

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Sourashtra College, (Autonomous)

Madurai-4.

Date: 03.03.2017

IQAC Meeting with members

Resolutions

1. We thanked our NSS students of various units who extended their tremendous cooperation in supporting “Clean India Campaign”.
2. IQAC has made arrangements to conduct Nature Cure classes on every Tuesday to create the awareness of health among the students.
3. It is resolved to conduct Remedial Classes for the slow learners.
4. It is decided to request teachers to prepare Question Bank for the benefit of students.
5. It is planned to introduce additional Job-oriented NME papers to the UG and PG students.
6. Teachers are requested to prepare study material for respective subjects for the better performance of students’ in Semester Examination.
7. It planned to conduct FDP by the Sourashtra College Alumni Association (SCAAN)
8. It is requested the NSS Officers to conduct health awareness programmes and activities.

Action taken:

1. One day faculty development programme on Digital Learning and Quality on 11.03.2017.
2. Department of English organised a National Level Workshop on “Ideologies and perceptions of Dr.Ambedkar on Subaltern studies on 20.03.2017 and 21.03.2017.
3. NSS Units conducted Free Medical Camp in association with Aathithya Hospital on 23.06.2017 at the college premises.
4. Yoga Day was celebrated by NSS and NCC on 21.06.2017

S.No	Name	Designation
1.	Dr. L.P. Ramalingam	Principal &Chairman
2.	Lt.Dr.K.R.SRINIVASAN	Co- ordinator
3.	Thiru. R. R. Kubendran	Member
4.	Thiru. D.V. Jeyanthi	Member
5.	Dr. J. Duraichamy	Member
6.	Thiru. T.K.Sivakumar	Member
7.	Thiru. N.S.Ravindran	Member
8.	Dr. K.P. Ganesh	Member
9.	Thiru. V.K. Viyakumar	Member
10.	Dr. S.R.V. Ravindran	Member
11.	Dr. M. R. Rashila	Member

Staff Meeting (SF)

Venue: Silver Jubilee Hall

Date: 02/08/2017

Time: 11:30 AM

Agenda:

1. Discussion about Department activities for 2017-18
2. Preparing schedule to conduct programmes by the Departments
3. Others if any.

Minimizing
IQAC - Coordinator

Principal

<u>Staff Members Attended</u>	<u>Department</u>	<u>Signature</u>
1. Dr. V.K. Vijayaraj Kumar	Comp & Clean	M. Anand
2. K.S. Ashu Mitt	MBA	ashu
3. Prof. G.K. RAVICHANDRAN	Head of Co-ordinator	G.K.
4. Dr. K.K. VIZAYA KUMAR	Commerce	Dr. K.K. Vizaya Kumar
5. O.K. HARI HARAN	BSc	Harin
6. Prof. L.R. Siva Kumar	Comp. Sc	L. R. Siva Kumar
7. T.S.B. ARUN PRASANTH	IT	Arun
8. ARJANESH MAMU	MCA	Arjanesh
9. S.K. GANESH BABU	Maths (CA)	S.K. Ganesh Babu
10. S. GANESAN	Maths CA	S. Ganesan
11. K.R. Thani Kalasalam	B.Sc (CB)	K.R. Thani
12. S. SUBRAMANIAN	News	S. Subramanian
13. M. Jothi Muniyandi	BIOCHEM & BIOTECH	M. Jothi
14. Dr. K.R. Krishnam	Tamil	Dr. K.R. Krishnam
15. M. JAGANATHAN	English	M. Jaganathan
16. Dr. K. MUTHUPANDI	IQAC Member Commerce	Dr. K. Muthupandi
17. S. BHARANI SETHU PANDIAN	Head (MCA)	S. Bharani
18. T.N. DINESH	MCA	T.N. Dinesh
19. Dr. S. Jothi Basu	English	Dr. S. Jothi Basu
20. J. KARTHIK BABU	Maths, CA	J. Kartik Babu

Minutes

1. It is resolved to conduct department meeting with IQAC - separately.
2. It is decided to collect Schedule of various Program going to be conducted by the department.
3. It is resolved to request the Management to separate the toilet near to BCA department and Maths department.

Action Taken.

1. IQAC conducted department wise meetings from 7-8-2017 to 12-8-2017.
2. Guest lectures by various department^s conducted with the help of Antonomy Grant.
3. International Seminar from Bi.Sc (CS) department and English department is planned.
4. Toilet near BCA department is separated.

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Sourashtra College, (Autonomous)

Madurai-4.

Date :10.08.2017

IQAC Meeting with members

Resolutions

1. It is decided to request heads of the Departments to collect data of illustrious alumni reside in abroad.
2. It is requested the Management to lay tar road to connect hostel block and main block
3. It is requested the Management to renovate Science block open auditorium.
4. It is requested the Management to renovate lady teachers rest room
5. It is resolved to request the teachers to update the question bank and study materials
6. We thanked our NSS students of various units who extended their tremendous cooperation in supporting “Clean India Campaign”.
7. As per the direction of the Join Directorate of Collegiate Education, it is decided to make an appeal to the Management to organise programmes on “Make in India” and “Empowering Women Entrepreneurs”.

Action taken:

1. Programmes like Handicraft, Tailoring, Art from Waste and Jewel Making organised under “Make in India” and “Empowering Women Entrepreneurs” banner.
2. A neat tar road laid to connect hostel block and main block
3. Science block open auditorium renovated
4. Er. N.S. Ganesh Babu, Alumnus of Department of Maths donated a R.O water plant for the maths department block On 04.09.2017.
5. Lady teachers rest room enhanced
6. Department of Biochemistry and Department of Microbiology organised a national seminar on Recent advances in Biological Science On 22.09.2017.
7. Rotaract Club of Sourashtra College donated notebooks and stationeries to neighbouring Government School in Vilachery.

S.No	Name	Designation
1.	Dr. L.P. Ramalingam	Principal & President
2.	Lt.Dr.K.R.SRINIVASAN	Co- ordinator
3.	Thiru. R. R. Kubendran	Member
4.	Thiru. D.V. Jeyanthi	Member
5.	Dr. J. Duraichamy	Member
6.	Thiru. T.K.Sivakumar	Member
7.	Thiru. N.S.Ravindran	Member
8.	Dr. K.P. Ganesh	Member
9.	Thiru. V.K. Viyakumar	Member
10.	Dr. S.R.V. Ravindran	Member
11.	Dr. M. R. Rashila	Member

Student Representative Meeting

Venue: MCA, Room M1

Date: 31.08.2017

Time: 1.00 PM

Agenda

1. Collecting Students' Grievances
2. Discussion about Students' Support Program
3. Others if any.

IAAC - Coordinator

Principal

<u>Members Attended</u>	<u>Class</u>	<u>Signature</u>
1. P. Kaleswaran	B.com - II - "A"	P. Kaleswaran
2. K.K. Venkatesh Babu	B.Sc (C.S) - II	K.K. Venkatesh Babu
3. M.R. RAMJI	B.Sc (C.S) - I	M.R. Ramji
4. P.D. Ramesh	B.Com - I "B"	P.D. Ramesh
5. O.D. Gowtham	B.Com - I "A"	O.D. Gowtham
6. J.G. Krishna Kumar	B.Com (CS) II	J.G. Krishna Kumar
7. B.M. SOMNATH	II B.Com "B"	B.M. Somnath
8. Bharath Kumar T.D	I B.A (Eng)	T.D. Bharath Kumar
9. N. Gunana Sundaram	I M.Com	Gunana Sundaram
10. T. Divya Prakash	I B.Com (CS)	T. Divya Prakash
11. B.M. Vignesh	I B.Sc. Maths	B.M. Vignesh
12. S. Arun Prashanth	II B.A (Eng)	S. Arun Prashanth
13. A. Kulandain Ganes Raj	III BCS (Computer)	A. Kulandain Ganes Raj
14. M.J. YOGANATHAN	IV BSC (Physics)	M.J. Yoganathan
15. Ramanan . S	I B.Sc (Physics)	Ramanan . S
16. M. Balakumaran	II B.Sc (Chemistry)	M. Balakumaran
17. K.S. Manikandan	I M.Sc (Maths)	K.S. Manikandan
18. K.S. MUKESH	III B.Com (B)	K.S. Mukesh
19. T.G. Giritharan	III B.Com "A"	T.G. Giritharan
20. K.S. Sabarinath . babu	I B.Sc (Chemistry)	K.S. Sabarinath . babu

Minutes.

1. It is resolved to post Feedback form in the college website.
2. It is resolved to request the Management to have a water point near motor department.
3. It is decided to request the management to modify the Field-Mann in women's hostel.
4. It is resolved to request the Management to utilise Basketball ground during holidays.

Action Taken.

1. In association with Mr. N. S. Ganesh (Alumni of Mathematics Department), the college constant - Install (Re water Plant) - Done.
2. Feedback form for students is uploaded and made available to the students in the website of our college.
3. Basketball ground - The management has been allowing the students to play during holidays.
4. An appreciation Certificate is given to all the students using Bicycles.

Faculty Members Meeting

Venue: Silver Jubilee Hall

Date: 19.01.2018

Time: 2.00 PM

Agenda

1. Discussion about Preparation of Documents for SSR
2. Department files Verification
3. Collection of data for SSR
4. Others if any.

Coordinator-IRAC

Principal

S.No	Name of the Staff	Department	Signature
1.	M.K. Eswarath	Mathematics	D.K. Shanth
2.	T.R. Dinakaran	"	T.R. Dinakaran
3.	Dr. K.P. Ganesan	BBA Dept	Dr. K.P. Ganesan
4.	K. MUTHAN	Bcom (cs) "	K. Muthan
5.	K.N. GANESH BABU	Maths	K.N. Ganesan
6.	E.B. BALASUBAMAN	Mathematics	E.B. Balasubaman
7.	Dr. E.B. GINANESWARAN	Commerce	Dr. E.B. Ganesan
8.	Dr. K.K. VIZAYA KUMAR	Commerce	Dr. K.K. V. Kumar
9.	Prof. G.K. RAVICHANDRAN	"	G.K. R. Chandran
10.	Libn. C.S. Vijayakumar	Library	C.S. Vijayakumar
11.	K.P. GANANESH	Computer Science	K.P. Ganesan
12.	P. Pathamuthu.	MBA	P. Pathamuthu
13.	N.N. SANKARAN	MBA	N.N. Sankaran
14.	K.S. ASHATH BABU	MBA	K.S. Ashath Babu
15.	T.S.B. Anuprasanth	BSC I.T	T.S.B. Anuprasanth
16.	S. GANESAN	Maths	S. Ganesan
17.	T.K. VISWANATHAN	Physics	T.K. Viswanathan
18.	S.R. YUVARAJAN	Chemistry	S.R. Yuvraj
19.	V. SATISHCHANDRAN	Chemistry	V. Satishchandran
20.	M. Rajasekaran	"	M. Rajasekaran

21	R. S. VIGNESH	English	<i>Vignesh</i>
22	N.P. M. S. JAYANIL KUMAR	Physics	<i>N.P. M. S. Jayanil</i>
23	N.R. KRISHNAN	Chemistry	<i>N.R. Krishnan</i>
24	S. SUBRAMAN	Natology	<i>S. Subraman</i>
25	T.N. DINESH	M.C.A.	<i>T.N. Dinesh</i>
26	T.K. SIVA KUMAR	English	<i>T.K. Siva Kumar</i>
27	T.K. HARESH KUMAR	BCA	<i>T.K. Hareesh Kumar</i>
28	N.S. RAJENDRAN	Maths	<i>N.S. Rajendran</i>
29	A.R. SURESH KUMAR	HEA	<i>A.R. Suresh Kumar</i>
30	K.R. KRISHNAN	Tamil	<i>K.R. Krishnan</i>
31	K. SURESH KUMAR	English	<i>K. Suresh Kumar</i>
32	M.G. RAM PRASADH	English	<i>M.G. Ram Prasad</i>
33	KRITHANIKARALAM	Comp Sci	<i>Krithanikaralam</i>
34	M. JAYANATHAN	English	<i>M. Jayanathan</i>
35	T. KARTHIK BABU	Maths with CA	<i>T. Kartik Babu</i>
36	M. SUNDARAM	English	<i>M. Sundaram</i>
37	M.P. GANESAN	English	<i>M.P. Ganesan</i>
38	S. CHAKRAVARTHI KODUR	B.Com (CA) SF	<i>S. Chakravarti Kodur</i>
39	T.T. KARTHIK	COMMERCE	<i>T.T. Kartik</i>
40	Dr. K. MUTHANAND	MEMBER	<i>Dr. K. Muthanand</i>
41	Dr. P. PENRAT	Commerce	<i>Dr. P. Penrat</i>
42	Dr. T.D. Venkateshwar	Comp. Sci	<i>Dr. T.D. Venkateshwar</i>
43	Dr. T.P. RAMPRASAD	Commerce	<i>Dr. T.P. Ramprasad</i>
44	Dr. R.R. BALAJI	Commerce	<i>Dr. R.R. Balaji</i>
45	M. SARAVANA KUMAR	ERC	<i>M. Saravana Kumar</i>
46	M. KALANJAN	Physics (SF)	<i>M. Kalanjan</i>
47	V. NARAYANAN	Physics (SF)	<i>V. Narayanan</i>
48	Dr. S.M. Nandini	English	<i>Dr. S.M. Nandini</i>
49	Dr. M. Sumanth	English	<i>Dr. M. Sumanth</i>
50	Dr. N.M. MEKALA	Commerce	<i>Dr. N.M. Mekala</i>
51	Dr. S. S. SURESH	Commerce	<i>Dr. S. S. Suresh</i>
52	Dr. KAVITHA K.R.	Commerce	<i>Dr. Kavitha K.R.</i>
53	Dr. N.S. SANTHA SANKARI	ERC	<i>Dr. N.S. Santha Sankari</i>
54	G. KALAVANI	English	<i>G. Kalavani</i>
55	Dr. K. GNANAGURU	English	<i>Dr. K. Gnanaguru</i>
56	Dr. K. MUTHAMIL SELVI	English	<i>Dr. K. Muthamil Selvi</i>
57	Dr. K. Haritha	Tamil	<i>Dr. K. Haritha</i>
58	M. Mathuram	English	<i>M. Mathuram</i>
59	K. KAVERTI	Commerce (SF)	<i>K. Kaverti</i>

60	R. Gayathri	Commerce (CA) (SF)	<i>R. Gayathri</i>
61	V. Muthu Lakshmi	Commerce (CA) (SF)	<i>V. Muthu Lakshmi</i>
62	D. Saranya devi	Commerce (CA) (SF)	<i>D. Saranya Devi</i>
63	M. Bindha	Agilad Biology	<i>M. Bindha</i>
64	N.S. SHARMA	Microbiology	<i>N.S. Sharma</i>
65	S.V. RAJESWARI	Hindi Department	<i>S.V. Rajeswari</i>
66	R.P. UMADENI	I.T. Dept.	<i>R.P. Umadeni</i>
67	S.E. Hemapriya	Information Technology	<i>S.E. Hemapriya</i>
68	E.R. KAVITHA	Computer Science	<i>E.R. Kavitha</i>
69	T.L. MEENALACHAND	BCA (S/F)	<i>T.L. Meenalachand</i>
70	T.R. SIVA SANKARI	I.T. Dept.	<i>T.R. Siva Sankari</i>
71	K. SUBASHINI	Physics	<i>K. Subashini</i>
72	K. VASUKE	Chemistry	<i>K. Vasuke</i>
73	K.S. UMA	Tamil	<i>K.S. Uma</i>
74	A. SAHAYA JENECA	Maths (CA)	<i>A. Sahaya Jenece</i>
75	M. S. KRISHNA VENI	B.C.A	<i>M. S. Krishna Veni</i>
76	A. DHANAPANDIYAL	BCA	<i>A. Dhanapandi</i>
77	A. DHANALAKSHMI	CS	<i>A. Dhanalakshmi</i>
78	T.R. RAJALAKSHMI	Biochemistry	<i>T.R. Rajalakshmi</i>
79	Dr. R. SANKARSWARI	Food	<i>Dr. R. Sankarswari</i>
80	A.R. SARANYADEVI	Biochemistry	<i>A.R. Saranyadevi</i>
81	M. Hemamani	Biochemistry	<i>M. Hemamani</i>
82	GRSHYANALA	Mathematics	<i>Grshyanala</i>
83	K.M. KAVITHA	ENGLISH	<i>K.M. Kavitha</i>
84	T.N.K. KAVITHA	ENGLISH	<i>T.N.K. Kavitha</i>
85	K.S. MAHALAKSHMI	PHYSICS	<i>K.S. Mahalakshmi</i>
86	Dr. M. R. RAASHILA	ENGLISH	<i>Dr. M. R. Raashila</i>
87	Dr. T.R. JEEVA PRIYA	BBA	<i>Dr. T.R. Jeeva Priya</i>
88	Dr. K.R. LAKSHMI	TAMIL	<i>Dr. K.R. Lakshmi</i>
89	Dr. P. S. SHANTH	Corporate	<i>Dr. P. S. Shanth</i>
90	Dr. R. CHITRA	TAMIL	<i>Dr. R. Chitra</i>
91	V. Raghunani	Maths	<i>V. Raghunani</i>
92	K.M. POORNIMA	Phys	<i>K.M. Poornima</i>
93	M.R. SRIDARAN	Commerce	<i>M.R. Sridaran</i>
94	Dr. V.K. Vijaya Kumar	Comp Science	<i>Dr. V.K. Vijaya Kumar</i>
95	Dr. S.R.V. RAVINDRAN	phy. Ed	<i>Dr. S.R.V. Ravindrana</i>
96	Dr. R.R. KUBANDRAN	Tamil	<i>Dr. R.R. Kubandran</i>
97	J. Nathan	Comp. Sci	<i>J. Nathan</i>
98	Dr. S.R. Dewika	Tamil	<i>Dr. S.R. Dewika</i>
99	Dr. C. Siva L. L. L.	Tamil	<i>Dr. C. Siva L. L. L.</i>

100

C. S. Vijayakumar

Library
Science

C. S. Vijayakumar

Minutes of the Meeting.

1. It is decided to appoint Dr. S. Arinayyan to collect SSR data from departments
2. It is decided to discuss AQAR for 2017-18 in the staff meeting.
3. It is resolved to have meeting with the Managing Committee
4. It is decided to prepare PPT materials to show to students in addition to Present Book.

Action Taken.

1. All the staff members prepared study materials by their own to distribute among students.
2. Mr. J. R. Nathan and Mr. Arinayyan are appointed to collect data from departments.
3. on 6.2.2018, DQAC arranged a meeting with the Managing Committee of the College.

IRAC Meeting With Management Committee

Venue: Mgt. Council
Room

Date: 29.06.2018

Time: 1.30 pm

Agenda:

1. Discussion about SSR Report Preparation.
2. Detailment of responsibility to Members
3. Other if any,

Management Committee

Signature

1. Shri. V. G. RAMDOSS. (President)

V. G. Ramdoss

2. Shri. D. R. KUMARESH. (Secretary)

D. R. Kumares

3. Dr. L. P. RAMALINGAM. (Principal)

L. P. Ramalingam

Members Present (Mr/Mrs)

1. Lt. Dr. K. R. SRINIVASAN (Coordinator)

2. R. R. KUBENDRAN

3. Dr. I. DURAI CHAMY

4. D. V. JAYANTHI

5. T. K. SIVAKUMAR

6. T. N. K. KAVITHA

7. N. P. KRISHNAN

8. Dr. S. ATHINARAYANAN

9. K. KANNAN

10. J. R. NATHAN

11. K. MUTHUPANDI

12. K. Subramani

Subramani
K. Muthupandi
J. Durai Chamy
D. V. Jayanthi

T. N. K. Kavitha

(K)

K. V. Kannan

Subramani

Subramani

Subramani

Minutes :

1. It is resolved to complete the SSR data preparation work within a stipulated time.
2. It is decided to fix responsibility to write the executive summary of the report.
3. It is decided by the management to detail Dr. J. Durairajam to visit departments to collect data.

Action Taken.

1. The Managing Committee provide (one) an additional computer to the DEAE
2. A Senior Members Committee is setup to advise departments for SSR data and record preparation.
3. The functioning time of DEAE is extended to 6.00 pm.
4. Management depute. Mr. R. Sankar Ganesh Computer-System Adm. to the DEAE.