 18.79

2.3.3.1 Number of mentors

Response: 131

2.3.4 Preparation and adherence to Academic Calendar and Teaching plans by the institution

Response:

The academic calendar is prepared for every academic year by the Calendar Committee. The calendar is furnished with a prayer song and a pledge. The names of all the teaching and non-teaching staff members of the college are given. The staff with additional responsibilities is mentioned so that the students who require any information can be directed easily to the concerned teacher. The programme overview is also given for the benefit of the students. The code of conduct for every student is given in detail so that the students may maintain discipline properly. The details of the examination procedures and various associations of the college are also given to encourage the students to participate in various curricular, co-curricular and extra-curricular activities. Various facilities and financial support given by the management and other organizations are also mentioned to help the students to avail the benefits easily. The schedule of working days and holidays of both semesters is given with the particulars of national and religious events. The schedule of working days is adhered properly by conducting staff council meeting frequently. The dates of the internal tests are decided in the staff council meeting to stick to the academic calendar.

The teaching plan for all the courses is prepared by the teachers handling the respective courses. The teachers prepare a teaching plan in accordance with the subject they are handling and the method of teaching is also decided according to the subject content of the course. The teaching plan is prepared not only based on the subject content but also the ability of learning of the students. The method of the evaluation process is also mentioned in the teaching plan so that the teachers may give frequent feedback on the students' learning process. They are brought to the knowledge of the students so that the students may have a clear idea of what they are going to learn in course of time. The teaching plan is beneficial not only for the teachers but also the students to have a clear understanding of their learning process and development. Teachers follow the teaching plan and the academic calendar to stick to the plan and complete the portions allotted to them in time.

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 94.89

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 31.87

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
55	48	46	43	41

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	[View Document](#)
Any additional information	[View Document](#)

2.4.3 Teaching experience per full time teacher in number of years

Response: 10.71

2.4.3.1 Total experience of full-time teachers

Response: 1403.25

File Description	Document
Any additional information	[View Document](#)

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 12.16

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
07	03	03	02	03

File Description	Document
Institutional data in prescribed format	[View Document](#)
e-copies of award letters (scanned or soft copy)	[View Document](#)

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the

last five years

Response: 0

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Average number of days from the date of last semester-end/ year- end examination till the declaration of results during the last five years

Response: 29

2.5.1.1 Number of days from the date of last semester-end/ year- end examination till the declaration of results year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
39	36	23	25	22

File Description	Document
List of programs and date of last semester and date of declaration of result	[View Document](#)

2.5.2 Average percentage of student complaints/grievances about evaluation against total number appeared in the examinations during the last five years

Response: 0

2.5.2.1 Number of complaints/grievances about evaluation year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

2.5.3 Average percentage of applications for revaluation leading to change in marks during the last five years

Response: 73.75

2.5.3.1 Number of applications for revaluation leading to change in marks year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
160	168	168	254	196

File Description	Document
Any additional information	[View Document](#)

2.5.4 Positive impact of reforms on the examination procedures and processes including IT integration and continuous internal assessment on the examination management system

Response:

Many modern methods like ELIFA package developed by Elite Software solution have been adopted in the office of Controller of Examinations that have resulted in the following positive changes.

It helps to publish the summative examinations results promptly and accurately on an average of 30 to 40 days after the examinations.

It helps in prompt preparation of Examinations Schedule so that the follow up is done quickly.

Any changes in course details can be made easily any time.

Sharing of students' data and their details is done easily from college office to the office of Controller of Examinations and vice-versa.

It helps in maintaining a question bank and the question bank is sent to the respective departments which are useful for the students.

The Examinations Fee details furnished to the students help them to pay the fee easily and also help in maintaining transparency.

The examination application issued to the students comprises the details of current and arrear papers so that students may opt to appear for their examinations

The admit card (Hall ticket) issued to the students are furnished with the adequate details of the candidates like photo, name, registration number, date of the examinations, subject code, title of the paper and also the details of current and arrear papers.

After the external evaluation is completed, an Awards Committee Meeting is conducted and the results are published online. This helps the students view the results from anywhere.

The automation process helps in maintaining a database, so that, all details of the internal and summative examinations can be retrieved at any time.

This helps to provide a result analysis of the examinations to the respective departments which leads to the scope of further development.

Two centralised internal assessment tests for Under Graduate and 3 internal tests for Post Graduate students are conducted each semester. A mark register is maintained in every department. The marks are sent to the office of Controller of Examinations in a digital foil card for each course. This makes the office of Controller of Examinations to have a clear and easy access to integrate the marks with external examinations marks. The overall summative examinations results are published online.

The office of Controller of Examinations plans to facilitate the students to apply for the examinations and pay examinations fee online. It also tries to help the students to upload the Admit Card online so that the candidate may download the admit card from anywhere.

File Description	Document
Link for Additional Information	[View Document](#)

2.5.5 Status of automation of Examination division along with approved Examination Manual
A. 100% automation of entire division & implementation of Examination Management System (EMS)

B. Only student registration, Hall ticket issue & Result Processing

C. Only student registration and result processing

D. Only result processing

Response: B. Only student registration, Hall ticket issue & Result Processing

File Description	Document
Current manual of examination automation system and Annual reports of examination including the present status of automation	
Current Manual of examination automation system	
Annual reports of examination including the present status of automation	

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

Sourashtra College offers various programmes to uplift and empower the life of students and to become responsible and respectable citizens of the society and country. They become not only knowledgeable but also become wise. Their mind, character, ethical and moral attitude, employability as well as their personality and skills are developed in course of time. Their communication skills, assertiveness, analytical ability and critical thinking develops. They learn to apply knowledge practically in their real life and communicate fluently in English. The students learn Hindi or Sanskrit or Tamil in Part I Language which enables them to understand the culture of the society through literature and become aware of the rich tradition and civilization. The students learn the application of basic literary tools after completing B.A. English and B.A.Tamil Programmes. They understand literature with its social and historical background and learn to integrate them with life and enhance their lives. They become creative writers, and technical writers. Their scope of becoming journalist and translator widens. The students think analytically with the knowledge of literature, criticism and literary theory.

The students understand the basic functioning of a company and duties of a company secretary after completing the B.Com Corporate Secretaryship Programme. They become competent enough to face any interview in the corporate sectors. The students learn to handle the hardware as well as software components of a computer independently after completing the B.Sc Computer Science and Information Technology and BCA Programmes. They become programmers and learn the theoretical and practical aspects of the curriculum. The students learn the basic concepts of commerce, economics and techniques of management after completing B.Com and M.Com Programme. They equip themselves to adapt to any situation. The program helps them to pursue higher studies. They become professionally and ethically upright.

The students become skilled and aware of the latest trends in modern science and technological world after completing B.Sc Physics and B.Sc Chemistry Programmes. They are equipped to become researchers and scientists. They learn the basic concepts of Physics and Chemistry and relate them to the real life. They learn not only the theoretical but also the practical application of the concepts in the day to day life.The students become practical and skeptical after completing B.Sc Mathematics programme. Their ability to deal with the problems of life develops. They learn the practical way of application of Mathematics on real life.

05-02-2019 03:39:49

The students can become managers in any company after completing B.B.A Programme. They become experts in handling any managerial problems and aware of the functions of management. Their entrepreneurial ability develops.The students become researchers as well as scientists after completing Biochemistry, Microbiology and Bio-technology Programmes. They learn the functions and nature of a bio organism. They learn not only the theoretical but also the practical aspects of micro and bio organisms.

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The program outcome and its attainment are evaluated by a composit methods. The College is involved to evaluate the progrmme outcome and course outcome by the following ways

1. Feedback of students on course content
2. Result analysis of the department
3. Academic audit by outside expert
4. Experts views on the progrm and course content in the BOS meeting
5. Discussion by the Members of the Academic Council about the program and course
6. Students acheivement realisation in the Alumni meetings
7. Demand for a program during the time of admission

2.6.3 Average pass percentage of Students

Response: 60.92

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 636

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 1044

File Description	Document
List of programs and number of students passed and appeared in the final year examination	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.5

Criterion 3 - Research, Innovations and Extension

3.1 Promotion of Research and Facilities

3.1.1 The institution has a well defined policy for promotion of research and the same is uploaded on the institutional website

Response: Yes

File Description	Document
Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View Document
URL of Policy document on promotion of research uploaded on website	View Document

3.1.2 The institution provides seed money to its teachers for research (average per year)

Response: 0

3.1.2.1 The amount of seed money provided by institution to its faculty year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of teachers receiving grant and details of grant received	View Document

3.1.3 Number of teachers awarded international fellowship for advanced studies/ research during the last five years

Response: 0

3.1.3.1 The number of teachers awarded international fellowship for advanced studies / research year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of teachers and their international fellowship details	[View Document](#)

3.1.4 Institution has the following facilities

1. **Central Instrumentation Centre**
2. **Animal House/Green House / Museum**
3. **Central Fabrication facility**
4. **Media laboratory/Business Lab/Studios**
5. **Research / Statistical Databases**

A. Any four facilities exist

B. Three of the facilities exist

C. Two of the facilities exist

D. One of the facilities exist

Response: C. Two of the facilities exist

File Description	Document
Institutional data in prescribed format	[View Document](#)

3.2 Resource Mobilization for Research

3.2.1 Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments,Chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.2.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of project and grant details	

3.2.2 Number of research centres recognised by University and National/ International Bodies

Response: 1

3.2.2.1 **Number of research centres recognised by University and National/ International Bodies**

Response: 01

File Description	Document
Names of research centres	
Any additional information	

3.2.3 Percentage of teachers recognised as research guides

Response: 11.18

3.2.3.1 **Number of teachers recognised as research guides**

Response: 18

3.2.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 161

File Description	Document
Details of teachers recognized as research guide	

3.2.4 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.19

3.2.4.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 06

File Description	Document
Supporting document from Funding Agency	
link to funding agency website	

3.3 Innovation Ecosystem

3.3.1 Institution has created an eco system for innovations including Incubation centre and other initiatives for creation and transfer of knowledge

Response:

There is no separate incubation center in the college. But the Introduction of new courses helps the College to provide new knowledge to the students. In science subjects, new experiments in lab exercise give more practical and innovative results which motivate the students to take up new projects and to become entrepreneurs in future. Assignment given to the students creates a chance to search knowledge and practical exposure in concerned subject. Employability and skill development oriented courses empower the students and develop a concrete base for their future business proposal. English Language learning lab also creates a platform to speak and write better English. It supports the students to develop good understanding of subjects and helps to get placed in a reputed companies. In Computer science programmes, more chances are given to the students for developing program writing skills. Every student gets a chance to utilize individual computer system during practical hours. This may help them to develop their capability, enterprise and employability skills.

3.3.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry - Academia Innovative practices during the last five years

Response: 2

3.3.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	0	0	0	0

File Description	Document
Report of the event	View Document
List of workshops/seminars during the last 5 years	View Document

3.3.3 Number of awards for innovation won by institution/ teachers/ research scholars/students during the last five years

Response: 0

3.3.3.1 Total number of awards for innovation won by institution/teachers/research scholars/students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of innovation and award details	[View Document]

3.3.4 Number of start-ups incubated on campus during the last five years

Response: 0

3.3.4.1 Total number of start-ups incubated on campus year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of startups details like name of startup, nature, year of commencement etc	[View Document]

3.4 Research Publications and Awards

3.4.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: Yes

File Description	Document
Institutional data in prescribed format	[View Document]
Any additional information	[View Document]

3.4.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

3.4.3 Number of Patents published/awarded during the last five years

Response: 0

3.4.3.1 Total number of Patents published/awarded year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of patents and year it was awarded	[View Document](#)

3.4.4 Number of Ph.D.s awarded per teacher during the last five years

Response: 2.72

3.4.4.1 How many Ph.Ds are awarded within last 5 years

Response: 49

3.4.4.2 Total number of teachers recognised as guides during the last 5 years

Response: 18

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	[View Document](#)
URL to the research page on HEI web site	[View Document](#)

3.4.5 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0.05

3.4.5.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	1	1	2	0

File Description	Document
List of research papers by title, author, department, name and year of publication	[View Document](#)

3.4.6 Number of books and chapters in edited volumes / books published, and papers in

national/international conference-proceedings per teacher during the last five years

Response: 1.39

3.4.6.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
21	22	51	58	54

File Description	Document
List books and chapters in edited volumes / books published	[View Document]
Any additional information	[View Document]

3.4.7 Bibliometrics of the publications during the last five years based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Response: 4.17

File Description	Document
BiblioMetrics of the publications during the last five years	[View Document]
Any additional information	[View Document]

3.4.8 Bibliometrics of the publications during the last five years based on Scopus/ Web of Science - h-index of the Institution

Response: 4

File Description	Document
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	[View Document]
Any additional information	[View Document]

3.5 Consultancy

3.5.1 Institution has a policy on consultancy including revenue sharing between the institution and the individual

Response: No

File Description	Document
Soft copy of the Consultancy Policy	[View Document](#)
URL of the consultancy policy document	[View Document](#)

3.5.2 Revenue generated from consultancy during the last five years

Response: 0

3.5.2.1 Total amount generated from consultancy year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of consultants and revenue generated by them	[View Document](#)

3.5.3 Revenue generated from corporate training by the institution during the last five years

Response: 0

3.5.3.1 Total amount generated from corporate training by the institution year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of teacher consultants and revenue generated by them	[View Document](#)

3.6 Extension Activities

3.6.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

The College has a clear vision and mission on the development of the society. It is very much evident from the extension activities undertaken by the college. By various service rendering units of the college like NSS,NCC,YRC,RRC,CCC, Nature cure club, Rotaract Club, Gandhian Studies, and other units of the college, the College plays a vital role in the upliftment of the local community and trying to empower their knowledge on various issue. Conducting awareness rally, meeting the public for Swachh Bharat program (Clean India Program), Blood Donation Program, Seema karuvelam curbing awareness program, reveal the importance of child baby program, Respecting the Elder program and so on.

Independence Day and Republic Day program jointly organized with Lions Club of Madurai Host

Regular Blood Donation Camp in the College is jointly organised by the NSS units and Madurai Rajaji Government hospital.

NCC unit of the college has been conducting Awareness Rally on "Avoid Plastic" with the 7 Bn NCC Unit, Madurai.

Motivation rally on "Drug Abuse" by the YRC and NSS Units in association with the Government Departments and Lions Club of Madurai Host

Dengue awareness program was conducted by the College in Gobalipuram and Nilayur Villages

Literacy Importance program in Nilayur Kuppaiyan School

NSS units of our College observe voters' day on 25th January every year and Taking oath to follow truth in voting and create awareness among the nearby villages.

Service to the aged people residing at Balar Illam, Pasumalai, Madurai

Conducting Gandhi Jeyanthi Program and observing the day as Alumni Day of the College. Celebrating the function of Gandhi Jeyanthi with Lions Club of Madurai Host.

File Description	Document
link for additional information	[View Document](#)

3.6.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 10

3.6.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
04	02	02	01	01

File Description	Document
Number of awards for extension activities in last 5 years	View Document
e-copy of the award letters	View Document

3.6.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 19

3.6.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
03	07	01	05	03

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document

3.6.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 20.12

3.6.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
110	998	683	762	505

File Description	Document
Report of the event	
Average percentage of students participating in extension activities with Government or NGO etc	

3.7 Collaboration

3.7.1 Number of Collaborative activities for research, faculty exchange, student exchange per year

Response: 0.6

3.7.1.1 Total number of Collaborative activities for research, faculty exchange, student exchange year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	03	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc	
Copies of collaboration	

3.7.2 Number of linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the last five years

Response: 5

3.7.2.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	01	01	01	01

File Description	Document
e-copies of linkage related Document	
Details of linkages with institutions/industries for internship	

05-02-2019 03:40:11

3.7.3 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 1

3.7.3.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
			0	01

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	<u>View Document</u>
Details of functional MoUs with institutions of national, international importance,other universities etc during the last five years	<u>View Document</u>

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching - learning. viz., classrooms, laboratories, computing equipment, etc

Response:

Academic activities

The College has sufficient number of class rooms, laboratories, two auditoriums and seminar hall for academic activities. A common big hall is available for reading purpose for boys and girls in the general library. The class rooms are spacious and airy with sufficient light and furniture. Each department in the college has its own room for staff and keeping records. Commerce and English Departments have separate research rooms. Women students have been provided rest room with necessary facilities including one attendant. The college has sixteen buses for picking up and dropping women students hailing from various places covering a radious of 18 kms. There are five water purifying systems with a capacity of purifying 435 Litres of water per hour for students and staff members. There is sufficient number of toilets for boys and girls separately. Canteen, Two-wheeler stand for students and staff, generator room, and separate hostel building for girls are the additional facilities available in the college. The laboratories are also well equipped with latest apparatus / instruments needed for conducting practical classes / examinations. Most of the departments and Auditorium are equipped with LCD Projectors. The college has one OHPs (Over Head Projector) which is available in the MBA and it can be used by all the departments.

The following departments have laboratories

1. Physics
2. Chemistry
3. Computer Science
4. Biochemistry
5. Microbilogy
6. Information Technology
7. MCA
8. B.C.A.
9. Computer Lab for B.Com., C.A. and M.Com. C.A.

Co-curricular activities (Seminar Hall, Auditorium, Smart Room)

The two auditoriums – Silver Jubilee Hall and New Auditorium have seating capacity of 300 and 750 respectively. They are fitted with good acoustic system, fans and tube lights. The COE office is capable of accommodate 35 examinars at a time. The Departments, NSS, NCC, YRC while conducting meetings and seminars make use of the auditorium and seminar hall and LCD Projectors. The auditoriums and seminar hall are also used for conducting university examinations and competitive examinations. The two auditoriums are used for conducting College functions, Convocation functions and other functions of various departments. The Management Council Hall, Principal, Computer server room, MBA class rooms and computer laboratories are air-conditioned. The College office is sufficiently furnished and well lit and

have good number of shelves to store records. The college has eight buildings besides two auditoriums and a women's hostel.

File Description	Document
Link for Additional Information	View Document

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

Facilities for sports:

1. The college has facilities for indoor games like Table Tennis, Carom and Chess.
2. The college has facilities for outdoor games like Basketball, Volleyball, Football and 200 meter ground.
3. The institution has adequate sports equipment for cricket
4. Construction of a separate building for fitness centre with science backup worth 250 lakhs funded by UGC Sports grant is going on.

Facilities for Cultural Activities:

1. The college has three auditoriums namely New Auditorium (750 seating capacity), Silver Jubilee Hall (300 seating capacity) and Open Auditorium at Science Block (300 seating capacity).
2. The institution has fixed LCD player at Silver Jubilee Hall and New Auditorium.
3. The college has enough sound system, microphones and amplifier.

Facilities for Gymnasium:

The gym has manual and motorized Treadmill, Elliptical trainer, Bikes, Multi-gym equipment, Massage chair and manual fitness accessories.

Facilities for Yoga:

Yoga classes are regularly conducted in Silver Jubilee Hall and Classroom in MCA Block.

File Description	Document
Any additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 22.54

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 16

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	[View Document](#)
Any additional information	[View Document](#)

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 43.44

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
127	130	135	144	138

File Description	Document
Audited utilization statements	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Our College Library is fully automated with ROVAN LMS software and it is implemented in the year 2009. ROVAN software is used for book entry, Lending of books with the help of bar code scanner system and E-gate system is used for user entry. Online Public Access Catalogue (OPAC) is used to search and reach the books. Open access system is followed to allow the users to borrow reference books and text books for reading. Automation of the library helps the college to have remote access of NLIST from the college website.

File Description	Document
link for additional information	[View Document](#)

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resource for library enrichment

Response:

The department of Library is equipped with very rare books on history, science and culture. The library has books on Sourashtra Language to give awareness to the Sourashtra students about the importance of mother tongue. The Library also has old books that are not available in the market and other libraries. Besides, the General library stocked with 63,000 books, all the department have their own library equipped with the books of specialization on the specific subjects to help the students to improve their knowledge.

File Description	Document
Any additional information	View Document

4.2.3 Does the institution have the following

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases

Any 4 of the above

Any 3 of the above

Any 2 of the above

Any 1 of the above

Response: Any 3 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 2.12

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR

in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
1.27	1.40	1.15	2.15	4.61

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: No

4.2.6 Percentage per day usage of library by teachers and students

Response: 6.44

4.2.6.1 Number of teachers and students using library per day over last one year

Response: 167

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The College is frequently updating the IT facilities available in the college. It is the policy of the Management to adopt changes in the existing system and update the same with modern technology every year. The College is providing comprehensive IT facilities in teaching, learning and evaluation process in an effective and genuine way. The campus is facilitated with Wi-Fi utility in all the area which can be used by the students and staff. Updating of computer systems and supporting equipment with latest configuration in the laboratory is regularly done by the College. There is a common server in every computer lab for checking and controlling the system operations. New configuration of System and software is updated by the institution with authenticated technology support from companies.

Proper technology support to the Office of Controller of Examination and Administrative Office of the College is given and all such facilities are frequently updated by the College. All teaching learning facilities available in the Departments are also modernised at regular intervals. Digital monitors are replaced with LCD and LED Monitors and updated version of UPS and generator Systems are utilised in the laboratories. Separate modem is provided to the departments for uninterrupted supply of Internet connectivity.

File Description	Document
link for additional information	[View Document](#)

4.3.2 Student - Computer ratio

Response: 7.79

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)
?50 MBPS

35 MBPS - 50 MBPS

20 MBPS - 35 MBPS

5 MBPS - 20 MBPS

Response: 5 MBPS - 20 MBPS

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 40.39

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
172.4	136.3	50	128.5	124.9

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document
Audited statements of accounts.	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The College has some procedures and practices for maintaining and utilising the facilities and resources available in the campus. These procedures guide the staff members to follow certainty in utilisation of facilities available to them for academic and non-academic activities. The ITC facilities of the College are effectively maintained by an AMC with TLS Services, Madurai. There are two electricians permanently working in the College and they undertake all electrical and plumbing related works.

There are enough number of supportive staff to maintain and clean the Campus, class room and furniture and all such activities are coordinated by the Superintendent of the Administrative Office. Council Manager is scheduling the works to the supportive staff and getting things done by them. Sometimes, maintenance of the class room is done by outside workers.

In the Library, the library staff members regularly maintain the stocks and kept the racks neat. There is an agreement with ROVAN software systems to maintain the Library software periodically. The Department of Physical Education is continuously adding laurels to the College. Various equipment available in the department and the play grounds are maintained by the marker and a management staff. The running track field is also used for playing cricket and football.

CCTV camera is installed in various locations of the College to monitor routine happening in the campus. There is a register in the Principal's room to record staff grievances regarding maintenance of things and equipment. Science laboratory equipment is maintained by the lab staff and if need they utilise outside services. When the equipment and instruments get faults it can be repaired or replaced with the permission of the Principal. A gardener is appointed by the Management to maintain the plants and saplings in the campus.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 25

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
529	463	1029	816	848

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	[View Document](#)
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	[View Document](#)
Any additional information	[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 2.33

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
44	56	98	62	84

File Description	Document
Any additional information	[View Document](#)

5.1.3 Number of capability enhancement and development schemes –

1. **Guidance for competitive examinations**
2. **Career Counselling**
3. **Soft skill development**
4. **Remedial coaching**
5. **Language lab**
6. **Bridge courses**
7. **Yoga and Meditation**
8. **Personal Counselling**

7 or more of the above

Any 6 of the above

Any 5 of the above

Any 4 of the above

Response: 7 or more of the above

File Description	Document
Details of capability enhancement and development schemes	[View Document](#)
Any additional information	[View Document](#)
Link to Institutional website	[View Document](#)

5.1.4 Average percentage of students benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 5.47

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
348	95	150	140	40

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	[View Document](#)
Any additional information	[View Document](#)

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 0.08

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
10	0	0	0	0

File Description	Document
Details of of students benefited by Vocational Education and Training (VET)	[View Document](#)
Any additional information	[View Document](#)

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View Document](#)
Details of student grievances including sexual harassment and ragging cases	[View Document](#)
Any additional information	[View Document](#)

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 6.4

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
64	82	91	37	53

File Description	Document
Self attested list of students placed	[View Document](#)
Details of student placement during the last five years	[View Document](#)
Any additional information	[View Document](#)

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 8.24

5.2.2.1 Number of outgoing students progressing to higher education

Response: 84

File Description	Document
Upload supporting data for student/alumni	[View Document](#)
Details of student progression to higher education	[View Document](#)

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 40

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	0	0	03	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: NET/SLET/GATE/GMAT/CAT, GRE/TOEFL/ Civil Services/State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	0	0	03	0

05-02-2019 03:40:30

File Description	Document
Upload supporting data for the same	[View Document](#)
Number of students qualifying in state/ national/ international level examinations during the last five years	[View Document](#)
Any additional information	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) during the last five years

Response: 4

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
03	01	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	[View Document](#)
e-copies of award letters and certificates	[View Document](#)

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

Student representatives actively participate in the Board of Studies and Academic Council meeting and give their suggestions.

The Representative for each class is appointed by the department every year to make sure that they are given the opportunity to develop their leadership quality.

Senior Under Officer and other ranks are given to the students in NCC in order to motivate them to

participate actively in programmes as well as to develop their leadership skills.

Students play the role of leaders in NSS, RRC, YRC and other activities so that they may involve themselves better in any activity.

The post of Secretary, Joint Secretary, President, Vice-President and other posts are held by students in Rotaract Club and they are given the opportunity to organise the programmes on their own.

Students conduct welcome party and farewell party every year to develop their leadership quality and set a platform for the students to exhibit their talents.

In extension Programmes, students take up the lead role at all level to build their leadership quality.

Students actively participate in the preparation of college magazine.

In the department of Physical Education, students organise college level competitions and are given the opportunity to play the lead role.

Students conduct many campus cleaning programmes like Swachh Bharat and many cultural programmes and competition to exhibit their leadership skills.

The students' representatives register their grievances and suggestions in the Grievance Cell and their suggestions are taken into consideration.

Students play a vital role in many of the forums and their suggestions are reflected in planning and decision making of the institution.

Thus students play active roles in most of the academic and non-academic activities of the institution.

5.3.3 Average number of sports and cultural activities / competitions organised at the institution level per year

Response: 7.6

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
09	07	08	07	07

File Description	Document
Report of the event	[View Document](#)
Number of sports and cultural activities / competitions organised per year	[View Document](#)

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

The alumni of Sourashtra College are well placed all around the world. They contribute financially and non-financially to the respective departments as well as to the college. They help the poor students to pay their tuition fees. They donate books to the general library as well as the department library. They donate steel bureaus to the department.

The alumni donate free Midday meal to the students each year through SCAAN at an average of 70 students a year during last five years. They give free coaching for Hockey and Basketball to the students of our college in an effective way. The alumni of the department of Physics (SF), Microbiology donated a computer with printer to their respective department.

An alumnus of the Department of Commerce Mr. R. Ranjith Kumar providing project training to the students through Research Institute by a Memorandum of Understanding. The alumni of our college motivate the students whenever they visit their respective department.

An alumnus Mr. R.M. Ramkumar, proprietor of Muthu Computers prints and donates the invitations at free of cost for SCAAN annual meet every year.

Many of the alumni contribute to the construction of Golden Jubilee Building.

The outgoing students of the Department of Mathematics with Computer Application donated a steel bureau in the academic year 2013-2014.

In the academic year 2014-2015, the alumni of the Department of Corporate Secretaryship (1985-88 batch) donated Rs.30000 to the department of corporate Secretaryship.

The alumni of the Department of Corporate Secretaryship donated Rs.30000 to their department in 2015-2016.

The alumni of the Department of Corporate Secretaryship donated Rs.30000 to their department in 2016-2017. The outgoing students of the Department of Mathematics with CA donated around 35 text books to the department library in the year 2016-17. An alumnus of the department of Mathematic Mr. N.S. Ganesh Babu (1987-90 batch) donated a LCD projector and an R.O water plant in the year 2016-17.

In the academic year 2017-2018 the alumni of the Department of Computer Science (1990-93 batch)

donated a cupboard to the department of Computer science to keep books. They also gave scholarship the 3 boys and 3 girl students worth Rs.2000 each. The alumni of the Department of Corporate Secretaryship donated Rs.36000 to their department in 2017-2018.

File Description	Document	
Link for Additional Information	[View Document](#)	

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 15 Lakhs

10Lakhs - 15 Lakhs

5 Lakhs - 10 Lakhs

2 Lakhs - 5 Lakhs

Response: 2 Lakhs - 5 Lakhs

File Description	Document
Any additional information	[View Document](#)
Alumni association audited statements	[View Document](#)

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 9

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
03	02	01	02	01

File Description	Document
Report of the event	View Document
Number of Alumni Association / Chapters meetings conducted during the last five years	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

The vision and the mission of the College reflects in the governance of the institution:

The Vision:

We envisage the steady progress of the grass roots of the society in general, and the upliftment of the economically, socially and educationally backward Sourashtra Youth in particular, by providing a conducive environment to prepare for their successful take-off in their careers and also in real life as responsible citizens of India.

The Mission:

Our objective is to work as an ensemble with a commitment to inspire our students to acquire physical strength, intellectual curiosity and moral integrity. Most importantly we strive to inculcate an aptitude for service to build a mutually supportive, communally co-operative and religiously tolerant society.

Curriculum design:

To fulfill the vision and mission of the college, the curriculum is carefully designed to ensure employability, enhance the communicative skills and make the students as sincere citizen of India. In order to achieve the objectives of our college, the effective delivery mechanisms like ICT tools, power point presentation etc are used in the classroom. The college takes all the steps to promote quality research by establishing Intellectual Property Rights Cell, organizing International / National seminars, Conferences and workshops and motivating the faculty members and students to do research in their relevant areas.

Administration:

The management, Principal and faculty members work for the welfare of the students and the community. In Admission, apart from the Government Regulation, Sourashtra students are given priority so that the economically backward Sourashtra community students may flourish in their lives. The autonomous status of the college helps us to frame the syllabus in the way to improve and enable our students to enhance their employability skills. The Management members regularly visit the department so that the teachers can easily express their views to the management for academic development.

The college has transparent system in the financial matter. The audited accounts are presented in the Sourashtra College Council general body meeting every year. Through the IQAC, the institution monitors the academic standard and enhances it by implementing its suggestions.

Community Service:

The management motivates the NSS, NCC, YRC, RRC and other clubs Coordinators to organise more programmes to serve the society so that students may understand the importance of community services and also can develop their leadership quality and tolerance. This helps the development of effective leadership in tune with the vision and mission of the institution. The college organizes extension activities and outreach programmes to practice, continue and ensure the development and sustainability of learning for the whole society.

Infrastructure and Learning Resource Development:

Infrastructure and learning resources are the backbone of our institution. Our institution has enough buildings, library with 63000 stocks of books and NLIST facility; most of the departments have LCD projectors.

Future Plan:

Introduction of more employability oriented programmes and online teaching learning methods are the core aspect of our college future plan.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.1.2 The institution practices decentralization and participative management

Response:

The college follows the policy of decentralization. The College Management is participative in nature, gives full freedom to the Principal, Heads and Faculty members to carry out the academic activities effectively. The Principal is the President of the Sourashtra College Staff Council. The Council consists of the Principal and Heads and the teachers with additional responsibilities. The grievances and the suggestions of the teachers are addressed to the management by the Principal from the Staff Council. Every teacher with Additional Responsibility is given fullest liberty to discharge his/her duties unto the welfare of the institution as well the students.

Dean of the institution plays an important role in the administration of curriculum and decides the affairs of curricular activities according to the resolutions of Board of Studies. The Office of the Controller of Examinations is a body which is in-charge of conducting external examinations and publishing results. The Coordinators of NSS, NCC, YRC, RRC and other committees discharge their duties for the welfare of the students and institution. Students are involved as volunteers in all committees to practise participative management.

Grievance Cell represents the grievances of the students to the management through the Principal. The office administration is headed by the Principal and Office Superintendent. The grievances and suggestions of the office staff are addressed to the management through the Office Superintendent and the Principal.

Students' feedback is collected every semester to know the grievances as well as their suggestions. Every October 2nd, the SCAAN (Sourashtra College Alumni Association) conducts Alumni meeting. In this meeting, the alumni share their bonhomie experience as well as interesting moments of campus life with the audience. Every year an illustrious alumnus from each department is honored. On the day, scholarship is given to a needy student from each department. The Guest of Honour and the Chest Guest are the illustrious alumni. 'Parents-Teachers meeting' is conducted by Parents-Teachers Association every year to provide and receive feedback from the parents about the students and college. The parents give their feedback about the college.

The Principal, Co-coordinators of various committees and teaching and non-teaching staff members are involved in defining the terms, policies and procedures, framing guidelines and rules & regulations concerning admission, placement, discipline, grievance, counseling, training & development, and library services etc., and effectively implementing the same to ensure smooth and systematic functioning of the institute.

Staff members are also involved in deciding academic activities like Board of Studies and they give suggestions to the office of Controller of Examinations regarding examinations to be conducted by the institution.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

The institution has Perspective / Strategic Plan and Deployment documents. To conduct academic activities effectively, the Principal organizes Staff Council Meeting. In that meeting, Principal, Heads of various department and additional responsibility teachers attend to plan the year activity in the beginning of the every academic year. The strategic plan of the institution is aimed at bringing the students to become a successful job-seeker, employer and pursuer of higher studies through systematic teaching-learning process with the help of teaching plan of the course. It is designed to provide necessary skills and training so that the students will get enough exposure and make them confident to face the competitive world.

The college also encourages the students to participate in various extension activities like Blood Donation Camp, Free Health Check-up Camp, Campus Cleaning, Tree Plantation, Awareness Camp and Rally, National Day Celebration, Birth / Death Anniversaries of Great Personalities, Gender Equities and Gender Sensitization, Cultural Programmes and Human Values.

In addition to hat the following steps are taken to improve the academic, infrastructure, learning resource of the college

Ø Library has been automated.

Ø College main office has been automated with ELIFA software

Ø Provided Wi-Fi facility in the campus

Ø Installed Surveillance CCTV camera for safety and security

Ø Installed RO water plant in four places

Ø Installation of Rain Water Harvest Systems in various parts of the campus

Ø Planted 4KV capacity renewable Solar energy system in two places

Ø Purchased new computers to improve efficiency and productivity of the college

Ø New buildings like Golden Jubilee building and Fitness Centre with Science backup were constructed

Ø Increased the number of beneficiaries in the Free Noon Meals scheme

Ø Constructed a new Canteen opposite to Silver Jubilee Hall

Ø Constructed a new Ganapathy Temple in the college campus

Ø Built a new building for Canara bank to convert extension counter into a branch

Ø Maintained a vegetable and fruit garden near the new canteen

Ø Constructed a new basketball ground in the college campus

Ø Visited international players like Australian Cricketer Matthew Hayden and Olympics medalist Shiny Wilson

Ø Automated Controller of Examinations office

Ø Revised and Changed the curriculum syllabus for three times

Ø Introduced value-added courses

Ø Installation of Intellectual Property Rights Cell and "Thatha Patti Vanga" Senior Citizen Club

File Description	Document
Strategic Plan and deployment documents on the website	[View Document](#)
Link for Additional Information	[View Document](#)

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

Organizational structure of the Institution including Governing Body, Administrative Setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Governing Body   Academic Council   Board of Studies   Staff Council   Staff Students

The Governing Body disseminates the decisions to the staff members through the Principal. The decisions made by the Governing Body is followed by the Academic Council and forwarded to the Board of Studies and to the Staff members of the college. Finally it is passed on to the students. The Principal is the Administrative Head of all these committees.

There are various other administrative setups in college. The Office of Controller of Examinations is an independent body which administers the affairs of Summative examinations and results of all examinations. After the evaluation of Summative Examinations is over, an Awards Committee meeting is conducted to approve the publication of results. Eventually the results are published online.

IQAC works to evaluate, assess, accredit and grade up the institution. It contains a coordinator and all Heads and others as its members. It plans and works towards the vision and mission of the institution. The most important task of IQAC is to provide assurance and enhancement of the quality of the institution.

Recruitment of the staff members is done according to the due rules and regulations prescribed by UGC and State Government of Tamilnadu. The appointment of the staff members is confirmed by a Governing Body of the Management Council of the institution.

The grievances of the staff members are represented through the Head of the Departments and are forwarded to the Staff Council. Then it is addressed to the Management by the Principal.

The promotional policy of the institution follows the rules and regulations as prescribed by the UGC as well as the State Government of Tamilnadu.

File Description	Document
Link to Organogram of the Institution webpage	[View Document](#)
Link for Additional Information	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

1. **Planning and Development**
2. **Administration**
3. **Finance and Accounts**
4. **Student Admission and Support**
5. **Examination**

All 5 of the above

Any 4 of the above

Any 3 of the above

Any 2 of the above

Response: Any 4 of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	[View Document](#)
Any additional information	[View Document](#)

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

- Various bodies / Cells / Committees of the college are functioning properly as per the direction given by the authority.
- They all come under the Staff Council which is one among the statutory body of the college.
- In the Staff Council Meeting, activities of various bodies/ cells/ committees are decided with the mutual consent of members of the Staff Council.
- The decisions are represented to the management through the Principal for implementation.
- The Principal is the executive authority to implement all the resolution passed in the Staff Council Meeting.
- Each of the bodies / cells/ committees is headed by a staff member as an additional responsibility convener/coordinator apart from their regular duty.
- Each body/ cell/ committee conducts regular meetings to decide their activity and the same is executed after getting approval from the principal.
- The resolutions of the committees are recorded in the respective minutes note properly.
- All the curricular and co-curricular activities undertaken by the College during the last five years are witnessing the effectiveness of various bodies/committees/Cells.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The following list of effective welfare measures is taken for teaching and non-teaching staff.

1.   Gym with Science Backup facility for both teachers and students.

2.   Separate Common Ladies Room for female teachers.

3.   Computer is provided to all the department with modem facility

4.   Bus facilities for girls and staff members

5.   The Management allows the teachers to avail all types of permissible leaves

6.   The Management encourages the teachers to attend Faculty Development Programme, Refresher Course, Orientation Course

7.	The Management motivates the staff members to pursue M.Phil, Ph.D and other relavant higher studies

8.	The Management encourages the faculty members to attend seminars/ workshop / conferences.

9.	The Management supports to avail loans

10.	The Management allows the staff (teaching and non-teaching) to join in Trade Union

File Description	Document
Link for Additional Information	<u>View Document</u>

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	<u>View Document</u>

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 2.2

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
04	02	01	03	01

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 5.1

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
06	18	02	05	06

File Description	Document
Details of teachers attending professional development programs during the last five years	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

Performance Appraisal System helps our institution for the continuous development and improvement for success. This system connects the people towards the mission and vision of the institution. In Sourashtra College, the Management, Principal, faculty members and non-teaching staff have specific key roles towards the consistent development and improvement for success. The college gives opportunity to students to provide feedback to the faculty members through feedback forms. The head of the department collects the feedbacks from the students and consolidates it as a report. In the department meeting, feedback report is discussed with the faculty members for improvement and the same is represented in the heads meeting with the Principal. In the report, the strength and area of improvement is highlighted. It will be useful to develop teaching and learning process.

Faculty members from aided stream should submit the prescribed proforma of self-appraisal for their promotion and also for self-assessment. In addition to that they have to complete Orientation and Refresher courses. The Appraisal report contains the quantitative assessment of the faculty member's academic, research and other extra-curricular activities. Apart from these, the punctuality, willingness to take responsibility and perfection are as main criteria. The promotion will be given according to it. The management always encourages the staff to attend the Faculty Development Programmes, Orientation Programme and Refresher Course. Like that, Non-teaching staff are also encouraged to attend the

programmes like Faculty Development Programme for office automation etc.

File Description	Document
Link for Additional Information	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The accounts of the college are audited by internal and external auditors regularly. The audited accounts presented in the Sourashtra College Council general body meeting every year. The college follows a transparent system of submitting accounts to the society. The internal audit is done by Mr. B.R.Chandrasekaran, Chartered Accountant, and Membership No: 020619. The external audit is done by Joint Director of Collegiate Education, Madurai Region. Further, the college accounts are audited by a team from Accountants General, Chennai, TamiNadu.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 5.65

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
2.1	1.5	0	1.28	0.77

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	[View Document](#)
Annual statements of accounts	[View Document](#)

05-02-2019 03:40:45

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The institution takes constant effort to mobilize funds from various sources and utilize it in a proper way. The funds are received and generated from

Ø Fees collected from students

Ø Endowments funds constituted by well-wishers

Ø Donations from Philanthropists

Ø   Alumni

Ø UGC and Autonomy Grants

These funds are properly utilized for students' welfare, infrastructure development, purchase of books, furniture and for various welfare activities. Once the fund is allocated for a work, the college never diverts it to other. Grants received from government are used for regular students. The Management contributes for the Self-finance stream Students. Before deciding to allocate the money for a specific purpose the Management collects or receive Quotations from various sources of supply.

File Description	Document
Link for Additional Information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The IQAC of the College has initiated various development activities in academic and infrastructure oriented aspects: Our College IQAC

- Documents various programmes and activities of the College and individual departments
- Initiates Campus cleaning programme through NSS and NCC units
- Encourages every department of the college to conduct International, National and State level seminars
- Took necessary steps to install RO Water plant in Commerce block and successfully completed
- Provides encouragement to arrange regular guest lecturers in all the departments
- Encourages the Departments to arrange Guest lectures
- Motivates the faculty to apply for UGC minor projects

- Takes necessary steps to modify course structure
- Initiates to prepare Blood Donors' pamphlet through the NSS units
- Motivates the teachers to attend National level and International level seminar and conferences
- Encourages the teachers to attend the Orientation Programme and Refresher Course for fulfilling the requirements of career advancement
- Encouraged to organise three day workshop in Biotechnology Department
- Initiation provided to Conduct one day Faculty Development Program
- Recommended to connect the COE room and Office by fibre cable
- Suggested to publish Part-I Tamil and Part-II English books by the respective Department
- Motivate the teachers contribution to noon-meals scheme
- Advice the teachers to apply for UGC research project
- Encouraged the teachers to follow micro teaching methods in the class room
- Encourages the Department of Commerce (SF) to organise national and international seminar
- Suggests to construct paver block path in girls park
- Motivates the compulsory participation of students in the BOS to contribute their views and ideas and convey grievances regarding the course content
- Initiates to convert a class room in each department as ICT equipped class room

File Description	Document
Link for Additional Information	[View Document](#)

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

The IQAC plans some methodologies for enhancing the teaching learning process. It takes the following steps

Ø Conducts Heads meeting regularly for planning and executing academic activities

Ø Collects teaching plan from all the faculty members at the beginning of the academic year

Ø Gets feedback from the students regarding syllabus and staff performance

Ø Feedbacks are analyzed and necessary steps taken for improvement

Ø Suggests the management for the infrastructure and learning resource development

Ø Requests the Dean for Academic Affairs to conduct Board of Studies meeting regularly

Ø   Suggests the Staff Council to plan the academic matters like finalizing internal test dates and other activities

Ø Strengthens the remedial classes and mentor-mentee systems through suggestions

Ø   Analyses the results for improvements

Ø   Conducts the parents-teachers meeting and gets the feedback from the parents

File Description	Document
Link for Additional Information	[View Document](#)

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 7

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
20	05	05	04	01

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	[View Document](#)
Any additional information	[View Document](#)
IQAC link	[View Document](#)

6.5.4 Quality assurance initiatives of the institution include

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
2. **Academic Administrative Audit (AAA) and initiation of follow up action**
3. **Participation in NIRF**
4. **ISO Certification**
5. **NBA or any other quality audit**

Any 4 of the above

Any 3 of the above

Any 2 of the above

Any 1 of the above

Response: Any 3 of the above

File Description	Document
e-copies of the accreditations and certifications	[View Document](#)
Details of Quality assurance initiatives of the institution	[View Document](#)
Any additional information	[View Document](#)
Annual reports of Institution	[View Document](#)

6.5.5 Incremental improvements made during the preceding five years *(in case of first cycle)* **Post accreditation quality initiatives** *(second and subsequent cycles)*

Response:

Post accreditation quality initiatives

Ø Library has been enriched with new books and automated.

Ø College main office has been automated with ELIFA software

Ø Provided Wi-Fi facility in the campus

Ø Installed Surveillance CCTV camera for safety and security

Ø Installed RO water plant in four places

Ø Installation of Rain Water Harvest Systems in various parts of the campus

Ø Planted 4KV capacity renewable Solar energy system in two places

Ø Purchased new computers to improve efficiency and productivity of the college

Ø   New buildings like Golden Jubilee building and Fitness Centre with Science backup were constructed

Ø Increased the number of beneficiaries in the Free Noon Meals scheme

Ø Constructed a new Canteen opposite to Silver Jubilee Hall

Ø Constructed a new Ganapathy Temple in the college campus

Ø Built a new building for Canara bank to convert extension counter into a branch

Ø Maintained a vegetable and fruit garden near the new canteen

Ø Constructed a new basketball ground in the college campus

Ø Brought International Players like Australian Cricketer Matthew Hayden and Olympics Medalist Shiny Wilson

Ø Automated Controller of Examinations office

Ø Revised and Changed the curriculum syllabus for three times

Ø Introduced value-added courses

Ø Installation of Intellectual Property Rights Cell and "Thatha Patti Vanga" Senior Citizen Club

File Description	Document
Any additional information	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 26

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
10	05	03	04	04

File Description	Document
Report of the event	[View Document](#)
List of gender equity promotion programs organized by the institution	[View Document](#)
Any additional information	[View Document](#)

7.1.2 Institution shows gender sensitivity in providing facilities such as
a) Safety and Security
b) Counselling
c) Common Room

Response:

Sourashtra College intends to promote and practice the ideals of social and natural justice, human dignity and rights of all human beings. The college aims to create an atmosphere which is free from any form of sexual discrimination and sexual harassment, prevention, prohibition and social insecurity, etc.

a) Social Security

Sourashtra College has different Cells and Committees to take care of the social security not only for the students but also for the people of nearby area. To create awareness on Women Rights and Empowerment, college conducts seminars, workshops, programmes and different activities. It helps to prevent sexual harassment and create secured environment for girls students.

Ø An awareness programme on "Road Safety for Girls" was jointly conducted by Jeevan Honda and NSS units of Sourashtra College on 12.09.2014.

Ø A one day student seminar on "Cyber Security and Data Mining" was organized by Department of

Computer Science on 24.02.2015 by inviting Dr.C.Rekha , Assistant Professor, PG Department of Computer Science, Government College of Arts and Science, Mellur.

Ø A seminar on "Women and Law" was organized by IQAC and Department of English on 08.03.2017 by inviting Mr. Gandhi, High Court Madurai Bench Lawyer. The Students, Faculty and staff members are benefited.

Ø A National Level workshop on "Ideologies and Perceptions of Dr.Ambedkar on Subaltern Studies" organized by Department of English on March 20 and 21, 2017. Dr. SandeepKumar Yadav from Shyamlal College, Delhi University, Dr.Somadas from Ambedkar College, Delhi University, Kavingnar Libi Aranya, Dr.Varughese Abraham from Rajagiri College of Social Sciences, Kerala addressed the audience on the first day. Dr.Ravisinh B.Zala of Saurashtra University, Gujarat, Miss.Kavinmalar, Editor of Kunguman and Dr.T. Marx from Pondicherry University deliberated on current issues on the second day.

Ø A special Lecture titled "On Safe Internet Surfing" was held on 23.08.2017. Resource Persons were Mr.K.K.Yogarajan, Mr.A.Ambethkumar from KarudaParvai monthly magazine.

Ø A seminar was organized by Department of English and IQAC on "Gender Sensitization and Honor Killing" on 14.02.2018 by inviting A.Kathir of Evidence Organisation as a resource person.

Ø A special lecture on "Ethics and Values" was organized by Planning and Development committee on 14.02.2018 Dr.R.Chitra, Head and Department of Tamil, was the resource person. The Students, Faculty and staff members are benefited.

Ø International Women day" is celebrated in a grant manner every year.

b) Counseling

Though College has Mentor-Mentee system to counsel students in academic and non-academic matters, the management has taken special care for counseling in gender equality and gender amity. Awareness has been generated to ensure that complaints will be dealt with in a sensitive, equitable, fair, timely and confidential manner. Presently, 66 woman teachers are there in the college to understand the issues related to women and to make the campus a safe place for the girls' students.

c) Common Room

To keep the privacy as well as to eliminate unwanted incidents, College maintains separate Common Park, room and canteen for girl students. There is a separate common room for women staff.

File Description	Document
Link for Additional Information	[View Document](#)

7.1.3 Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 2.16

7.1.3.1 Annual power requirement met by renewable energy sources (in KWH)

Response: 1959.6

7.1.3.2 Total annual power requirement (in KWH)

Response: 90840

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document
Any additional information	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 2.8

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 927

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 33120

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

7.1.5 Waste Management steps including:
- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

Sourashtra College is committed to "zero waste" and created eco-friendly environment and plastic-free environment. The College recycling scheme has included office stationery, electronics, laboratory material and furniture.

Ø   Solid waste: Solid waste like leaves, paper sheets and other decomposable waste are collected and stored in a place. With the help of the municipality, it will be disposed.

Ø   Liquid waste: RO plants waste water will be channelized and irrigated to plants and trees. Liquid waste

stored in the septic tank disposed with the help of Madurai Corporation.

Ø E-waste: The College has optimized its inventory of 360 computers through reassembling, modification and upgradation by the college's own team of IT Administrator, faculty members and students of Computer Science and Information Technology. This has been an important endeavour towards E-waste management ensuring that no discarded computers or printers are lying idle in the office premises. E-waste properly separated and stored in a place and it will be disposed with help of Madurai Corporation authorities.

File Description	Document
Link for Additional Information	[View Document](#)

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

Water Management is important since it assists to decide future expectations. Water management is the management of water resources under set of policies and regulations. Water, once a plentiful natural resource, is becoming a more valuable commodity due to droughts and overuse.

The college approach in rain water harvesting and sustainable water management is the combined use and storage of surface and ground water through the creation of tanks and deep bore wells to achieve more efficiency in water usage and lessen degradation of water.

The main campus of the college has combined the following features in sustainable water management and rain water harvesting:

Ø There are three Rain Water Harvesting systems in the college- i) Near main gate ii) Near Silver Jubilee Hall iii) Near UGC Block

Ø There is a separate water tank for each and every block and wash rooms.

Ø There is a separate water tank for RO water plants.

Apart from ensuring continuity in water supply for campus citizens, the water reservoirs are also sources of drinking water for the wildlife like peacocks, birds etc frequenting the campus.

File Description	Document
Link for Additional Information	[View Document](#)

7.1.7 Green Practices

- **Students, staff using**
a) **Bicycles**
b) **Public Transport**
c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

Sourashtra College seeks to make "Green Practices" an essential part of its campus life and look after environmental resources especially by NSS and NCC etc through a blend of academic and experiential learning.

- The NSS Units of Sourashtra College celebrated "Go Green Day" on 07.07.2014 by planting sapling in the college premises.
- Department of Physics organized a one day Intercollegiate student seminar on 26.02.2015, in the second session of the seminar Dr.N. Jeyakumaran, Associate Professor, V.H.N.S College gave a lecture on "Energy for Green Future" and narrated the various aspects of the Conventional and Non-Conventional Energy and scenario of Energy Aspects Globally and also in India.

- Bicycles**:** Many of the students are coming by bicycles to the college. The Management provides a parking place for the cyclers near two wheeler parking. For adopting the green environment concept, the college provides 'Appreciation certificate' to them to encourage.
- Transport: As our college is little bit away from main city and approachable main national highway, the college provides conveyance to all girls students almost covering in and around all areas of Madurai. For outstation girl students, the college offers hostel facility within the campus.
- Pedestrian Friendly Roads: The campus areas have been designed with the concept of open spaces including roads, and gardens. There is a clear pedestrian connection through main campus and a system for safe and adequate parking facilities for students who come by bicycles and motorbikes and staff.
- Paperless Office: A culture of reuse and recycling has been actively advocated throughout the campus. Several initiatives have been implemented to significantly limit paper interchange such as cashless transactions (online transaction of money), circulation of documents and notifications through Whatsapp messages and e-mails.
- Plastic recycling: Waste Management of the college is separated into biodegradable and non-biodegradable waste. The collection of non-biodegradable waste is collected and handed over to Municipality to redirect it to disposal agents for recycling.

File Description	Document
Link for Additional Information	[View Document](#)

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0.97

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
5.57	8.51	0.25	0	0

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	[View Document](#)
Any additional information	[View Document](#)

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. **Physical facilities**
2. **Provision for lift**
3. **Ramp / Rails**
4. **Braille Software/facilities**
5. **Rest Rooms**
6. **Scribes for examination**
7. **Special skill development for differently abled students**
8. **Any other similar facility (Specify)**

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	[View Document](#)

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 11

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	3	2	0	2

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	
Any additional information	

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 11

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
05	03	01	0	02

File Description	Document
Report of the event	
Any additional information	

7.1.12
Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
Any additional information	<u>View Document</u>
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	<u>View Document</u>

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Provide URL of website that displays core values	<u>View Document</u>

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	<u>View Document</u>
Any additional information	<u>View Document</u>

7.1.15 The institution offers a course on Human Values and professional ethics

Response: Yes

File Description	Document
Provide link to Courses on Human Values and professional ethics on Institutional website	<u>View Document</u>

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Provide URL of supporting documents to prove institution functions as per professional code	<u>View Document</u>

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 51

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
10	11	11	10	09

File Description	Document
List of activities conducted for promotion of universal values	[View Document](#)

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

Sourashtra College celebrates the three important national festivals regularly in a grand manner. The main reason for celebrating the national festivals is to inculcate patriotism, communal and lingual harmony among the student community. They are Independence Day, Gandhi Jayanti and Republic Day. The College celebrates Independence Day and Republic day by hoisting the National Flag and with the enlightened words of the Management, the Principal and Faculty members. The College has a tradition to celebrate Gandhi Jayanti with the alumni. Every October 2nd, the SCAAN (Sourashtra College Alumni Association) conducts Alumni meeting. In this meeting, the alumni share their bonhomie experience as well as interesting moments of campus life with the audience. Every year an illustrious alumnus from each department is honored. On the day, scholarship is given to a needy student from each department. The Guest of Honour and the Chief Guest are the illustrious alumni. The programme comes to end with cultural programmes of current students. It is the day where the Management, the present working and the retired teachers, alumni and current students meet. The suggestion from the alumni is well-received for the betterment of the college. Through the SCAAN, college has constructed a 1500 square feet SCAAN building with 3 classrooms and a department by the donations from the alumni.

- Gandhi Jayanthi Day is celebrated in a grand manner by the Management, Staff, Alumni and students. The same day, the college organizes Alumni meeting every year.

- Sardar Vallabai Patel's Centenary is celebrated as National Integration Day and volunteers took oath for National Integration regularly.
- Dr. S. Radhakrishnan Birthday is celebrated as 'Teacher's Day' every year.

- Dr.Abdul Kalam Birth Day is celebrated as 'Youth Awakening Day' in the college.
- Former Chief Minister Thiru. K.Kamaraj Birthday is celebrated as "Education Development Day"
- Former Chief Minister Thiru. C.N.Annadurai Birthday is celebrated every September 15th.
- Sourashtra College students participated in the Former Chief Minister Bharat Ratna Puratchi Thalaivar. Dr.M.G.R Birth Centenary Celebration and received Best Participation Award from the State Government.

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

As per the direction of the Joint Director of Collegiate Education (JDCE) Madurai, the Management appoints an auditor to audit internal financial transactions Annually and External audit of the College is done by the auditor appointed by the Joint Director of Collegiate Education. The College submits all the reports of accounts and its statements to the JDCE office every year and it will be verified by the Accountant General Auditor and reaudited by the AG Office, Chennai. Every year all the accounts are reported by the Management to its General Body and Managing Committee.

Under Autonomous system, any proposal for introduction of new program, new courses, modification of existing syllabus and changes in program course structure will be addressed to the Academic Council through the BOS. The Dean Office will coordinate all such implementations in a transparent manner.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Best Practice -1.

Title of the practice:

"**Creating student centric, friendly, innovative and supportive environment to excel teaching and learning process**"

As the world turns into a global village in the modern era, the education too becomes competitive today. It is need of the day to deliver the new knowledge to the pupils. Student centric, friendly, supportive, innovative and best practices are required for any institution to establish and flourish further.

The objectives of the practice

- To uplift the socially and economically backward students
- To create a conducive ambience for the pupils for their better learning
- To pay utmost care that their personal and financial circumstances do not affect their academic

career

- To frame the syllabus which enable the students to get job opportunities, enhancing their entrepreneur skills and to act independently and have work on experience.
- To make the students effectively navigate and negotiate complex social relationship
- To inculcate positive behaviors, mentally and emotionally that should continue the affinity with the institution even after the course completion.
- To prepare the socially and economically backward students to shed their inhibitions by finding creative solutions to emerging challenges that will make them ready to collaborate with others at all level.

The context

- **Affordability**: Apart from the government reservation, the marginal students from Sourashtra community are given priority in admission. Comparatively the college charges nominal fees in the self-financing stream.
- **Employability**: The courses are designed to enhance the employability skills of the students
- **Concern and Welfare**: The College is committed to the success and well-being of the student in academic, social, professional and personal life.
- **Safety**: The system of the college is framed to provide the safety, security and cohesive learning.

The practice

- Sourashtra College is a Linguistic Minority Institution with magnificent buildings started by the philanthropists to impart education to the sons and daughters of daily wage earning weavers into confident and successful graduates and post-graduates. Comparatively the college collects nominal fee from the students for all the programmes. The students are given various government and non-government scholarships like financial supports from the management, Sourashtra College Alumni Association (SCAAN), Teachers Association, and various trusts. The scheme of Noon-meals to the needy students is provided by Alumni Association, the Management, many philanthropists, teachers and various organisations. Uninterrupted power supply helps the students feel comfortable to learn without any distraction and obstacles. The campus provides mineral water facility for the students to maintain hygiene. The College has a fleet of buses (16) that ply from important points in and around Madurai to the campus and back to facilitate comfortable commuting for girl students and staff.

- The college takes effort to impart knowledge and helps the students to face the challenges and problems confidently and boldly. Each year, an Orientation Programme is conducted for the first year students to give a thorough understanding of the rules and regulation of the college and to have a bird's-eye-view of the curriculum. Various seminars, conferences, workshops are conducted to help them update their knowledge and learn beyond their curriculum. By conducting various programmes like cultural programme, spiritual programme and gender awareness programmes the college helps the students develop their personality and also bring their hidden talents to limelight. Many public awareness programmes are organised to develop their personality through community service. In general, lack of communication skills affects students' learning at present and future career. The curriculum is designed in such a way that it should enrich the employability skills of the students. Courses like Communicative English, English for Competitive Examinations, Introduction to PC Software and Internet, Emotional Intelligence for Effective Leadership, Company Administration, Management of Human Resources, Publication of Part-I/Part-II and Soft

- Skill books for enriching academic performance and skill development of the students are useful at initial stage in studies. Programmes are conducted separately to the students after their regular classes to develop their communication skills. The feedback and suggestion of the students are helpful to modify and improve such programmes / books.
- Sourashtra College not only takes care of gender equity but also differently abled student's academics. The college helps the visually challenged students to write examination by arranging scribes. By arranging some volunteers, such student is helped to read and prepare study materials.
- The tradition of providing Free Mid-day Meals in Sourashtra Boys Higher Secondary School was started in 1911 by Rashtrabandhu Shri.L.K. Thulasiram, a doyen of Lawyers and the founding father of the School, a few trustees and philanthropists. It is probably the oldest noon-meal scheme in the country. By seeing that the then Tamil Nadu Chief Minister Thiru. K Kamaraj was inspired to introduce the scheme for the entire State. Free Noon Meals scheme was adopted in Sourashtra College after 1990's. It is a very successful scheme and helps to encourage poor students, belonging to disadvantaged sections, to attend college actively without affecting from lack of nutrients and help them concentrate on classroom activities.

- Student feedback is an invaluable component in improving teaching and curriculum. By collecting student feedback, courses can be adjusted to give better learning experiences for the students.
- Good punctuality reveals that students are committed and that they are keen to learn and progress. In this context, the Management of Sourashtra College strictly follows punctuality of the students and offers a special cash reward for students (self-finance) who have secured 100% attendance.
- There are more than 30 surveillance CC TV cameras to monitor unwanted intruders in the college campus, committing crimes, theft and break-in. It helps to curb vandalism on the campus property. It helps to monitor unruly and misbehavior of the students and ensures safety and security of the staff, teachers and students.
- To keep the privacy as well as to eliminate unwanted incidents, College maintains separate Common Park, room and canteen for girls' students. There is a separate common room for women staff. Apart from these every Department of the college has separate common room for Faculty members.

Evidence of success

- After completing the skill development programmes, students from rural area become confident in communication and they develop themselves to get placement in various companies
- Students got placement in various companies in and around Madurai and outside the district
- In the 'parents meet' most of the parents agree that their children have improved and are confident to face the society because of these skill development program conducted by the College.
- Decrease in the number of students failed in Part-I and Part-II language papers is the resultant evidence of success to the publication of books by the College
- Because of the bus facility and safety, parents of girls' students prefer Sourashtra College for their daughter's higher studies.

Problems encountered and Resources required

- Scholarship from the Management, Trusts, Philanthropists and teachers is not sufficient to help all the needy.
- More class rooms with LCD players facility are required to make the courses more effective
- Government City bus facility to the college route is not adequate.

Title of the Practice*: "Producing* Socially Responsible Citizenship through dedicated and selfless community services"

Objectives:

- To motivate and train the students to become a part in nation building and development of the society.
- To engage the students in NCC, NSS, YRC, RRC to conduct various awareness programmes.
- To create responsibility in students minds about different social, political, economical and environmental problems.

The Context:

- The interested students of our College voluntarily enroll in NCC/NSS/YRC/RRC
- Various awareness programmes organized by the respective units on different aspects regularly.
- Trained students are made to participate in various activities at state and national levels.
- Blood donation is one among the best life saving practices in the college.

The Practice:

- Sourashtra College NCC/NSS/YRC/RRC students are given opportunities to do social service in nearby villages (Gopalipuram, Muniyandipuram, Vilacheri and Nilayur).
- The students are participating in many social awareness programmes such as Swachh Bharat, Environment protection and Health Care. They are made as a part of promoting Social welfare of the public.
- Campus Cleaning and Sapling Plantations are practiced regularly to promote environmental awareness.
- Blood Donation Camp is successfully organized twice a year.

Evidence of Success:

- The training programmes given to the students helped them to develop social qualities and adjust themselves quickly in this competitive society.
- In particular, students' confident level elevates remarkably high while facing personal interviews or in any challenging port-folios.
- Students excel in the off campus interview and placed in various companies
- There was a steep increase in the number of students participating in intercollegiate meet/Symposiums/Seminars/Paper Presentations etc.
- Building up the self-confidence through various programmes made many NCC cadets to join in Army and Police wing.

Problems Encountered:

- Occasionally regular classes have to be cancelled for conducting such extension activity programmes.
- As we are arranging many extension programmes through various Units of the College, which incur an additional expenditure to the Management.
  - There is lesser time availability from various organizations to conduct extension programmes by the College as per the planned schedule.

File Description	Document
Link for Additional Information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

By proper planning and executing, the institution focuses on accomplishing the vision and the mission of the college through pursuing academic excellence and employment. The institute also aims at effective the learning skills with an attention on global demands, enhancing teaching-learning process, ICT, Human Values, and building functional relationship with all the stakeholders for the holistic development of the individual and society. To achieve that, the College has adopted the following innovative processes on curriculum.

- Conducting skill development training classes regularly

- Practical examination to 'Soft Skills' subject has been introduced to all UG courses

- Publication of books by the College for various common subjects like Part-I, Part-II, Value Education, Environmental Studies, Soft Skill
- Micro teaching methods adopted by the teachers at PG level classes and the same adopted in the UG courses of Commerce, BBA, Physics, Chemistry and Mathematics
- Providing study materials to the students on their respective subject
- Special classes have been arranged for slow learners and monitored by the students' tutor
- In addition to the regular class teaching, importance given to moral and values development of students by the teachers

The College endeavors to create righteous, meritorious personalities and to prepare professional, creative, and humane students to serve the humanity by setting a commendable tradition of initiative and imagination. The value added courses like Gandhian thought, Hardware Engineering, Nature Cure and English for Competitive Examinations enable the students to face challenges in modern life. The institute aims at encouraging a sense of self-discipline and responsibility among students and developing a respect for democratic, ethical, and moral values.

5. CONCLUSION

Additional Information :

- Apart from twenty major departments, there are ten allied departments functioning in the College
- Department associations organise guest lectures regularly
- Well experienced teachers with higher academic qualifications
- Individual computer facility available to the students during the Lab hours
- Installation of Wi-Fi System in the campus
- The College offers professional degrees like MBA and MCA
- Recreation Club functions successfully for Sourashtra College Teaching Staff and Non Teaching Staff
- There is a Medical Relief Fund for Aided Staff
- Management gives assurance to the staff to avail loan from banks and Teachers' Society
- The College registered and participated in National Institutional Ranking Forum
- Implementation of Central Government Schemes like Swachh Bharat
- The College has a Women's Hostel with the accommodation capacity of 130 students
- The College uploads data in All India Survey for Higher Education Institution every year
- The College offers Tamil, Hindi and Sanskrit as part-I paper
- The College jointly organises multi-lingual programme (Tamil, Hindi, Sanskrit and Sourashtra) in association with Department of Tamil, Hindi and Sanskrit
- A Special programme is organised by "Thatha Patti Club" for the Students to reveal the significance of senior citizen

Concluding Remarks :

The College conducts and celebrates various programmes to observe important National day and events and inculcates the patriotic feelings among the students. The College encourages the students to celebrate all regional and state level festivals. It has been taking efforts to enhance quality of education by adopting various recommendations given by the UGC and NAAC. IQAC plays a significant role to raise effectiveness of teaching by the teachers in particular and enhancing the quality of education in general. The College is always ready to adopt all fashion in education as an addition to our tradition. The Managing Committee of the College is very much interested to develop all the academic and non academic activities of the institution. Adopting ICT facilities, getting online feedback from the students, conducting alumni meetings, participation in All India Survey for Higher Education System and NIRF, rendering various extension services to adopted village Nilayur are some of the evident.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.1.2	Percentage of programs where syllabus revision was carried out during the last five years 1.1.2.1. How many programs were revised out of total number of programs offered during the last five years Answer before DVV Verification : 35 Answer after DVV Verification: 34 1.1.2.2. Number of all programs offered by the institution during the last five years Answer before DVV Verification : 36
1.3.3	Average percentage of students enrolled in the courses under 1.3.2 above 1.3.3.1. Number of students enrolled in value-added courses imparting transferable and life skills offered year-wise during the last five years Answer before DVV Verification: <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>695</td><td>538</td><td>253</td><td>348</td><td>404</td></tr></table> Answer After DVV Verification : <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>815</td><td>843</td><td>1025</td><td>238</td><td>400</td></tr></table> Remark : Revised as per supporting list
1.4.2	Feedback processes of the institution may be classified as follows: Answer before DVV Verification : A. Feedback collected, analysed and action taken and feedback available on website Answer After DVV Verification: B. Feedback collected, analysed and action has been taken Remark : Revised as per supporting document
3.3.2	Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry - Academia Innovative practices during the last five years 3.3.2.1. Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years Answer before DVV Verification: <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>02</td><td>0</td><td>0</td><td>0</td><td>0</td></tr></table> Answer After DVV Verification : <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>02</td><td>0</td><td>0</td><td>0</td><td>0</td></tr></table>

	Remark : revised as per supporting document
3.4.5	Number of research papers per teacher in the Journals notified on UGC website during the last five years 3.4.5.1. Number of research papers in the Journals notified on UGC website during the last five years Answer before DVV Verification: 	2017-18	2016-17	2015-16	2014-15	2013-14
---	---	---	---	---
13	19	12	24	04 | Answer After DVV Verification : | 2017-18	2016-17	2015-16	2014-15	2013-14
---	---	---	---	---
4	1	1	2	0	 Remark : Revised as per available UGC journals
3.4.6	Number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings per teacher during the last five years 3.4.6.1. Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years Answer before DVV Verification: 	2017-18	2016-17	2015-16	2014-15	2013-14
---	---	---	---	---
46	50	58	52	18 | Answer After DVV Verification : | 2017-18	2016-17	2015-16	2014-15	2013-14
---	---	---	---	---
21	22	51	58	54	
3.6.3	Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years 3.6.3.1. Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years Answer before DVV Verification: 	2017-18	2016-17	2015-16	2014-15	2013-14
---	---	---	---	---
03	07	02	05	04	

2017-18	2016-17	2015-16	2014-15	2013-14
03	07	01	05	03

3.6.4	Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

3.6.4.1. Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
643	1048	452	490	425

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
110	998	683	762	505

3.7.2	Number of linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the last five years

3.7.2.1. Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
02	0	01	01	01

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
01	01	01	01	01

3.7.3	Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

3.7.3.1. Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
03	05	02	0	01

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
			0	01

4.2.3	Does the institution have the following 1. e-journals 2. e-ShodhSindhu 3. Shodhganga Membership 4. e-books 5. Databases Answer before DVV Verification : Any 4 of the above Answer After DVV Verification: Any 3 of the above
4.2.5	Availability of remote access to e-resources of the library Answer before DVV Verification : Yes Answer After DVV Verification: No Remark : NO supporting website link currently
5.2.1	Average percentage of placement of outgoing students during the last five years 5.2.1.1. Number of outgoing students placed year-wise during the last five years Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
59	81	85	37	54

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
64	82	91	37	53

6.3.4	Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years 6.3.4.1. Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
02	18	02	05	06

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
06	18	02	05	06

7.1.1	Number of gender equity promotion programs organized by the institution during the last five years 7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise during the last five years Answer before DVV Verification: 	2017-18	2016-17	2015-16	2014-15	2013-14	 |---------|---------|---------|---------|---------|
10	05	03	04	04 | Answer After DVV Verification : | 2017-18	2016-17	2015-16	2014-15	2013-14 | |---------|---------|---------|---------|---------|
10	05	03	04	04	 Remark : Accepted HEIs input
7.1.10	Number of Specific initiatives to address locational advantages and disadvantages during the last five years 7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years Answer before DVV Verification: 	2017-18	2016-17	2015-16	2014-15	2013-14	 |---------|---------|---------|---------|---------|
04	04	06	08	08 | Answer After DVV Verification : | 2017-18	2016-17	2015-16	2014-15	2013-14 | |---------|---------|---------|---------|---------|
4	3	2	0	2	 Remark : Accepted HEI claim

2.Extended Profile Deviations

ID	Extended Questions
1.1	Number of programs offered year-wise for last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
29	28	33	32	30

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
29	28	33	32	30

2.1	Number of students year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
2462	3213	3412	3175	2795

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
2547	3151	3317	3010	2700

2.2	Number of outgoing / final year students year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1019	1277	1081	844	834

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
998	1281	1073	855	834

3.5	Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
290	274	349	327	319

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
259	323	349	327	319

05-02-2019 03:41:09